

#### ARBORICULTURAL METHOD STATEMENT

1 Wadham Gardens London NW3 3DN

#### **REPORT PREPARED FOR:**

Amek Property Investments LLP 16 Finchley Road London NW8 6EB

#### **REPORT PREPARED BY:**

Adam Hollis MSc ARB MICFor FArbor A MRICS C Env

Ref: API/1WDG/AMS/01

Date: 14th January 2019

The content and format of this Report are for the exclusive use of the Client. It may not be sold, lent, hired out or divulged to any third party not directly involved in the subject matter without Landmark Trees written consent.

Web: www.landmarktrees.co.uk e-mail: info@landmarktrees.co.uk Tel: 0207 851 4544



CHECKED

EXPERT WITNESS

London Office: Holden House, 4th Floor, 57 Rathbone Place London W1T 1JU Registered Office: 15 Abbey Road, Oxford OX2 0AD Landmark Trees is the trading name of Landmark trees Ltd. Registered in Wales. Reg No. 3882076

Registered Consultant

### Contents

1.0	INTRODUCTION	3
2.0	PRE-DEVELOPMENT SITE PREPARATION	8
3.0	DEVELOPMENT PHASE	10
4.0	SUMMARY OF PROPOSED METHODS	14
5.0	COMPLETION	15

Appendices

APPENDIX 1	Tree Works	17
APPENDIX 2	General Guidelines	19
APPENDIX 3	Sample Site Monitoring Sheet	20
APPENDIX 4	Tree Protection Plan	23

#### 1.0 Introduction

- 1.1 Purpose & Use of the Method Statement
  - 1.1.1 This method statement has been prepared for Amek Property Investments LLP, for assistance with the discharge of planning conditions at 1 Wadham Gardens, London NW3 3DN: London Borough of Camden planning permission no.: 2015/6104/P. The document will address the following condition:

**6** Prior to the commencement of any works on site, details demonstrating how trees to be retained both on and off site shall be protected during construction work shall be submitted to and approved by the Council in writing. Such details shall follow guidelines and standards set out in BS5837:2012 "Trees in relation to design, demolition and construction". All trees on the site, or parts of trees growing from adjoining sites, unless shown on the permitted drawings as being removed, shall be retained and protected from damage in accordance with the approved protection details.

**Reason:** To ensure that the development will not have an adverse effect on existing trees and in order to maintain the character and amenity of the area in accordance with the requirements of policy CS15 of the London Borough of Camden Local Development Framework Core Strategy.

- 1.1.2 This document lays down the methodology for any proposed works that may have an effect upon the trees on and adjacent to the site. It is essential within the scope of any contracts related to the development proposals that this method statement is observed and adhered to. It is recommended that this document form part of the work schedule and specification issued to the building contractors and can be used to form part of the contract.
- 1.1.3 Copies of this document will be available for inspection on site. The developer will inform the local planning authority within twenty-four hours if the arboricultural consultant is replaced.
- 1.2 Terms of Reference
  - 1.2.1 We (LT) are instructed by the client, Amek Property Investments LLP to prepare a method statement for proposed development based on the above planning application with reference to BS 5837:2012 Trees in Relation to Design, Demolition and Construction.
  - 1.2.2 For this purpose, the client has supplied us with a site survey plan (15191-100) and the consented drawings (floor plans, structural drawings, Construction Management Plan etc.) as found on the council's website. We are also reliant upon our own impact assessment report API/1WDG/AIA/01 and plan overlays of tree constraints contained therein.

#### 1.3 Development Proposals & Potential Impacts

1.3.1 The principal proposals are for: Excavation of single storey basement under footprint of existing building, sunken terrace to northwest of the site, 4x front and side lightwells with metal grills, internal alterations to flats on ground, first and second floors, new window openings to rear ground floor elevation, first floor rear infill extension, new boundary treatment with railings and landscaping works in association with 6 existing dwellings (C3).

