

### **Job Profile Information: Head of Children's Integrated Commissioning**

**This supplementary information for Head of Children's Integrated Commissioning is for guidance and must be used in conjunction with the Job Capsule for Job Family Strategy Policy and Governance at Job Level 6 Zone 2**

**Camden Way Category: Leadership**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.**

#### **Role Purpose:**

To lead and manage the children's integrated commissioning service which leads substantial areas of commissioning on behalf of Camden Council's Supporting People directorate and Camden Clinical Commissioning Group (CCG).

#### **Example outcomes or objectives that this role will deliver:**

1. To lead substantial areas of commissioning of services on behalf of the directorate and public health, plus to lead the commissioning of children's health services on behalf of Camden CCG. This includes ensuring rigorous budget management is in place for the team's portfolio.
2. To work as a senior manager with other heads of service across the department and across agencies to implement all aspects of the children's agenda to improve outcomes for all children young people and families.
3. To lead change programmes and service redesign as required by the directorate and CCG, including to develop and deliver savings plans for both organisations.
4. To ensure the views of key stakeholders contribute to the commissioning process and to play a leading role in relation to developing and maintaining partnership working arrangements with health and the voluntary sector.

5. To lead the development, implementation and delivery of identified projects across the organisations and establish monitoring and evaluation systems for all the services for which responsible.
6. To take a lead on supporting high quality commissioning work helps to deliver positive outcomes for children and young people across council and CCG teams, offering information and guidance to other teams on commissioning best practice as needed.
7. To support and manage a team of commissioners to deliver a wide range of commissioning portfolios, ensuring a continual focus on the learning, development and wellbeing of staff members is maintained.

**People Management Responsibilities:**

- Job share the role.
- Directly line manage five senior commissioning managers (in partnership with job share)
- Lead the team of commissioners (currently 10 members of staff in total).

**Relationships;**

- Director of Commissioning (LBC) – line manager
- Director of Commissioning (CCCG) – dotted line management
- Heads of Service across Supporting People and the rest of the Council
- Senior managers in provider organisations commissioned by the CCG and Council (NHS Trusts and Voluntary Sector organisations)
- Children, young people and families – engaging in commissioning work
- CCG senior managers – Directors of Finance, QIPP, Primary Care, Quality and staff working in their teams
- Clinicians eg Lead Governing Body member and Clinical Lead at the CCG and lead clinicians in provider NHS Trusts.

**Work Environment:**

The postholder will be based at 5PS but will also spend time at the CCG offices at Euston Tower, Euston Road. The post holder will be based in an office environment and may be required to attend evening meetings or other out-of-hours events on occasion; reasonable notice will be given under these circumstances

### Technical Knowledge and Experience:

- Educated to masters level or equivalent level of experience at a senior level in specialist areas ~~(desirable)~~
- Evidence of continuous professional development
- A detailed knowledge of children's services across health, education and social care
- Extensive knowledge of commissioning including knowledge of procurement
- Ability to provide strategic leadership including establishing functional and service priorities across the range of services-
- Ability to use IT systems and conventional systems to manage statistical information and to produce reports for others-
- Ability to manage and lead a team effectively, including time, change and conflict management, and to ensure that the team ~~work~~ produces identifiable outcomes-
- Excellent communication, negotiation and influencing skills-
- Ability to manage and monitor budgets, including the ability to take clear decisive action, in order to manage complex budget and policy matters
- Ability to analyse and evaluate research information, ~~including needs analysis and~~ to draw conclusions regarding local needs and plan ways in which to ~~how to~~ address them through service commissioning-
- Ability to implement service changes and manage the change process effectively

- Extensive experience of negotiating funding arrangements including service level agreements, ensuring value for money and maximum impact on outcomes-
- To have relevant past demonstrable fair equalities practice, playing a proactive role including demonstrating commitment in day-to-day duties and setting an example to, and standards for, staff for whom responsible where appropriate
- To have experience of health and safety requirements and to be able to ensure safe working practice in Health and Safety and other relevant policies in carrying out duties-
- Experience of working as a senior manager managing people and working collaboratively and successfully across agencies to deliver improved outcomes-
- Experience of dealing with and analysing information whilst under pressure, and of effectively communicating this information to others in oral or written form-
- Experience of managing complex commissioning arrangements for health, education or children's social care and of delivering savings through smart procurement and commissioning-
- Experience of writing and presenting policy and strategy to inform others about relevant issues and recommend appropriate future action.
- Experience of leading and motivating teams and of working with the public and colleagues in a sympathetic and efficient manner to meet their own needs and the needs of the community-
- Experience of being an effective leader and achieving outcomes for teams and the organisation-
- Experience of successful project-programme management, and of delivery of agreed outcomes and improved performance

Formatted: List Paragraph, Bulleted + Level: 1 + Aligned at: 0.63 cm + Indent at: 1.27 cm

## **Camden Way Five Ways of Working**

*In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.*

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please visit by clicking [HERE](#)

## Chart Structure

### Children's Integrated Commissioning Team

