

London Borough of Camden
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5 Pancras Square
c/o Town Hall
Judd Street
London
WC1H 9JE

17 May, 2018

LTR/L1250/K/1/DJL
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Dear Sirs

**Holy Trinity CE Primary School Trinity Walk Maresfield Gardens London NW3 5SQ
Planning Application**

An application for full planning & demolition permission in a conservation area has been submitted via the Planning Portal in respect of the above premises and allocated the reference PP-06978417. The Governors of Holy Trinity CE Primary School seek approval to alter a window in the principal elevation of the building.

The application is accompanied by the following drawings etc:

- ∞ L1250/2.4/01 Location Plan
- ∞ L1250/2.3/02 Block Plan
- ∞ L1250/2.3/03 GF Plan – As Existing
- ∞ L1250/2.3/04 First Floor Plan – As Existing
- ∞ L1250/2.3/05 Elevation – As Purposed
- ∞ L1250/2.3/10 GF Plan – As Proposed
- ∞ L1250/2.3/11 FF Plan - As Purposed
- ∞ L1250/2.3/12 Elevations – As Proposed
- ∞ L1250/2.3/13 Details of the window
- ∞ Photographs of the principal elevation.

It is proposed to alter that internal arrangement at ground floor level to create a new Year 3 classroom. It is proposed to enlarge the existing window at first floor by lowering the cill to provide light and ventilation to the ground floor area.

Other than the removal of the window, there will be no demolition affecting the external appearance of the building.

The window will be renewed and reorganised to accommodate the edge of the first floor and to incorporate opening lights to provide ventilation to both the ground and first floor spaces. The windows will be entirely replaced but will be designed and fabricated to match the existing frame, albeit double glazed.

The opening lights will be top hung- opening out and set out to align with the contrasting brick banding in the face work.

The edge of the floor within will be hidden by timber panels with raised central panels designed to align with mullions and brick banding.

The alterations to the window are designed to improve the quality of the environment within the building and provide needed education space, whilst sensitively reflecting the character and style of the existing building.

Please contact us if further information is required.

Yours faithfully



David Loxton Dip Arch RIBA
for Loxton and Associates