#### 1.4 Sequence of Works

- 1.4.1 The sequence of works will be as follows:
  - initial tree works felling and stump grinding for husbandry
  - installation of Tree Protection Barrier (TPB) & ground protection
  - installation of underground services
  - main construction
  - removal of TPB & ground protection
  - hard landscaping
  - soft landscaping

These works and their arboricultural implications are outlined in sequence below

- 1.5 Site Supervision
  - 1.5.1 On this site, a site manager will be nominated to be responsible for all arboricultural matters on site. A pre-commencement site briefing/meeting between the site manager and arboricultural consultant will be held (see Table 1 below). The site manager's details will be issued to the London Borough of Camden in the minutes / site monitoring report for this meeting. During this meeting all the tree protection methods below will be studied and familiarization with requirements of this AMS. The site manager will also:
    - be present on site for the majority of the time;
    - have the authority to stop any work that is causing, or has the potential to cause harm to any tree;
    - be responsible for ensuring that all site operatives are aware of their responsibilities toward trees on site and the consequences of the failure to observe these responsibilities;
    - make immediate contact with the Arboricultural consultant in the event of any tree related problems occurring, whether actual or potential, in accordance with a tree protection protocol (see section 1.6 below).

1.5.2 At this stage, the nominated Key Personnel are as follows:

Adam Hollis Arboricultural Consultant Landmark Trees info@landmarktrees.co.uk Tel: 0207 851 4544

Tel: 0207 974 4444

#### 1.6 Site Monitoring

- 1.6.1 Landmark Trees are to be retained as Arboricultural Consultants responsible for site monitoring for the duration of the development. As noted above Adam Hollis MSc (Arb) is the key contact, with monitoring occasionally undertaken by James Bell Tech Cert. (subject to any new staff intake). Site supervision will be undertaken by a qualified and experienced arboriculturalist at pre-determined and agreed time intervals as indicated in Table 1 below. In addition to specific task supervision, general monitoring of protection measures will be undertaken at least once per month, coordinated where practical with visits detailed in Table 1.
- 1.6.2 Routine visits will generally be unannounced. However, the arboriculturalist will also visit subject to advance notification (2 weeks) and agreement to supervise any agreed works within the RPA, in accordance with table 1 below.
- 1.6.3 A tree protection protocol for contingencies will be integrated into the site induction process at a pre-commencement meeting involving the developer, the arboricultural consultant, the site manager and the Council tree officer as appropriate. The protocol will be that, in the event of any unplanned incursion / accident / spillage within the RPA, the site agent should notify (by telephone) the retained arboricultural consultant immediately. The consultant will provide advice and attend site as soon as possible. This may require the stoppage of all or part of the works in the vicinity of the tree. The consultant will notify the LPA Tree Officer of the nature and extent of damage, the mitigation strategy and likely prognosis. The contact details of the LPA Tree Officer are:

James Remmington **Planning Arb Officer** London Borough of Camden james.remmington@camden.gov.uk

1.6.4 The site monitoring sheet in Appendix 3 will be used to provide photographic evidence, indicate the remedial action required and timescales for remediation completion. The consultant and officer will further liaise as necessary (perhaps meeting on site) until the officer is satisfied that protection measures are again satisfactory. The action in response to incidents will be commensurate with and appropriate to the nature of any such incident. Any breach of the stipulated timescale for remediation will trigger a further monitoring report.

- 1.6.5 Supervision will not require the arboriculturalist to be present throughout all operations to ensure tasks are carried out as per the approved methodology, but certainly, during the key elements of proposed (and any other unplanned) incursions into the protection areas (subject to LPA agreement and for whatever reasons) to ensure the arboricultural objectives were met. However, where tasks are ongoing, provided the arboriculturalist is satisfied, and after an appropriate briefing, the supervision may be reduced to telephone and email contact between the site manager and Arboricultural consultant.
- 1.6.6 The Local Authority will be accorded free access to the site subject to H&S requirements; as noted at 1.6.3, any problems will be reported directly to Arboricultural consultant, who will then visit the site and make recommendations to the developer on how best to rectify the situation and ensure implementation. As noted in Table 1 below, a final sign-off visit will be carried out at the end of the development and a formal letter sent to both the client and the London Borough of Camden indicating an end to the monitoring period. It is the client's duty to notify LT that the project has been completed, in order to facilitate such an inspection.
- 1.6.7 Landmark Trees will be instructed to provide the above monitoring. In the absence of routine payment (as per our business terms), routine monitoring will cease (temporarily or permanently) and the London Borough of Camden will be informed of the cessation of monitoring. The client will also reserve the right to dismiss Landmark Trees and replace with another arborist but must inform the London Borough of Camden.

