

COUNCIL TAX AND BUSINESS RATES SERVICE

Camden Town Hall, Judd Street, London, WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No.: 020 7974 6866

24 hour telephone payment line: 020 7974 6104

Email: revenues@camden.gov.uk

Pay online at www.camden.gov.uk/pay

Data Protection Act 1998: We may share the information you give us with other council departments and other local or central agencies if the law allows this. Please see the footnote on the reverse of this bill for more details.

Date of Issue: 14/02/18

Account Ref: 82511299

Property Address:

Bren Cottage
VALE OF HEALTH
LONDON
NW3 1AS

MISS J LUKKA
Bren Cottage
VALE OF HEALTH
LONDON
NW3 1AS

Reason for Bill: Discount Change

COUNCIL TAX FOR FINANCIAL YEAR 2017/2018

Property Band: F

	Change	Amount Due
London Borough of Camden general expenditure	2.0%	£1565.92
London Borough of Camden adult social care precept	3.0%	£77.05
Greater London Authority	1.5%	£404.47
Annual Charge for Period	4.3%	£2047.44

The council tax attributable to Camden includes a precept to fund adult social care. Please visit www.camden.gov.uk/counciltax for more details.

Council Tax for period 01/04/17 to 31/03/18	£2047.44
25% Single Person Discount	£511.86 CR
Total charge for this period:	£1535.58

TOTAL DUE:

£1535.58

You have agreed to pay by direct debit as follows:

Date Due	Amount Due	Date Due	Amount Due
15/03/2018	£415.58	15/09/2018	£140.00
15/04/2018	£140.00	15/10/2018	£140.00
15/05/2018	£140.00	15/11/2018	£140.00
15/06/2018	£140.00		
15/07/2018	£140.00		
15/08/2018	£140.00		

For more financial information about your council tax and how it is spent, please visit www.camden.gov.uk You can request a hard copy of this information free of charge.

Please see over the page for details of how to pay.

You may be able to reduce your Council Tax Bill.

Please read these notes carefully because discounts and exemptions will only be awarded from the date you apply or within 21 days of your first bill.

Council Tax valuation bands

Council Tax is charged on most properties. Each property belongs in one of eight bands depending on its value on 1 April 1991.

Valuation Range of values

band	Up to and including £40,000
A	£40,001 to £52,000
B	£52,001 to £68,000
C	£68,001 to £88,000
D	£88,001 to £120,000
E	£120,001 to £160,000
F	£160,001 to £320,000
G	More than £320,000
H	

The band which applies to your home is shown over the page.

Discounts

The basic council tax charge covers two adults aged 18 or over living in the property. The following discounts can be applied for;

- If you are the only person living in the property, a 25% discount
- If another person lives with you who is, for example, a student, a 25% discount. A full list of people who are disregarded can be found at www.camden.gov.uk
- If nobody lives in your property and it is empty of furniture, a 100% discount may apply for the first month, before reverting to the full tax.
- If the property is empty of furniture and undergoing structural alterations or in need of repair, a 25% discount can be applied for one year.
- Annexes, which are used by the occupier of the main house as part of the main home, or annexes, which are occupied by a relative of the person living in the main house will be entitled to a 50 percent reduction in the Council Tax payable on the annexe.

The discounts above will normally only run from the date you apply. If you receive a discount and your circumstances change, you must tell us within 21 days, other wise you may have to pay a penalty of £70.00

People with disabilities

If you or any member of your household is disabled and part or all of your home has been adapted because of this, you can claim disability relief. If your claim is successful, we will reduce your bill to one in the band below yours.

Council Tax Premium

If nobody lives in your property and it has been empty of furniture for two years or longer, a premium of 50% council tax is payable in addition to the normal tax.

Council Tax Reduction Scheme

Council Tax Support can help with all or some of your Council Tax. Whether you will get Council Tax Support depends on the amount of Council Tax you have to pay, your personal circumstances and your income and savings. You should apply straight away because we can only pay support from the date we receive your claim. You can get more information by ringing our helpline on 020 7974 4444.

Exempt properties

Council Tax is not charged on certain properties These are known as 'exempt properties' and include the following

- student halls of residence and properties only lived in only by students;
- Ministry of Defence barracks and married quarters;
- accommodation for visiting forces;
- properties lived in by foreign diplomats who would pay Council Tax;
- parts of properties lived in by the elderly or disabled relatives of those living in the rest of the property (eg. a granny flat);
- Foster carers and family and friends carers are entitled to an exemption. If you are registered with Camden this will show on your bill automatically.

