**Job Capsule Supplementary Information: Planner (Strategic Planning & Implementation)**

**This supplementary information for Senior Planneris for guidance and must be used in conjunction with the Job Capsule for:**

**Job Family:** Place / Technical

**Job Level:** 3

**Zone:** 2

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee’s contract of employment.**

**Role Purpose:**

To work on the preparation and review of the Council’s land use and development plans, policies, strategies and supporting evidence; to contribute to a high quality, sound and robust policy framework which plays a key role in delivering the Council’s objectives; to provide support for communities undertaking neighbourhood planning as required; and to provide of planning policy advice within and outside of the Council.

**Example outcomes or objectives that this role will deliver:**

The postholder will:

* Contribute to plan preparation including the production of sound evidence, effective community engagement, and monitoring planning outcomes. The postholder’s particular area of focus or specialism may vary over time.
* Support Camden’s communities, as required, to produce neighbourhood plans and meet the Council’s statutory duties in relation to neighbourhood planning.
* Provide policy advice on planning applications, appeals and planning briefs in a way which ensures the Council’s policies are interpreted correctly, implemented effectively and can be effectively defended in planning appeals as necessary.
* Contribute to producing reports and presentations for Council committees and other bodies.
* Prepare effective evidence for public inquiries/ examinations and present evidence as an expert witness on behalf of the Council.

**People Management Responsibilities:**

The postholder will support and peer review the work of other members of the team and service. They will take on board feedback and support from colleagues to ensure improvements in their own work.

**Relationships:**

Reports to Strategic Planning and Implementation team manager and the Head of Placeshaping and Economic Development. The post holder will develop partnerships within the Council, e.g. colleagues working on Development Management, Housing, Economic Development, Transport and Sustainability; with elected members; and with outside bodies, including neighbourhood forums and other community organisations, the GLA, consultants, landowners, developers and major institutions.

**Work Environment:**

The post is predominantly office based in Camden’s offices at 5 Pancras Square and will involve attending some external meetings and site visits. A willingness to work outside of normal office hours is essential.

**Technical Knowledge and Experience:**

* A degree level qualification in Planning or a related discipline, with eligibility for Membership of the Royal Town Planning Institute.
* Ability to communicate effectively, verbally, in person and in writing.
* Ability to work within a team to deliver effective services.
* An understanding of the Local Plans system and issues relevant to spatial planning in an urban area.
* Excellence in customer care.
* Experience of working in a role focussed on planning and the built environment is desirable.

***Camden Core Behaviours – identify the level relevant to role for the 5 Camden core behaviours:***

*(Refer to Camden Behaviour framework)*

* *Adaptability (level 2)*
* *Customer Service (level 3)*
* *Driving Improvement (level 2)*
* *Working Together (level 3)*
* *Analysis and Judgement (level 3)*

***Camden Additional Behaviours – identify one or two relevant additional behaviours with the appropriate level for this role:***

*(Refer to Camden Behaviour framework)*

* *Confidence and resilience (level 3)*