

## **Job Profile Information: Team Manager - Children and Young People Disability Service (CYPDS)**

**This supplementary information for Team Manager - Children and Young People Disability Service (CYPDS) is for guidance and must be used in conjunction with the Job Capsule for Job Family Social Care, Level 5 Zone 1**

### **Camden Way Category 4**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.**

#### **Role Purpose:**

manage and co-ordinate the work of a social work team, and Disability service making appropriate use of resources to ensure the provision of a high quality, comprehensive and effective services to children, young people and their families arising out of the Council's duties and powers under legislation and regulations, Council and Departmental policies and procedures.

To work closely with colleagues (Health, Education, and Adult Social Care) to support the further development of a 0 -25 year service

#### **Example outcomes or objectives that this role will deliver:**

- Manage the provision, the services, allocating monitoring and supervising the work of a social work team/short breaks coordinator, administration staff, in order to ensure staff resources are deployed effectively and professional/performance standards are maintained.
- Manage, motivate and develop staff, identifying individual and collective training needs and setting training objectives.
- Ensure the maintenance of confidential and accurate records, making use of management information systems in the recording, retrieval and analysis of information as required by the department in order to ensure statutory and practice requirements are met.
- Provide professional supervision and support to senior practitioners and social workers to ensure the appropriate management of statutory work and development of high quality standards and practice including the application and support of the Camden's Systemic Model of Social work.
- Manage, monitor and be responsible for such budgets, as may be delegated, approving and authorising expenditure relative to the need/service requirements and ensuring packages of care are reviewed regularly.
- Develop and identify resources required for packages of care and base these on identified needs, taking into account departmental policies and procedures within agreed departmental priorities and ensuring staff take responsibility for budgetary control requirements and are imaginative in their approach towards the purchasing and commissioning of services, seeking alternative funding where possible.

**People Management Responsibilities:**

Team manager is responsible for 2 Senior Practitioners, Short breaks co-ordinator , short breaks assessor, financial /administration support and a key worker coordinator

**Relationships:**

- Service providers /Commissioners
- Regulatory bodies
- Health partners/ MOSAIC/Camden Learning Disabilities Service
- Adult Social care
- SEND services

**Work Environment:**

Main Base Kentish town Health Centre, 2 Bartholomew Road, and the expectation is to work across sites in Camden

**Technical Knowledge and Experience:**

- Will be a qualified social work professional
- Have a proven record of accomplishment of successful management leadership of a social work team or other relevant management experience
- You will have understanding of multi-agency working in a sensitive environment, whilst ensuring the team is appropriately, resourced managed
- You will have excellent leadership skills, a high level of knowledge, skill and expertise in Social Work
- You will have evidenced working knowledge of relevant legislation and regulatory requirements across the age range of 0-25 years
- Proven Safeguarding experience across the age-range 0-25 years
- Ability to assess need, develop, implement and manage a service plan and integrate budget planning
- To demonstrate/evidence an understanding of research /knowledge in relation to Disability

## **Camden Way Five Ways of Working**

*In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.*

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please visit by clicking [HERE](#)