Table 1: Site Monitoring Visits	
---------------------------------	--

Supervision Visit No:	Details	Lead in Time Required by LT	Action
Visit 1: Pre-Development Site Inspection (S.2.3 of AMS)	<ul> <li>To include Site Agent briefings (S.1.5) prior to construction phase commencing.</li> <li>To confirm position of protective fencing and that it has been erected in accordance with AMS (S.2.2 and Tree Protection Plan in Appendix 4);</li> <li>To check any pre-demolition/construction ground protection is in place.</li> <li>To check any tree works have been undertaken in accordance with this AMS (S.2.1. and Appendix 1).</li> <li>Determine if further tree work is required and seek required permission if necessary.</li> <li>To check site facilities/access are in accordance with the AMS (S.3.3).</li> </ul>	Minimum 2 weeks	Issue a brief report with findings to Architect and Main Contractor within 5 days of site supervision visit (Site Monitoring Sheet in Appendix 3).
Visit 2: Installation of piling within theoretical RPA of T4 (S3.4)	<ul> <li>Attend any excavation within RPA's where arboricultural supervision is prescribed by the AMS to ensure work is undertaken in accordance with its specification.</li> <li>Date to be confirmed following formal project planning.</li> <li>2 weeks prior notice required.</li> </ul>	Minimum 2 weeks	Issue a brief report with findings to Architect and Main Contractor within 5 days of site supervision visit (Site Monitoring Sheet in Appendix 3).
Ongoing Monitoring Visits	<ul> <li>Periodically during 12 months (or longer) of entire project and prior to construction phase.</li> <li>Visits will be based on intensity of site operations, but at a minimum of monthly visits.</li> <li>Attend site at least once per month to confirm protective measures are still in place / can be removed at appointed times. Ensure attendance is timed for any other key elements of proposed (and any other unplanned) incursions into the protection areas.</li> <li><u>Pre-start landscape meeting</u> with main contractor to confirm ongoing tree protection measures.</li> </ul>	TBC as project develops	Issue a brief report with findings to Architect and Main Contractor within 5 days of site supervision visit (Site Monitoring Sheet in Appendix 3).
Final Site Visit - Completion of construction phase supervision visit (S.5)	After it has been confirmed that the construction phase is complete, allow removal of temporary protective fencing and ground protection. Specify any remedial work if necessary.	Minimum 2 weeks	Issue a brief report with findings to Architect and Main Contractor within 5 days of site supervision visit. (Site Monitoring Sheet in Appendix 3). Provide signed arboricultural checklist (see Appendix 3)

#### 2.0 Pre- Development Site Preparation

#### 2.1 Arboricultural Works

- 2.1.1 All works must be carried out by a competent arborist in accordance with BS 3998: 2010 and any other prevailing good professional practice including BS 8545:2014 Trees: from nursery to independence in the landscape. Recommendations.
- 2.1.2 Specific works recommended to facilitate development are the felling of T5. These specific works to facilitate development are listed in Appendix 1.

#### 2.2 Installation of Tree Protection Barrier

- 2.2.1 The Root Protection Area (RPA) indicates the minimum area around a tree deemed to contain sufficient roots and rooting volume to maintain the tree's viability, and where the protection of the roots and soil structure is treated as a priority. The default position is for the RPA's to be fully fenced off to form the boundary of the Construction Exclusion Zone (CEZ), an area based on the RPA, from which access is prohibited for the duration of the project, including the storage of any works materials and equipment.
- 2.2.2 A Tree Protection Barrier [TPB] comprising steel mesh panels of 2.4m in height ('Heras') should be erected to protect retained trees. These panels will be mounted on a scaffolding frame as shown in Figure 1 below (this is also Figure 2 of BS5837: Trees in Relation to Design, Demolition and Construction in paragraph 6.2.2.2). Street trees, T3 & 4 will be separated from the site by the site hoarding across the front boundary, and will have further self-supporting boxed hoarding, 2.4m in height, around their planting pits to protect against site access collision.
- 2.2.3 The TPB's are to be erected before any work (other than tree surgery) commences on site, are to remain *'in situ'* undamaged for the duration of all work or each phase, and only to be removed once all work is completed. If any work is deemed necessary prior to the erection of fencing a Landmark Trees representative should be informed to enable their presence to oversee the work being carried out.
- 2.2.4 The location of the TPB's are shown in the Tree Protection Plans at Appendix 4.

