PLANNING PORTAL

This form should be saved to your device and then completed using the free Adobe Acrobat Reader application or full version of Adobe Acrobat. Many internet browsers and other applications can display PDF files, but we cannot guarantee their compatibility in regard to these forms. We specifically advise users of Apple devices not to use 'Preview' because of known issues.

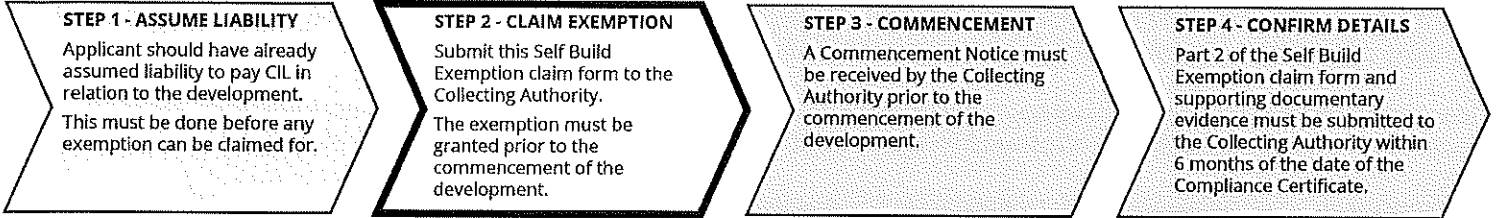# Community Infrastructure Levy (CIL) - Form 7: Self Build Exemption Claim Form Part 1

Step 2 of a 4 stage exemption process

Please note: All of the steps described below need to be followed within required timescales otherwise the exemption with either not be obtained or will be rescinded if previously obtained

STEP 1 - ASSUME LIABILITY	STEP 2 - CLAIM EXEMPTION	STEP 3 - COMMENCEMENT	STEP 4 - CONFIRM DETAILS
Applicant should have already assumed liability to pay CIL in relation to the development. This must be done before any exemption can be claimed for.	Submit this Self Build Exemption claim form to the Collecting Authority. The exemption must be granted prior to the commencement of the development.	A Commencement Notice must be received by the Collecting Authority prior to the commencement of the development.	Part 2 of the Self Build Exemption claim form and supporting documentary evidence must be submitted to the Collecting Authority within 6 months of the date of the Compliance Certificate.

Please complete the form using block capitals and black ink and send to the Collecting Authority

See Planning Practice Guidance for for guidance on CIL generally, including "relief from the Levy".

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to a Local Authority in accordance with the 'The Community Infrastructure Levy Regulations 2010 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it (unless you choose to upload it to any Planning Portal online service in agreement with the relevant terms and conditions). Any subsequent user of this form is solely at your discretion, including the choice to complete and submit it to a Local Authority in agreement with the declaration section.

Upon receipt of this form and any subsequent information, it is the responsibility of the Local Authority to inform you of its obligations in regards to the processing of this information. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Section A: Claiming Exemption - General Information

To be completed by the individual(s) claiming self build exemption.

1. Application Details:

Applicant Name: Asif Noor and Sabina Khan

Planning Portal Reference (if applicable): PP-06992267

Local authority planning application number (if allocated):

Please provide the full postal address of the application site:

10 Downside Crescent
London
NW3 2AP

If postal address/postcode not known, or original relief claim was submitted with reference to grid reference, please provide:

Easting: Northing:

Description:
Erection of a single storey rear extension, excavation of single storey basement and alterations to the site's boundary walls; all in association with the continued use of the property as a single family dwelling (Class C3).

Section B: Self Build Declaration

I declare that this a "self build project" for purposes of the exemption set out within the regulations   [x]

I declare that I will occupy the premises as my sole or main residence for a period of 3 years from completion of the property   [x]

I declare that I will provide the required supporting documentation as set out in **Self Build Exemption Claim Form Part 2**' within 6 months of completion of the property and I understand failure to do this will result in CIL becoming payable   [x]

I declare the amount of de minimis State aid received in the last three years prior to submission of this application for relief is less than 200,000 Euro   [x]

` Self Build' for the purposes of CIL exemption is defined as all homes built or commissioned by individuals or groups of individuals for their own use, either by building the home on their own or working with builders.

` Completion' for the purposes of CIL exemption is defined as the issuing of a compliance certificate for this development issued under either regulation 17 (completion certificates) of the Building Regulations 2010 or section 51 of the Building Act 1984 (final certificates).

` Information about de minimis State Aid for the purposes of CIL exemption can be found here:
https://www.gov.uk/guidance/community-infrastructure-levy#relief-and-exemptions

Declaration

I confirm that the details given are correct.   [x]

I understand:

That my claim for exemption will lapse where a commencement notice is not submitted prior to commencement of the chargeable development to which this exemption applies.   [x]

The meaning of a `disqualifying event' for CIL self build exemption and that where a disqualifying event occurs before or after commencement of development I must inform the collecting authority within 14 days.   [x]

That my claim for self build exemption will lapse where development commences prior to the collecting authority informing me of its decision.   [x]

Name- Claimant:	Date (DD/MM/YYYY):
Asif Noor and Sabina Khan	05/06/2018

It is an offence for a person to knowingly or recklessly supply information which is false or misleading in a material respect to a collecting or charging authority in response to a requirement under the Community Infrastructure Levy Regulations (2010) as amended (regulation 110, SI 2010/948). A person guilty of an offence under this regulation may face unlimited fines, two years imprisonment, or both.

On receipt of this application the collecting authority will make a decision on your claim as soon as practicable and inform the amount of CIL relief granted in writing. You **must** then submit a commencement notice to the collecting authority prior to starting on site. Failure to do so will result in the CIL charge becoming payable in full.