

Our Ref: 1601/210/JHi/mw

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To whom it may concern

31 May 2019

Dear Sir/Madam

The Vicarage, The Danish Church, St Katharine's Precinct, NW1 4HH

Alan Baxter Ltd are appointed as Civil and Structural Engineers on this project. Alan Baxter's are completing the detailed design of the proposals for construction, and also have a site visiting role during the construction of the basement. We shall carry out monitoring site visits during the construction of the basement structure. Our visits will commence at the start of the basement works to monitor the progress of the works and also to see that the works are being executed generally in accordance with the design and specification, and with good engineering practice. We will follow up each visit with a site visit record report, highlighting any issues that we have picked up that need to be addressed by the Contractor. We will also discuss any issues with the Contractor during our visits. If there are any issues that we think need to be addressed/rectified quickly we will raise these on site with the Contractor straightaway and provide an on-site memorandum recording the issue and any advice that we have provided.

The engineer dealing with the project on a daily basis is James Hinks. James is a chartered engineer with the Institute of Structural Engineers – James Hinks MEng CEng MStructE. Raihan Abu is the overseeing Senior Associate on the project. Raihan is a chartered engineer with both the Institute of Civil Engineers and the Institute of Structural Engineers – Raihan Abu BEng MSc DIC CEng MICE MStructE.

Yours faithfully



James Hinks
for Alan Baxter Ltd

ABA STRUCTURAL & CIVIL ENGINEERING URBAN DESIGN MASTERPLANNING TRANSPORT & MOVEMENT CONSERVATION SUSTAINABILITY

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