

# **TRAVEL PLAN**

# 17 CHARTERHOUSE STREET, LONDON

**Client: Anglo American and De Beers** 

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# **QUALITY MANAGEMENT**

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Ref: NM/MD/ITL13105-002F R

## **CONTENTS**

SECTION 1	INTRODUCTION	1
SECTION 2	POLICY CONTEXT	4
SECTION 3	SITE ASSESSMENT	5
SECTION 4	TRAVEL SURVEYS	11
SECTION 5	AIMS, OBJECTIVES AND BENEFITS	13
SECTION 6	TARGETS	15
SECTION 7	PACKAGE OF MEASURES	17
SECTION 8	MANAGEMENT	21
SECTION 9	MONITORING	22
SECTION 10	ACTION PLAN	23
SECTION 11	SECURING AND ENFORCING	25

## **FIGURES**

FIGURE 3.1 SITE LOCATION PLAN

FIGURE 3.2 PUBLIC TRANSPORT PLAN

# **APPENDICES**

APPENDIX A PTAL REPORT

Ref: NM/MD/ITL13105-002F R

1-Transport

SECTION 1 INTRODUCTION

1.1 Introduction

1.1.1 Anglo American and De Beers has appointed i-Transport LLP to provide ongoing

highways and transport advice with regard to the re-development of 17 Charterhouse

Street, EC1N 6RA.

1.1.2 A planning application for the redevelopment of the site, including new vehicular

access and vehicle lift to a secure loading and transfer area, was submitted to the

London Borough of Camden (LBC) in August 2017 (planning reference: 2017/4586/P).

The planning application was granted permission subject to the signing of a s106

obligation (resolution to grant). Full planning consent was granted in January 2018

following the signing of the s106.

1.1.3 A draft Travel Plan (TP) was submitted as part of the planning submission. This TP has

been produced to discharge one of the obligations relating to a Travel Plan for the site

and updated with comments received from Camden's Travel Plan Reviewer.

1.2 Site Location

1.2.1 The site is located at 17 Charterhouse Street within the London Borough of Camden

(LBC). The borough boundary with the City of London (CoL) follows the centre of

Charterhouse Street, although CoL is responsible for the maintenance of the whole

carriageway. The site is currently served by three points of vehicular access; one from

Charterhouse Street and two from Saffron Hill.

1.2.2 The development is for the refurbishment and extension of 17 Charterhouse Street to

provide an increase in office floor area and new secure vehicular entrance off

Charterhouse Street. The development will accommodate up to 800 staff. The

development will bring the site up to modern standards, for re-use as a headquarters

by Anglo American and De Beers.

Definition

1.2.3 Transport for London (TfL) defines a Travel Plan (TP) as being:

Ref: NM/MD/ITL13105-002E R

1-Transport

"...a long term management strategy for an existing or proposed development that seeks to integrate proposals for increasing sustainable travel by the future occupier(s) into the planning process and is articulated in a document that is to be regularly reviewed by the future occupier(s) of the site. It is based on evidence in the transport assessment of the anticipated transport impacts of the proposal and involves the development of agreed and specific outcomes, linked to an appropriate package of measures aimed at encouraging sustainable travel."

- 1.2.4 This TP has been prepared in accordance with the Transport for London (TfL) Travel Planning Guidance, November 2013. This TP should be read in conjunction with the accompanying Transport Statement (*i-Transport Report Ref: ITL13105-001D dated 11 August 2017*) and the Servicing Management Plan (*i-Transport Report Ref: ITL13105-003B dated 15 March 2018*).
- 1.2.5 In accordance with the guidance, this TP sets out sustainable transport objectives and targets together with a package of measures to facilitate and encourage future employees and visitors to travel to/from the site by walking, cycling and public transport. It also sets out the ongoing management arrangements for the development, including the appointment of a Travel Plan Co-ordinator (TPC) and the monitoring strategy.

#### 1.3 Structure

- 1.3.1 The remainder of this TPS is structured as follows:
  - Section 2 Policy Context;
  - Section 3 Site Assessment;
  - Section 4 Travel Surveys;
  - Section 5 Aims, Objectives and Benefits;
  - Section 6 Targets;
  - Section 7 Measures;
  - Section 8 Management;
  - Section 9 Monitoring;
  - Section 10 Action Plan; and

Ref: NM/MD/ITL13105-002E R



• Section 11 – Securing and Enforcing.