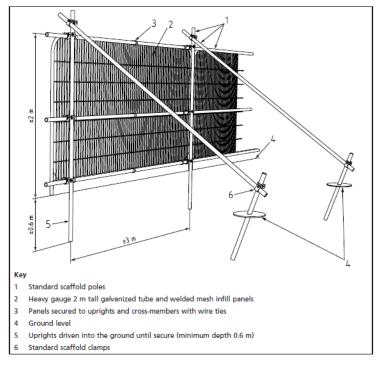


Fig. 1 Tree Protection Barrier Specification (Source: Figure 2 from BS5837 - Default specification for protective barrier)

#### 2.3 Ground Protection

- 2.3.1 Extant areas of RPA that cannot be fenced off and therefore lie outside the CEZ must be protected with fit-for-purpose ground protection. The location and type of ground protection is shown in the Tree Protection Plans at Appendix 4. As per paragraph 2.2.3, this ground protection is to be installed before any work (other than tree surgery) commences on site, is to remain *'in situ'* undamaged for the duration of all work until the landscape phase and only to be removed once all construction work is completed. In the landscape phase the ground protection at the front of the site will be replaced with a no-dig drive section under arboricultural supervision.
- 2.3.2 In order to provide a greater level of protection (to T3 & 4) than the existing surfacing, Ground Guards MultiTrack Mats will be installed over it. These lightweight plastic mats are capable of supporting loads of up to 120 tonnes and will be fixed together using their integral fasteners. The existing paving within the unfenced part of T1's RPA will be retained in place until the landscaping phase.
- 2.3.3 During resurfacing operations at the end of the development, exposed sub-base will not be left open to vehicular access, but boarded over for temporary pedestrian access only. The replacement paving within RPA will be installed promptly (within 24 hrs of lifting the old pavement).

#### 3.0 Development Phase

- 3.1.1 The following general precautions will apply:
  - No fires shall be made on any part of the site, or within 20m of any tree to be retained.
  - No spilling or pouring of fuels, oils, solvents, tar shall be made on any part of the site.
  - No materials that are likely to have an adverse effect on tree health such as oil, bitumen or cement will be stored or discharged within 10 metres of the trunk of a tree that is to be retained.
  - No spillage or discharge of wet mortar or concrete shall be made on any part of the site.
  - No storage of materials shall be made within the protective fences.
  - No breaching or moving of the protective hoarding without the approval of an arboriculturist.
- 3.1.2 The procedures for dealing with variations and incidents are detailed in S1.6.
- 3.2 Working within Root Protection Areas (RPA)
  - 3.2.1 Although the default position is to exclude all construction activity from the RPA, this degree of protection is not entirely possible on the site: basement excavation and hard landscaping replacement will take place within the RPA of retained trees.
  - 3.2.2 All involved parties will need to be made aware of the deficiencies. In these instances, careful and supervised working, as described in sections, S. 3.6 (demolition of surfaces), S. 3.7 (construction) and S. 3.8 (landscaping) will be required.
- 3.3 Site Access, Accommodation & Storage
  - 3.3.1 Access to the site will be made from Wadham Gardens. Site accommodation and material storage will utilise the protected ground within the site interior.
  - 3.3.2 Delivery lorries will be excluded from RPA's by hoarding and ground protection. Adequate allowance must be made for vehicle heights and ground clearance, where tree canopies overhang access routes. Any further pruning for working clearances must be discussed first with the arboriculturalist; once agreed in principle these works should be approved by the appropriate tree officer and approved in writing by the LPA. Materials can be unloaded onto protected ground (forecourt) within RPA's and stored throughout the interior of the site(s) away from protected trees.

#### 3.4 Routing & Installation of Services

3.4.1 We have not at this time been supplied by the applicant with full service details, although understand existing services will be used if possible. If not, these matters will need to be resolved separately by variation of condition. This cannot be resolved herein as a generic item.

#### 3.5 Changes in Grade

3.5.1 No changes in level in or adjacent to RPAs are proposed beyond the basement excavation itself.

#### 3.6 Demolition Measures.

- 3.6.1 Demolition of hard landscape features outside the RPA, such as block paving within the construction footprint, internal walls and gates will proceed by conventional means <u>ahead of construction and after installation of the protection measures</u>. The existing hard standing within the RPA will be retained (and supplemented as per the Tree Protection Plan) as ground protection until the end of the construction phase.
- 3.6.2 Where hard standing within the tree's RPA's is to be removed, it will be first broken up / loosened with manual power tools as necessary and then carefully removed by hand, leaving the sub-base intact for replacement paving. The contractor will work in a "pull-back" fashion from within the existing hard surfacing. Sub-base exposed beneath the structure will not be scraped away, but preserved in situ and protected immediately (not tracked over) with replacement ground protection (boards) as per para 2.3.3 before the continuance of operations.

