

**Lovetts, Bragenham Side, Stoke Hammond, Bucks MK17 9DB**

Tel: [REDACTED]

Development Management  
Camden Town Hall Extension  
Argyle Street WC1H 8EQ

30 May 2019

Dear Sir/Madam,

**Application for planning permission for double glazing in ground-floor rear extension**

This concerns a property in Greencroft Gardens, which is located in the Swiss Cottage Conservation Area. The extension was made in or shortly after 2001 and its energy efficiency is currently Band E. In order to improve this, we wish to replace single glazing, which is rated Very Poor for energy efficiency performance, with double glazing on the flanks and rear of the extension. The proposed double glazing is in positions not visible from road or pavements and does not involve any of the original building.

All the existing frames are in white-painted wood. In order to carry the weight of the double glazing and for durability against the weather we have been recommended to use aluminium frames. The aluminium would be white, as the existing frames.

Given that it is our aim to retain the look of the property and to improve energy efficiency, that the work would concern the rear of the property not visible from the street and that an Article 4(1) Direction applies, we are not sure whether a fee for permission is applied. In order to start the procedure, I attach a formal application and would be most grateful if you would let me know whether a fee, or any further information, is required.

Yours sincerely

[REDACTED]  
Charles Kessler