## CONSULTING CIVIL & STRUCTURAL ENGINEERS



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## **To Whom It May Concern**

30 November 2018

Dear Sirs,

## 14 Templewood Avenue, London NW3 7XA

Planning permission: 2013/6912/P. Condition 6

I am writing to confirm that I have been appointed to supervise the construction of the basement works at 14 Templewood Avenue, London, NW3 7XA in line with planning permission 2013/6912/P, I confirm that works will be supervised by a chartered structural engineer.

My appointment which should satisfy Condition 6 of the Planning Permission includes the following duties;

- 1. Provide structural designs, drawings and details for new basement and super structure elements. Provide rebar bending schedules for reinforced concrete elements.
- 2. As required by Clients Representative attend all necessary site and progress meetings on site or elsewhere as requested.
- 3. Carry out routine site inspections of site works, both temporary and permanent, to confirm compliance with structural design. During basement works inspections shall be of a frequency of no less than fortnightly or more frequent to suit site construction program or as required by or Clients Representative or Contractor. Super structure works shall be inspected at a frequency of no less than four weeks or more frequent to suit site construction program or as required by Clients Representative or Contractor.
- 4. Site visits and inspections will be made by a Chartered Engineer with membership of the Institute of Structural Engineers.
- 5. Notes of visits and inspections will be recorded by Engineer and distrusted to Client for their records.

Yours faithfully,



T. J. Vincent BSc (Hons) C.Eng M.I.Struct. E.