#### 3.7 Construction Measures

Detailed method statements and risk assessments will be obtained from all specialist subcontractors involved in the new build and these will be scrutinised by the site agent to ensure the AMS requirements have been considered therein.

- 3.7.1 The limits of the basement piling line within the theoretical RPA of T4 will be manually preexcavated to a min. 1m depth and root-pruned (as applicable) under arboricultural supervision. In the unlikely event of discovering roots >25mm diameter, they should only be cut under arboricultural supervision.
- 3.7.2 The remaining basement excavations take place outside the RPA of all retained trees and may therefore proceed conventionally.
- 3.7.3 During the construction phase and throughout dry periods on site regular hosing down will be carried out to control dust pollution. In the event of dust build up on trees occurring arboricultural advice will be sort and if necessary remedial measures such as hosing down the trees will be taken.

- 3.7.4 Where scaffolding needs to be installed within the RPA the proposed Ground Guards will provide sufficient ground protection.
- 3.8 Removal of Ground Protection & Post Construction Landscaping & Treatment
  - 3.8.1 The tree protection fencing and ground protection may be removed upon completion of the construction phase and any site machinery has been removed from the RPA.
  - 3.8.2 The hard landscaping will be installed on top of the existing sub-base with minor augmentation as necessary. The degree of encroachment of retained trees RPAs means that a porous finished surface will be required.
  - 3.8.3 The number, species, form and size of new plants and other landscaping detail will be specified within a landscape plan.
  - 3.8.4 New trees will be containerised (i.e. grown in a container for at least one season after being lifted), ideally in an air pot, and will have well-established radial root growth including a substantial amount of fibrous rooting within the container. There shall be no circling or girdling roots present.
  - 3.8.5 The trees will be of the size specified, true to type and free from discernible pests and diseases. If formative pruning has been carried out, the wounds shall have healthy and continuous bark occlusions. In case of any doubt, the recommendations of BS8545: 2014 Trees: from nursery to independence in the landscape - Recommendations will be adhered to.
  - 3.8.6 Before any landscaping works are carried out, there shall be a site meeting between (as a minimum) the retained arboriculturist and the landscaping manager to discuss tree protection measures. During this meeting, the soil condition shall be assessed and remedial measures specified as appropriate.
  - 3.8.7 All landscaping and associated ground works within RPA will be carried out manually and carefully with due regard for soil and root protection, avoiding changes of ground levels or deep digging. Mechanised cultivation must not be used within any RPA's. If existing soft vegetation is to be removed, this shall be done using hand tools only.
  - 3.8.8 Individual planting pits shall be dug by hand for trees and shrubs, there shall be no trench planting.
  - 3.8.9 The planting pits of trees shall be square and dug to a diameter at least 500mm greater than the diameter of the root ball. The pit shall be deep enough to accommodate the depth of the root ball to the root collar. Should the sides and bottom of the pit be smeared or compacted, they shall be loosened with a fork to facilitate root penetration.
  - 3.8.10 Trees and shrubs shall be planted so that the root collar is level with the finished level of the surrounding soil.

Arboricultural Method Statement: 1 Wadham Gardens, London NW3 3DN Instructing party: Amek Property Investments LLP, 16 Finchley Road, London NW8 6EB

Prepared by: Adam Hollis of Landmark Trees, Holden House, 4th Floor, 57 Rathbone Place, London W1T 4JU

- 3.8.11 Planting pits will be backfilled with the excavated soil following the removal of stones and any foreign objects. This backfilling will be carried out in stages of approximately 150mm depth to allow for light consolidation of the backfill throughout the depth of the planting pit. No air pockets shall be left within the pit.
- 3.8.12 Trees shall be secured in place by being tied to double stakes of pressure-treated, peeled timber. The ties used shall be biodegradable and will be located at a height of not more than one-third of the clear height of the stem.
- 3.8.13 After planting, all trees and shrubs shall be watered slowly under low pressure until the soil around the trunk and an area equivalent to a circle 1000mm in diameter around it is thoroughly moistened.
- 3.8.14 All newly planted trees and shrubs shall be watered at least once a fortnight between March and October. This frequency will be increased according to rainfall and temperature.
- 3.8.15 An area equivalent to a circle 1000mm in diameter around the stems of all newly planted trees shall be mulched with bark or well-rotted woodchip to a depth of 75mm. This mulch should not be laid in direct contact with tree stems. This mulched area shall be hand-weeded once every fortnight between March and October. Any mulch disturbed during this process will be replaced.
- 3.8.16 Tree stakes and ties will be removed within 18 months of planting.