Ref: NM/MD/ITL13105-002E R



#### SECTION 2 POLICY CONTEXT

## 2.1 National Policy

2.1.1 The National Planning Policy Framework (NPPF) (March 2012) provides the policy context in relation to Travel Plans. Paragraphs 35 and 36 state that Development Plans should protect and exploit opportunities for the use of sustainable transport modes. A Travel Plan is identified as a key tool to facilitate this and all developments that generate significant amounts of movement should be required to provide one. Sustainable travel objectives should include reducing the use of the private car (particularly for single occupancy journeys) and measures to promote walking, cycling and public transport use as suitable alternatives.

2.1.2 The Planning Practice Guidance identifies that the primary purpose of a Travel Plan is to identify opportunities for the effective promotion and delivery of sustainable transport initiatives e.g. walking, cycling, public transport and tele-commuting, in connection with both proposed and existing developments, and through this to reduce the demand for travel by less sustainable modes.

## 2.2 Local Policy

2.2.1 The London Plan and Mayor's Transport Strategy (MTS) also require the use of travel plans to help deliver sustainable development in London.

2.2.2 The Policy A1 – Managing the impact of development in LBC's Local Plan states that the Council will consider the impacts of a development through the information contained within a TP and associated transport statement.

Ref: NM/MD/ITL13105-002E R

SECTION 3 SITE ASSESSMENT

3.1 **Overview** 

3.1.1 This section of the TP reviews the existing local transport network within the vicinity

of the site, including a review of the provision of walking, cycling and public transport

facilities and an assessment of the local highway network.

3.2 Site Location

3.2.1 The site is located at 17 Charterhouse Street within LBC. The site is located within the

Central Activities Zone (CAZ), identifying it as part of the central hub of the city and a

key location for business premises which policies seek to retain and enhance. The site

is located within the Hatton Garden conservation area, with Hatton Garden some

120m to the west of the site.

3.2.2 The site is surrounded by commercial properties on all sides, with Charterhouse Street

forming the southern frontage and Saffron Hill the eastern boundary. The site is linked

in terms of its historical context to the Hatton Garden diamond area to the west, it

having previously been home to the De Beers headquarters. This application is to

bring the site up to modern standards, for re-use as a headquarters by The Applicant.

A site location plan is provided at Figure 3.1.

3.3 The Development

3.3.1 The site was occupied by Anglo American and De Beers until March 2017, providing

the world headquarters of the De Beers diamond firm. The building was vacated in

March 2017 when all staff were relocated to Westminster.

3.3.2 The development is for the refurbishment and extension of 17 Charterhouse Street to

provide an increase in office floor area and new secure vehicular entrance off

Charterhouse Street. The development will accommodate up to 800 staff. The

development will bring the site up to modern standards, for re-use as a headquarters

by Anglo American and De Beers.

3.3.3 The development will provide a total of 100 covered cycle parking spaces. The spaces

will be provided at the rear of the site and will be only be accessible by staff (and

visitors).

Date: 23 March 2018

Page 5



3.4 Site Accessibility

3.4.1 Circa 2.5m wide footways are provided on Charterhouse Street on the site's frontage.

The footways provide a direct route to the local bus stops and towards the formal

pedestrian crossings at the A40 Holborn in the west and with Farringdon Street/Road

in the east. These footways and crossings provide routes towards Chancery Lane and

Farringdon London Underground stations and an array of local shops, facilities and

services in the area. In addition, street lighting is present along Charterhouse Street.

3.4.2 To the rear of the site, Saffron Hill operates as a shared surface arrangement, from

the steps to/from Charterhouse Street to the site's servicing and delivery entrance. At

this point, footways are provided on both sides of Saffron Hill, whereby they connect

with wider footways on Greville Street. The steps leading down from Charterhouse

Street to Saffron Hill are privately owned by the Applicant. This area was stopped up

in 1982 and is not part of the public highway. However, the Applicant permits the

public to use the route. This arrangement will continue with the proposed

development.

