

Job Profile Information: Adult's Commissioning Manager

This information for Adult's Commissioning Manager is for guidance and must be used in conjunction with the Job Family Social Care at Job Level 4 Zone 2

Camden Way Category 4

It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.

Role Purpose:

- To be a commissioning manager in the Adults' Commissioning team.
- To take the lead for specific projects or services, agreeing a programme of transformation and return on investment
- To take the lead on contract management and development of homecare services
- To work in a matrix way across all domains in the team; supporting the strategic commissioners to deliver system and population wide change.
- To be a team player, to support colleagues in a flexible way by sharing workloads and offering challenge advice and guidance as required.
- To develop good relationships across health and social care ensuring all parties have input in to and deliver change.
- To lead on a group of contracts across social care ensuring monitoring and budget management of these and embedding them in effective pathways
- To consistently review these contracts for return on investment and let / change as appropriate.

Example outcomes or objectives that this role will deliver:

- Co-produce processes and systems with residents, staff and services, ensuring necessary consultation with all stakeholders is undertaken.
- To ensure interdependencies between services are managed effectively and appropriately
- To liaise within the Council and CCG, but also with North Central London and Sustainability and Transformation Plan (STP) partners and with other local authorities to draw on the relevant advice and guidance and ensure work-stream leads are kept up to date with developments.

Relationships:

The post holder will be required to:-

- communicate and provide highly complex information to a wide range of internal and external stakeholders in a way that builds understanding and support across health and care
- Develop a constructive relationship and dialogue with representatives of client groups
- Present highly complex information about projects, initiatives and services to a wide range of stakeholders including providers, governing bodies, clinicians and health and social care teams.
- Commit to working and engaging constructively with internal and external stakeholders
- Nurture key relationships and maintain networks internally and externally, including national networks and support collaborative working across the relevant partners
- Assist with public relations and marketing activities.

Work Environment:

The post holder will be based in an office environment and may be required to attend evening meetings or other out-of-hours events on occasion; reasonable notice will be given under these circumstances

Technical Knowledge and Experience:

- Educated to degree level or equivalent, a professional qualification in health or social care would be desirable
- Experience of working in a social care, health or other agency, providing services to adults with complex needs
- Experience of working collaboratively and in partnerships across agencies to deliver improved outcomes for adults with complex needs
- Experience of writing and presenting policy and strategy, to inform others about relevant issues and recommend appropriate future action
- Experience of successful project management and delivery of agreed outcomes and improved performance within specified timescales.
- It would be desirable to have experience of commissioning services in a health or social care setting

Camden Way Five Ways of Working

In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please visit by clicking [HERE](#)

Structure Chart

Adults' Commissioning Service May 2019

