



Dear Neighbour,

Re: 24-26 Redington Gardens, NW3 7RX

October 2018

I am writing to introduce MY CONSTRUCTION LTD and myself, Martin Zubcak, the project manager responsible for the works at No.:24-26 Redington Gardens.

The work consists of the demolition of the existing properties, with one detached and 2 semi-detached houses to be built in their place.

The first part of the works is the 'Shell and Core' phase of the construction which includes the completion of the walls, floors & roof of the new houses, as well as the external landscaping. We expect the programme of work to be;

- Demolition work to commence end of .....2018.
- Piling to commence at the end of ..... 2018
- Main excavation and removal of the basement spoil to commence by end of .....2018.
- Bulk concrete work to commence by end of .....2018.
- The Shell and Core work as a whole is anticipated to be completed by end of..... 2019

During the time that the above works are being undertaken, we will endeavour to ensure that everything is carried out to make the process as neighbour friendly as we can.

Should you have any queries or concerns, please contact ....., the Site Manager on 079..... or myself on 079..... | 020 8450 5747 1 or email me (Martinz@myconstruction.co.uk) and we will answer any queries that you may have as soon as possible.

MY CONSTRUCTION LTD is an active member of the Considerate Constructors Scheme and full details of the scheme are posted near to our site entrance for your information. Please find enclosed a leaflet which contains information on the scheme and explains what it means for our company to be registered.

Once again, please do not hesitate to contact me or my team at any time if you have any queries.

Yours faithfully,

Martin Zubcak

Project Manager