3.4.3 An advisory cycle lane is present along the northern side of Charterhouse Street,

outside of the site.

3.4.4 Cycle Superhighway 6 (CS6) will provide a direct route for cyclists across central

London, between Elephant and Castle and King's Cross. The route will be either fully

segregated or on quiet back streets. As part of the proposals, the new CS6 will provide

the following within the vicinity of the site:

New signalised pedestrian crossings on all arms of the junction of

Charterhouse Street with Farringdon Street/Road;

Saffron Hill to be signed for northbound cyclists on quiet roads; and

Greville Street to close to motor traffic at Farringdon Road, with new

segregated track to link cyclists to Saffron Hill.

Page 7



# **Public Transport Accessibility**

3.4.5 The accessibility of the site has been assessed using the Public Transport Accessibility Level (PTAL) methodology. PTALs are a detailed measure of the accessibility of a site to the public transport network, taking into account the combination of walking time and service frequency.

3.4.6 The site has been ascribed a PTAL rating of 6b (with 1a indicating the lowest level of accessibility to public transport and 6b indicating to the highest level). This result determines that the site has an 'excellent' accessibility rating. The full PTAL report calculation are attached as Appendix A.

**Bus** 

- 3.4.7 The site is well located to the local bus network. The closest bus stops to the site are located outside of the site on Charterhouse Street (for eastbound services) and on Farringdon Street (for westbound services). The eastbound stop on Charterhouse Street provides access to the bus routes 17 and 45 and the bus stops on Farringdon Street provide access to the additional 63 and 172 bus services.
- 3.4.8 These bus stops provide services towards destinations such as Kings Cross Station and London Bridge. A summary of the frequencies of these bus stops is provided in Table3.1.

Ref: NM/MD/ITL13105-002E R



Table 3.1: Summary of Local Bus Services and Headway

Bus		Ту	pical Headw	ау
Route	Destination	Monday- Friday	Saturday	Sunday
17	London Bridge – Cannon Street Station – Charterhouse Street – Kings Cross Station – Caledonian Road & Barnsbury Station – Severn Sisters Road – Upper Holloway Station - Archway Station	Every 6-9 minutes	Every 9- 12 minutes	Every 15 mins
45	Kings Cross / St Pancras International Station – Apothecary Street – Blackfriars Station – Southwark Station – Elephant & Castle Station – Loughborough Junction Station – Brixton Station – New Park Road - Atkins Road / New Park Road	Every 7- 11 minutes	Every 8- 11 minutes	Every 15 mins
63	Kings Cross Station / York Way – Farringdon Station – Blackfriars Station – New Kent Road – Peckham Rye Station - Forest Hill Tavern	Every 4-8 minutes	Every 5-9 minutes	Every 6-9 minutes
172	Clerkenwell Road – Farringdon Station – Waterloo Station – Elephant and Castle Station – Old Kent Road – New Cross Gate Station – Brockley Station – Crofton Park Station - Brockley Rise	Every 8- 10 minutes	Every 8- 10 minutes	Every 15 mins

Source: Transport for London, accessed July 2017

3.4.9 It can be seen that the bus stops provide frequent services to a range of destinations.

### **London Underground Limited**

- 3.4.10 Farringdon London Underground Limited (LUL) station is situated to the north of the site, circa 200m, equivalent to a two-minute walk from the site.
- 3.4.11 Farringdon LUL station is served by the Hammersmith and City and Circle lines which both typically run every 8-10 minutes on Monday to Friday during the peak periods. The Hammersmith and City lines provides frequent services towards Hammersmith and Liverpool Street and the Circle line provides frequent services towards Hammersmith and Edgware Road.
- 3.4.12 Chancery Lane LUL station is located circa 440m to the west of the site, equivalent to a 5-minute walk. The station is served by the Central line with a peak period headway of one train every 2-3 minutes (in one direction). The Central line provides frequent services towards Epping Underground station and Hainault Underground station.
- 3.4.13 Blackfriars Underground station is situated to the south of the site, circa 820m, equivalent to a 10-minute walk from the site.