#### 4.0 Summary of Proposed Methods

- 4.1 Table of Impacts and Mitigation
  - 4.1.1 The table below summarises the main areas where trees could become damaged by the proposed development and the methods that need to be adopted in order to prevent such damage:

Impact	Mitigation	<u>Reference</u>	Trees Affected
General site access, material storage etc.	Ground protection to acceptable standards.	Paras 2.2.1 & 3.3.3 Tree Protection Plan in Appendix 4	All retained trees
Damage to roots caused by basement excavation within RPA.	Manual excavation of outer limits of basement within RPA to 1m depth with pre-emptive root pruning	Section 3.7	Τ4
Damage to roots caused by provision of replacement hard surfacing	No-dig construction	Section 3.8	All retained trees

#### Table 2: Summary of Proposed Methods

#### 5.0 Completion

#### 5.1 Completion Meeting

5.1.1 Following completion of the works listed above, a Landmark Trees consultant will conduct a walkover survey of the trees to review any defects or signs of ill-health, and inform the local authority in a final report as per Table 1. It is the client's duty to notify LT that the project has been completed, in order to facilitate such an inspection. A separate LT post-development tree inspection (with specific reference to trees identified in the Appendix 1 schedules) is recommended to facilitate a constructive meeting.



.....

Adam Hollis MSc ARB MICFor FArbor A

14th January 2019

For and on behalf of Landmark Trees



CHECKED

EXPERT WITNESS

Chartered

Web: www.landmarktrees.co.uk e-mail: info@landmarktrees.co.uk Tel: 0207 851 4544

London Office: Holden House, 4th Floor, 57 Rathbone Place London W1T 1JU Registered Office: 15 Abbey Road, Oxford OX2 0AD Landmark Trees is the trading name of Landmark trees Ltd. Registered in Wales. Reg No. 3882076

### **APPENDIX 1: ARBORICULTURAL WORKS**

Notes f	for Guidance:
1, 2, 3 RP CB CL# CT#% CCL CR#% DWD Fell Flnv	<ul> <li>Urgent (ASAP), Standard (within 6 months), Non-urgent (2-3 years)</li> <li>Pre-emptive root pruning of foundation encroachments under arboricultural supervision.</li> <li>Cut Back to boundary/clear from structure.</li> <li>Crown Lift to given height in meters.</li> <li>Crown Thinning by identified %.</li> <li>Crown Clean (remove deadwood/crossing and hazardous branches and stubs).*</li> <li>Crown Reduce by given maximum % (of outermost branch &amp; twig length)</li> <li>Remove deadwood.</li> <li>Fell to ground level.</li> <li>Further Investigation (generally with decay detection equipment).</li> </ul>
Pol Mon Svr Ivy	<ul> <li>Pollard or re-pollard.</li> <li>Check / monitor progress of defect(s) at next consultant inspection which should be &lt;18 months in frequented areas and &lt;3 years in areas of more occasional use. Where clients retain their own ground staff, we recommend an annual in- house inspection and where practical, in the aftermath of extreme weather events.</li> <li>/ Clr Bs - Sever ivy / clear base and re-inspect base / stem for concealed defects.</li> </ul>

\*Not generally specified following BS3998:2010

Site: 1a Wadham Gardens Date: 15/06/18			Appendix 1 ecommended Tree Works To Facilitate Develo			Surveyor(s): Ref: elopment	Adam Hollis API/1aWDG/AIA	Hide irrelevant Show All Trees	
Tree No.	English Name	B.S. Cat	Height	Ground Clearance	Crown Spread	Recommended Works	Comments/ Reason	S	
5	Hawthorn, Common	С	8	2.0	3	Fell	Decay in base Ivy smothered Low live crown ratio, tip die wounds / decay on stem To allow landscape enhanc		

