

## **Job Profile: Project Manager (Adult Social Care Transformation Programme)**

**This supplementary information for Project Manager (Adult Social Care Transformation Programme) is for guidance and must be used in conjunction with the Job Capsule for Job Family Strategy & Governance at Job Level 4 Zone 2**

### **Camden Way Category 4**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.**

### **Role Purpose:**

To manage the development, planning and delivery of a range of complex projects to bring about effective and positive change across adult social care

### **Example outcomes or objectives that this role will deliver:**

The post holder will work flexibly to lead the successful delivery of improvement and change projects within the Adult Social Care Transformation programme. The post holder would be expected to have experience and understanding of the following areas and the ability to gain an understanding and knowledge of specific areas of work within Adult Social Care in order to support a range of specific projects:

- Technical project management expertise including the use of project management methodology and tools
- Service reviews and transformation
- Risk, issue and interdependency management
- Stakeholder engagement and management
- Organisational design and change management
- Business case development
- Managing projects in a complex environment
- Adult Social Care

### **People Management Responsibilities:**

The post has no line management responsibilities but the post holder will be required to manage staff/resource on individual projects for which they are Project Manager.

**Relationships:**

The post holder will be line managed by the Programme Manager for the ASC Transformation Programme from Strategy and Change (S&C).

The post holder will be largely self-managing with personnel management and professional development carried out within the Strategy & Change service. Their day-to-day direction and management while working on projects will be by the relevant head of service or service/business lead within Adult Social Care and/or Integrated Commissioning for the projects they are managing

The post holder will be expected to develop and maintain relationships across the organisation, with practitioners, managers, elected members, partner organisations, and residents as appropriate, as dictated by the projects, roles and tasks they will be carrying out. The post holder will also actively seek to make effective relationships with colleagues across the Strategy and Governance family including with peers working on change projects within the Strategy & Change service.

**Work Environment**

The post holder may be required to work with a variety of teams and workplaces

**Technical Knowledge and Experience:**

- Substantial experience of having successfully managed projects on time and within budget using sound project management methodology and tools in a complex environment
- Substantial experience of working in or with Adult Social Care or similar environment
- An understanding of how local government works and the functions it delivers

**Qualifications**

- Qualification in a recognised project management or improvement discipline or experience commensurate with the requirements of this post

## **Camden Way Five Ways of Working**

*In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.*

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please visit by clicking [HERE](#)