Ref: NM/MD/ITL13105-002E R

1-Transport

3.4.14 Blackfriars Underground station is served by the Circle and District lines which both

typically run 5-9 minutes on Monday to Friday during the peak periods. The Circle line

provides frequent services towards Hammersmith and Edgeware Road and the

District line provides frequent services towards Upminster and Ealing Broadway.

**National Rail** 

3.4.15 Farringdon national rail station is located some 200m from the site. The station

provides access to Thameslink services which serve destinations within greater

London and beyond, including King's Cross St Pancras, Croydon, Sutton, Wimbledon,

Luton, Gatwick Airport, Brighton, Bedford, and Sevenoaks.

Elizabeth line

3.4.16 The Elizabeth Line (formerly Crossrail) is a new railway line running through Central

London from Reading and Heathrow in the west to Shenfield and Abbey Wood in the

east. The new railway will stop at 40 accessible stations, with 10 newly built and 30

upgraded. The line will stop at Farringdon for connection with the national rail and

LUL services. It is anticipated that upon opening of the Elizabeth Line, Farringdon will

become one of the busiest stations in the UK. It is anticipated that when the route

fully opens in December 2019, the route will provide a train every two and a half

minutes at peak times.

3.4.17 A local public transport plan is provided at Figure 3.2.

3.5 Local Highway Network

3.5.1 Charterhouse Street provides a route linking the A40 Holborn towards the A1

Aldersgate Street, via the A201 Farringdon Street and Smithfield Market. The road is

a wide single carriageway within the vicinity of the site and subject to a 30mph speed

limit. The junction of the A40 with Charterhouse Street also provides access to Hatton

Garden and the A4, via New Fetter Lane. The A40 is a key route through Central

London which routes from the City through the West End and towards the M40 and

M25, for connections to the wider strategic network. To the east of the site, the

junction of the A201 Farringdon Street/ Road with Charterhouse Street provides

Page 9

accesses south across Blackfriars Bridge and north towards King's Cross.

Ref: NM/MD/ITL13105-002E R

Page 10



### 3.6 Existing On-Street Restrictions

3.6.1 There are a number of on-street parking and loading restrictions within the immediate vicinity of the site. Immediately adjacent to the site, on the northern side of Charterhouse Street, there are double yellow lines from its junction with Ely Place to the junction with Farringdon Street/Road. There are no loading restrictions present along this stretch of carriageway. There is also a 27m long bus stop from a point some 30m west of the site's vehicular entrance to a point some 30m east of the junction with Ely Place.

3.6.2 To the west of Ely Place on the northern side of Charterhouse Street there are loading restrictions, which prohibit loading at all times to the west of Ely Place. The same restrictions are present on the southern side of Charterhouse Street from its junction with Holborn to a point approximately opposite the site's western boundary. There is a bus stand on the southern side of Charterhouse Street of approximately 45m in length opposite the bus stop on the northern side, with the remainder of the southern side of the carriageway exhibiting a single yellow line prohibiting parking Monday to Friday 7am to 7pm and Saturday 7am to 11am, but with no loading restrictions.



#### SECTION 4 TRAVEL SURVEYS

### 4.1 Overview

4.1.1 The Applicant will undertake the first travel survey, i.e. the baseline travel survey, upon first occupation of the development (within the first six months of occupation or at 75% occupancy, whichever comes first). The survey will be TRICS compliant, as specified by the LBC.

#### 4.2 Mode Share

4.2.1 It is likely that future employees of the development will experience similar travel characteristics of the existing employees working in the local area. As such, mode share data of the local area has been obtained from the 2011 Census Origin Destination Flow Data for the Method of Travel to Work Dataset (WU03EW) for workers in the local area (based on the Middle Super Output Area (MSOA) Ref: Camden 027). A summary of the local travel to work mode share is provided in Table 4.1.

Table 4.1: Method of Travel to Work (Workers in Camden 027)

Mode	Camden 02	7 Workers
	Count	%
Train	11,183	37%
Underground, metro, light rail or tram	9,666	32%
Bus, minibus or coach	3,351	11%
Bicycle	1,851	6%
Driving a car or van	1,750	6%
Walking	1,732	6%
Motorcycle, scooter or moped	524	2%
Passenger in a Car or Van	173	1%
Taxi	69	0%
Other	52	0%
Total	30,351	100%

Source: 2011 Census 'WU03EW – Location of usual residence and place of work by method of travel to work (MSOA level)'. Place of work: Camden 027.