#### **APPENDIX 2: GENERAL GUIDELINES**

- 2.1 All work must be to BS 3998:2010 'Recommendations for tree work'.
- 2.2 Staff carrying out the work must be qualified, experienced and ideally be Arboricultural Association approved contractors, and will be covered by adequate public liability insurance.
- 2.3 Any defects seen by a contractor or the client that were not apparent to the consultant must be brought to the consultant's attention immediately.
- 2.4 No liability can be accepted by the consultant in respect of the trees unless the recommendations of this method statement are carried out under the supervision of a Landmark Trees consultant.
- 2.5 It is advisable to have trees inspected by a consultant regularly. On this site it is recommended that these inspections are made every year.

### APPENDIX 3: SAMPLE SITE MONITORING SHEET



# Site Monitoring Report Sheet

Client:				Planning Ref:				
Local Authority:				Date:				
Site Address:								
Proposal:								
Visit Checklist		Y/N				Y/N		
Tree protection barrier place	(TPB) in		TPE	3 as per approved				
Ground protection (GF	) in place			as per approved				
TPB / GP breached			Tre	es damaged				
Site Agent briefed by L								
LT briefed by Site Agen	†							
LPA informed	l							
Remedial action requir Comments	ed							
Comments								
Recommendations								
Outcome	Outcome							
1								
2								
3								
4								

Web: www.landmarktrees.co.uk e-mail: info@landmarktrees.co.uk Tel: 0207 851 4544



London Office: 20 Broadwick Street, W1F 8HT, London Registered Office: Grange Cottage, All Cannings, Devizes, Wiltshire, SN10 3NR Landmark Trees is the trading name of Landmark trees Ltd. Registered in Wales. Reg No. 3882076