For certain types of empty properties we do not charge Council Tax. These include the following.

- Properties lived in by people who are now in prison, hospital or a home, or receiving or providing care elsewhere.
- Property owned or tenanted by someone who has died, where probate has not been granted or rent is still payable.
- Properties which nobody can live in by law.
- Properties kept empty for religious ministers.
- Properties lived in by students.
- Properties which have been repossessed.
- Properties left by someone who has become bankrupt.
- Empty caravan pitches or boat moorings.
- Empty parts of adjoining properties, which cannot be let separately.
- Properties where all the residents are under 18 years old
- Properties where all the residents are severely mentally disabled.
- An exemption may be awarded where the

occupier is forced to leave their main home in Camden due to serious damage caused by external environmental factors beyond their control; and where a statutory exemption does not otherwise apply. The exemption will stop after 12 months, or when the main home is reoccupied, whichever is the soonest.

Specific Reductions

The Council has the power to reduce the amount due on an individual council tax bill under Section 13A of the Local Government Finance Act 1992, in certain exceptional circumstances.

Complaints

If you have a complaint please contact us either by phone on 020 7974 4444 or write to the address shown overleaf. Please state clearly you are making a complaint and the reasons for doing so.

Appeals

If you have made a change to your property, or you are a new taxpayer and you think that your property should be placed in a higher or lower band, you should write to:

The Listing Officer for Camden
Council Tax South
Valuation Office Agency
2nd Floor, 1 Francis Grove
Wimbledon
London, SW19 4DT
Phone 03000 501 501

If you appeal you must still pay this bill. The band your property is in is based on the value of your home on 1 April 1991. Any changes in value since then are not taken into account.

You may also appeal if you think that you should not be paying Council Tax. For example, because you do not own or live in the property, or because your property is exempt, or because you think the way we have worked out the bill is not correct. If you want to appeal for these or similar reasons, you must first write to us so that we can reconsider the case.

The Adult Social Care Precept

For adult social care authorities, council tax bills show two percentage changes: one for the part of the overall change attributable to the adult social care precept, and one for the part attributable to general expenditure.

Ways to pay

Please note that payment books are no longer issued



Direct debit

Direct Debit is the cheapest and easiest way to pay. If you would like to pay by direct debit, please visit www.camden.gov.uk/pay and go to the Council Tax page. This will enable you to set up a direct debit on-line. Alternatively, please telephone 020 7974 6470.



Paypoint

You can pay in cash at any shop where you see the Paypoint sign. There is no charge for this service. Please make sure you take your bill with you.



By post

You should make your cheques and postal orders payable to 'LB Camden (CTax)'. Please write your Council Tax account number on the back of your cheque or postal order at least three days before the payment is due.

The address is:
London Borough of Camden
Chief Cashier
Camden Town Hall
Judd Street
London WC1H 9JE.



Credit / Debit card

To pay by debit or credit card visit our website (www.camden.gov.uk/pay) and follow the instructions on the screen. Or telephone the 24hr payment line on 020 7974 6104. Make sure you have your card and Council Tax account number handy.



At a Post Office

You can pay by cash, cheque or debit card at any Post Office. In order to make a payment, take this bill to any post office. Please ensure you keep your receipt as proof of payment. You need to allow at least 3 working days for the payment to reach your account. When paying in person, cheques should be made payable to "Post Office Counters Ltd". There is no charge for this service.



Telephone or Online Banking

Please pay to Camden Council Tax, sort code 50-30-03, bank account number 24314463, quoting your reference **82511299**

We can provide information in Braille or large print. If you would like details, please call us on the telephone number shown over the page. The information you supply for the purposes of Council Tax administration and enforcement may be used by us in connection with the provision of other Council services to you. The Data Protection Act gives you the right to see the personal information that the council holds about you. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and protection of fraud. It may also share this information with the London Counter Fraud Hub and other bodies responsible for auditing or administering public funds for these purposes. For further information, see www.camden.gov.uk/privacy. We are required under Part IIA of the Audit Commission Act 1998 to participate in the National Fraud Initiative (NFI) data matching exercise.