Note: Numbers may not sum due to rounding

4.2.2 It can be seen from the local Census data, that the majority of workers in the area travel to work by public transport (80%) with a further 12% traveling on foot or by bicycle. Those traveling by car represent a proportion of 6%.

Ref: NM/MD/ITL13105-002E R

Page 12



4.2.3 However, due to the site's limited parking provision (for senior members of staff only), local on-street parking restrictions and lack of places to park in the area, it is expected that the car mode share of future employees of the site will be lower than this.

Ref: NM/MD/ITL13105-002E R

1-Transport

SECTION 5 AIMS, OBJECTIVES AND BENEFITS

5.1 **Aims** 

5.1.1 The overarching purpose of a TP is to influence behaviour change towards sustainable

modes of travel and active travel. In this context, the primary aim of this TP is to

encourage sustainable travel (including walking, cycling and public transport) trips

made by future employees, and in particular a shift towards active trips (i.e. walking

and cycling).

5.2 **Objectives** 

5.2.1 In addition to the primary aim, the following objectives are identified:

Promote employees and visitors of the site to travel by active modes such as

walking and cycling;

Inform employees and visitors of the site about the local public transport

facilities available;

Promote the sustainability of the site using a range of promotional measures,

including a Travel Information Board which is provided in a communal staff

area; and

Monitor the effectiveness of the TP through regular employee travel surveys.

5.3 **Benefits** 

5.3.1 The TP has many benefits, including demonstrating a commitment to promoting

sustainable forms of transport and improving the health and safety of employees and

the local community. The potential benefits of the TP include the following:

Improving the health and fitness through active travel such as walking and

cycling;

Less congestion on local roads which can also improve staff punctuality;

Local environmental improvements from reduced congestion, pollution and

Page 13

noise; and

A more accessible site by non-car modes.

Ref: NM/MD/ITL13105-002E R



5.3.2 The TP measures will seek to ensure that the objectives are met. The measures will assist in minimising car travel to and from the site and will help bring environmental benefits to the local businesses and residents.

Ref: NM/MD/ITL13105-002E R

1-Transport

SECTION 6 TARGETS

6.1 **Overview** 

6.1.1 Targets are the measurable goals against which the progress of the TP can be

assessed. Best Practice guidance places emphasis on targets being 'SMART', that is:

Specific, Measurable, Achievable, Realistic and Time Bound. Targets should be linked

to the TP objectives.

6.1.2 At this stage, i.e. prior to first occupation of the site, it is accepted practice to provide

initial 'interim' targets that are based on the 2011 Census Data. The indicative targets

set out below will be updated and refined following the baseline travel survey which

will be undertaken within six months of occupation of the building or at 75%

occupancy, whichever comes first.

6.2 Interim Targets

Target 1 – To increase the mode share of active journey trips

6.2.1 To achieve a minimum of 21% of staff walking or cycling to work by year 5.

Target 2 - To achieve a minimum of 75% mode share of staff traveling by public

transport

6.2.2 To achieve a minimum of 75% of staff using public transport to travel to work by the

Year 5. Whilst this represents a decrease from the 2011 Census data (which illustrates

80% of workers travel by public transport), this enables the greater shift towards

active travel.

Target 3 - Travel Plan Awareness

6.2.3 To achieve 80% awareness of the Travel Plan amongst staff at the time of the Year 1

staff travel survey (based on number of surveys returned).

Target 4 – To reduce the number of vehicles accessing the site across an average day

6.2.4 To achieve no more than 54 vehicle trips (including staff, operational and servicing

and delivery vehicles) to the site across the day, in order to meet air quality targets

and to encourage travel by sustainable modes, at the time of the baseline travel

survey and at Years 1, 3 and 5 of the monitoring period.



## **Summary Table**

6.2.5 A summary table of the mode share of employee travel to work breakdown across the five-year TP period is presented in Table 6.1.