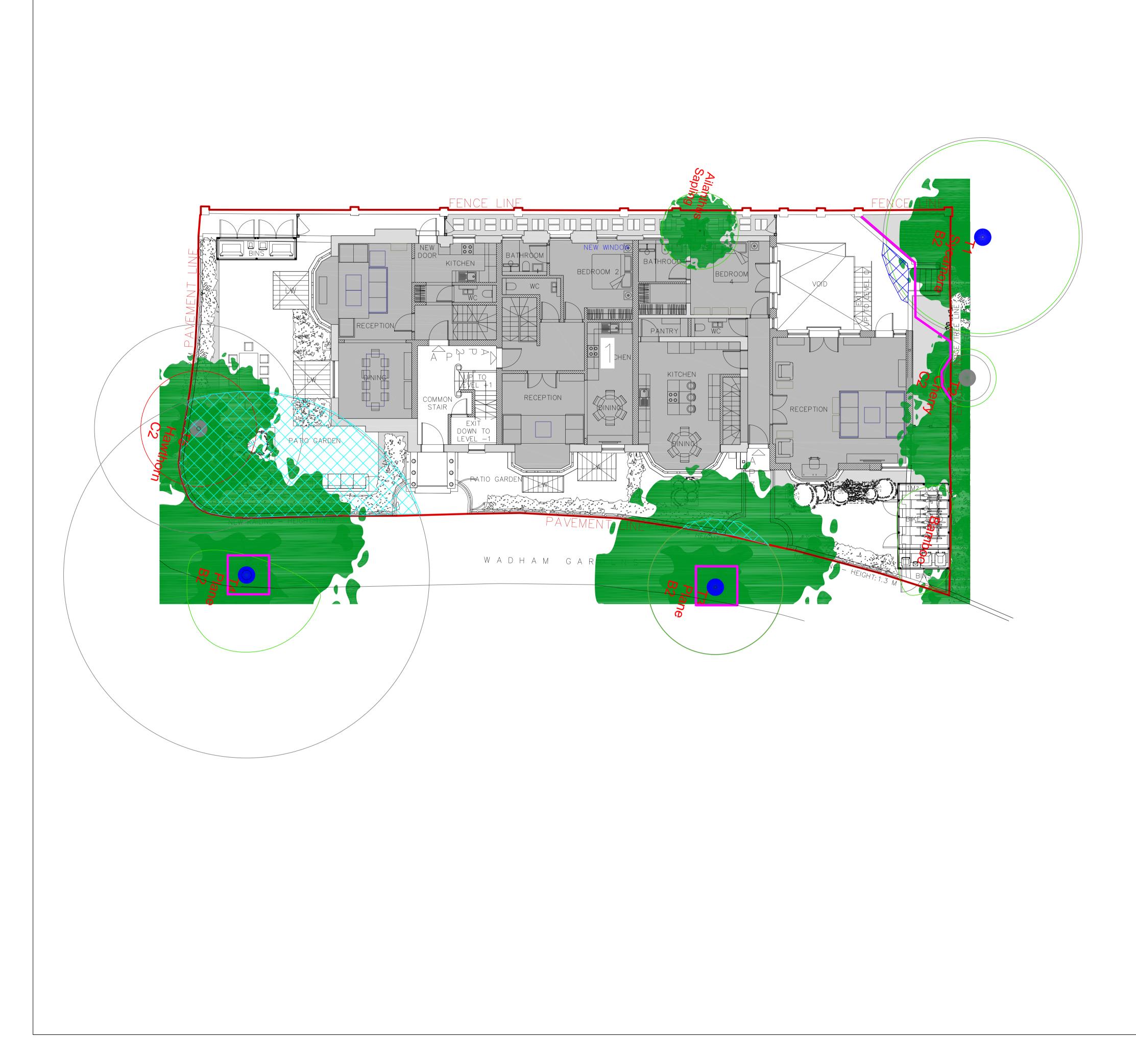
Registered Consultant

Tree	Project Phase	Task	Date	Signed (Project	Signed
No (s)			Completed	arboriculturist)	(Site Manager)
	Pre- commencement	Pre-commencement site meeting to include site manager briefing (S.1.5)			
	Pre- commencement	Confirm the location and specification of the protective measures is in accordance with AMS & Tree Protection Plan (TPP)			
	Pre- commencement	Confirm any tree works have been undertaken in accordance with this AMS (S.2.1/ App 1) and determine if further tree work is required			
	Pre- commencement	Seek required permission for further tree works if necessary.			
	Installation of any new services	Attend any excavation within RPA's where arboricultural supervision is prescribed by the AMS (S3.4) to ensure work is undertaken in accordance with NJUG provisions or other specification.			
	Demolition	Demolition of hard surfaces/ structures within RPA (S3.6) Confirm position of any additional temporary ground protection and that temporary ground protection is in accordance with AMS.			
	Completion of Demolition	Sign off of the demolition phase			
	Construction	Supervised manual excavation of foundations			
	Construction	Installation of 'No Dig' hard surfacing			
	Construction	Additional excavations (if required)			
	Completion of Construction	Completion of construction			
	Post Construction	Removal of machinery and materials from site			
	Post Construction	Dismantle & removal of protective measures			
	Landscaping	Completion of Landscaping			
	Project Completion	Sign off from project arboriculturist			

### Arboricultural Supervision Sign off Checklist

Arboricultural Method Statement: 1 Wadham Gardens, London NW3 3DN Instructing party: Amek Property Investments LLP, 16 Finchley Road, London NW8 6EB Prepared by: Adam Hollis of Landmark Trees, Holden House, 4th Floor, 57 Rathbone Place, London W1T 4JU

### **APPENDIX 4: TREE PROTECTION PLAN**

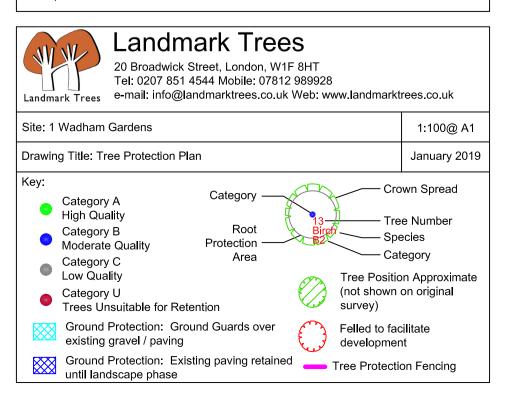


## NOTE:

This survey is of a preliminary nature. The trees were inspected from the ground only on the basis of the Visual Tree Assessment method. No samples were taken for analysis. No decay detection equipment was employed. The survey does not cover the arrangements that may be required in connection with the laying or removal of underground services.

Branch spread in metres is taken at the four cardinal points to derive an accurate representation of the crown.

Root Protection Areas (RPA) are derived from stem diameter measured at 1.5 m above adjacent ground level (taken on sloping ground on the upslope side of the tree base).



10