

## Method Statement

Project:		Wolsey Mews	
Method Statement No.:		MS077 – Muck Away Operations	
Description of Work:		Site Clearance & Muck Away Operations	
Number of Pages	1 of 3	Revision:	03.04.2017
THIS SAFE WORKING PROCEDURE HAS BEEN PREPARED FOR THE FOLLOWING WORK. NO OTHER THAN THAT DETAILED MUST BE CARRIED OUT.			
Location of Work:		Site	
Site Address:		Wolsey Mews London NW5 2DX	
Duration of Works:		See Programme	
Commencement Date of Works:		24 <sup>th</sup> April 2017	
Operatives Carrying Out Works:		PLC Operatives	
<ul style="list-style-type: none"> <li>• Prior to any works being carried out, it will be the responsibility of the site supervisor to provide instructions to operatives regarding carrying out the works.</li> <li>• All operatives shall be briefed on the contents of this method statement and sign the task briefing sheet prior to works commencing. The supervisor will survey and operatives will identify the work area and confirm the area is free from risk and restriction to carry out their works.</li> <li>• Choice of equipment and requirements assessed with regard to ground conditions and local operational requirements.</li> <li>• Plant will be checked prior to work and secured at the end of the day.</li> <li>• Plant will only be used for the purpose it was intended and maintained in accordance with the manufacturer's instructions.</li> <li>• Defects will be reported at once.</li> <li>• Current test certificates will be available on site.</li> <li>• Management to ensure that speed restrictions are enforced.</li> <li>• Drivers shall adhere to the traffic management plan.</li> </ul>			

Comments :

**Equipment to be used:**

- 360 Excavators
- Tipper Vehicles

**Access / Protection to working Area:**

- Statutory notices will be displayed.
- Barriers and signage will be erected confirming the work area and prevent unauthorised access by others.
- Heras fencing to site

**Control Measures:**

- Ambers and warning devices to be functional at all times.
- Drivers shall dismount via the steps provided, facing towards the cab.
- Seatbelts shall be worn at all times.
- No tipping shall be undertaken on uneven or unstable ground.
- Goal posts will be used where there is a danger of contact with overhead electrics. (Separate Method Statement & Risk Assessment required)
- Banksman to see all vehicles on & off site at all times.
- Barrier to be placed 1m away from vehicle to ensure no person(s) are near the vehicle when loading & unloading.

**Training Required:**

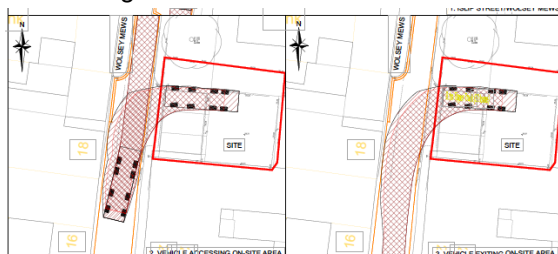
- Access & Egress procedures
- On all equipment where applicable
- Working at Height
- Manual Handling
- Lifting Equipment

**PPE Requirements:**

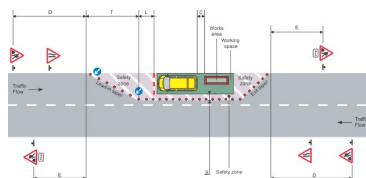
- Hard hat - BS EN 397
- Safety Footwear - BS EN 20345:2004 EN 345
- Hi Visibility vests - BS EN 471
- Gloves - BS EN 420 EN388
- Ear Defenders –BS EN 352-1 SNR Value 28 (minimum)
- Eye protection – BS EN 166 1.A (High energy impact goggles)
- Disposable Face Mask – BS EN 149: 2001 FFP3

**Sequence of works :**

- 1) Foreman/Site manger to ensure all operatives are aware of vehicles visiting site daily.
- 2) Banksman to ensure they have read and understood what is required of them while vehicles are on site and traffic management plan is followed.
- 3) All signage and barriers to be in place before any vehicles come to site.
- 4) Vehicles will be reversed on site and drive offsite as below diagram whilst excavation works are being carried out-



- 5) Once excavation works complete
- 6) Vehicles will require to be loaded and unloaded in the road way.
- 7) Cones and barriers to be placed round vehicle whilst stopping on site see diagram below.



- 8) Once vehicle has left site road to be re-open.
- 9) Road to be left clean and tidy at all times.

WE AGREE TO IMPLEMENT THE CONTROLS ABOVE. IF WORK CANNOT PROCEED IN ACCORDANCE WITH THE CONTROL GIVEN IN THIS METHOD STATEMENT, OR HAZARDS ARRISE WHICH HAVE NOT BEEN IDENTIFIED; THEN WE AGREE THST WORKSHOULD BE STOPPPED AND FUTHER GUIDANCE SOUGHT.

Prepared by:

Matt Baker (Health & Safety Advisor)

Signed

Date:

**I have read and understood the method statement and associated risk assessments and COSHH assessments.**

Date	Print Name	Signature

**I have read and understood the method statement and associated risk assessments and COSHH assessments.**