**Table 6.1: Target Mode Share Summary** 

	Baseline	Year 1	Year 3	Year 5
Target 1 – Increase Active	12%	14%	17%	21%
Travel trips				
Walking	6%	6%	7%	8%
Cycling	6%	8%	10%	13%
Target 2 – Minimum of 75%	80%	78%	76%	75%
Public Transport trips				

Source: Consultant's Estimates

Notes:

Baseline mode share taken from the 2011 Census.

The mode share outlined above are based on the 2011 Census data and subject to change following the results of the baseline survey.

6.2.6 These targets will be reviewed and updated as necessary, following the collection of the initial baseline staff travel survey data (within six months of occupation or at 75% occupancy, whichever comes first). Regular staff travel monitoring surveys will be carried out on the anniversary of the baseline surveys at Years 1, 3 and 5.

Ref: NM/MD/ITL13105-002E R

SECTION 7 PACKAGE OF MEASURES

7.1 **Overview** 

7.1.1 The key measures of this TP are the provision of infrastructure to facilitate the use of

non-car modes of transport and the promotion of these modes. This section provides

details of the infrastructure to be provided, the 'soft-measures' to be implemented,

and the publicity and promotion of this. These measures will collectively contribute

to achieving the targets and meeting the objectives of the TP.

7.2 Infrastructure

7.2.1 The following infrastructure elements have been included in the site design to

encourage the use of sustainable travel modes.

Cycle Infrastructure and Facilities

7.2.2 The development proposal will provide 100 cycle parking spaces on-site. The spaces

will be located in a secure area, to the rear of the building, accessible by staff only.

7.2.3 In addition, cyclist facilities, such as showers, changing rooms and lockers will also be

provided to those members of staff who cycle to work.

Car Parking

7.2.4 The existing site provides 10 car parking spaces within the basement for staff use only.

The proposed development will retain the 10 car parking spaces, of which one will be

converted into disabled car parking spaces and four spaces will be equipped with

electric vehicle charging points, as per the standards set out in the London Plan.

7.3 **Soft Measures** 

7.3.1 A range of measures will be used to encourage the use of active travel and public

transport to the site by future employees and visitors. The following measures will be

used to encourage employees to travel by sustainable modes:



# Walking

- The staff communal notice board will provide links to walking journey planning websites, such as Walk It, (<a href="https://walkit.com/cities/london/">http://walkit.com/cities/london/</a>) and Walk for Life (<a href="https://www.walk4life.info">https://www.walk4life.info</a>), both of which providing local maps and information on local walking routes;
- The notice board will also be updated frequently to include information on local and national walking events, including 'Walk to Work Week' (www.livingstreets.org.uk/walk-with-us/events/walk-to-work-week), and Living Streets 'National Walking Month';

# Cycling

- Employees will be provided with the information, and encouraged, to obtain
   TfL's free cycle maps covering all of Greater London. In addition, details of
   TfL's cycle journey planner, available online, will be provided to all staff;
- The promotion to staff, through the notice board, of national and local cycling events, such as national 'Bike Week' (<a href="www.bikeweek.org.uk">www.bikeweek.org.uk</a>) and 'Cycle to Work day'. Further, other events such as cycle security events, bike marking schemes and courses on HGV/ cycle safety will be promoted;
- Information will be provided to staff to promote Camden's free cycle skills
  training for all those that live and work in the borough
  (<a href="https://www.camden.gov.uk/ccm/content/transport-and-streets/cycling-and-pedestrians/cycle-skills.en?page=2">https://www.camden.gov.uk/ccm/content/transport-and-streets/cycling-and-pedestrians/cycle-skills.en?page=2</a>);
- The employer will uptake the government Cycle Scheme which provides tax free bikes for employees through their employer. More information can be found at (<u>www.cyclescheme.co.uk</u>). It is noted that the occupier currently promotes this to staff;

### **Public Transport**

 Local bus spider maps from TfL will be displayed in the staff communal areas as well as links to TfL's and National Rail's journey planning website;

Page 18

Ref: NM/MD/ITL13105-002E R



 The employer will offer their staff interest free season ticket loans for the local public transport services (including bus, national rail, London Underground

and Overground). It is noted that the occupier currently promotes this to staff;

 Information on TfL's Safer Travel at Night campaign will be provided which sets out the best options for travel at night, and how to complain or report

incidents;

Promoting Sustainable Travel and Sustainability of the Site

• During the employee induction, employees will be provided with the

opportunity to take up a personal travel planning talk with the TPC. The

induction process will also include information regarding season ticket and

cycle to work schemes offered by the employer;

• The promotion of the TP through a notice board in a communal staff area. The

notice board will include the walking, cycling and public transport information

summarised above. The notice board will be updated by the TPC;

• A 'Travel/Welcome Pack' containing contact details of the TPC, maps of the

area with walking and cycling routes and public transport stations identified,

timetables and information on local events will be distributed to all

employees;

The site's website will include directions to the site by walking, cycling and

public transport for visitors;

Car parking spaces will be managed efficiently, with spaces allocated to

specific employees only. The car park will be accessible to only those who

have the permissions to do so; and

• The site is supported by a Servicing Management Plan (SMP) which sets out

how operational and servicing vehicles to the site will be managed. The SMP

includes measures such as combining deliveries to reduce the number of trips

to the site and other such measures to reduce the vehicular trip attraction of

the site.

7.3.2 These measures will collectively contribute to achieving the targets and meeting the

objectives of the TP.



# 7.4 Publicity and Promotion of the Travel Plan

7.4.1 The sustainable transport options available to future employees will be highlighted as part of the induction process for employees at the site. This will also include a 'Travel/Welcome Pack' containing information set out above. The soft measures identified above will be publicised and promoted to employees through a communal staff notice board, which will be updated frequently with information on upcoming local and national events, changes to local walking and cycling routes and general updates of the TP progress.

Page 21

1-Transport

**SECTION 8 MANAGEMENT** 

8.1 **Travel Plan Co-Ordinator** 

8.1.1 The occupier is responsible for the implementation of the TP as set out in this

document. The occupier has appointed an individual to act as the TPC for the site,

whose role will be to ensure that the measures identified in this document are in

place. The contact details of the TPC are set out below:

Name: Lorna Hayes

Email: lorna.hayes@angloamerican.com

8.2 **Travel Plan Co-Ordinator Role** 

8.2.1 The TPC will carry out the following functions:

Take responsibility for the delivery of the TP;

Oversee the implementation of the 'soft' measures outlined in Section 7;

Carry out the baseline travel surveys (within six months of first occupation);

Raise awareness of the TP amongst staff;

Oversee the monitoring and review procedure for the TP, ensuring that

deadlines are adhered to;

Undertake travel TRICS compliant surveys and monitor the progress of the TP;

and

Report the results of the progress of the TP to LBC as required.

Ref: NM/MD/ITL13105-002E R



#### SECTION 9 MONITORING

9.1.1 This TP will be monitored and reviewed in accordance with TfL's standardised approach to monitoring. This TP will be monitored via TRICS, as requested by LBC.

9.1.2 The baseline travel survey will be undertaken within six months of occupation or at 75% occupation, whichever comes first. The results of the first survey will be released via the TPC who will inform staff of the results. The TRICS compliant surveys will be undertaken at Years 1, 3 and 5, in accordance with TfL guidance.

9.1.3 The TPC will monitor and review the progress and success of the TP and seek to make all staff aware of the progress made and the effectiveness of the sustainable travel solutions. The use of a staff communal notice board will assist in informing employees of any new measures and give them an understanding of how the TP is operating.

9.1.4 If required, the TPC will meet with the Travel Plan Officer at LBC to assess the effectiveness of the TP measures and to review the need for introduction of further measures if necessary.



### SECTION 10 ACTION PLAN

An indicative Action Plan is presented in Table 10.1 which provides a programme for delivering the measures. The action plan outlines the proposals for implementation, monitoring and review and identifies timescales and funding responsibilities. This is indicative at this stage and will be refined over the course of the TP.

**Table 10.1: Action Plan of Measures** 

Measures	Summary of Measures	Responsibility	Timescale
TPC	Nominate TPC	Occupier	Prior to first occupation
Cycle Facilities	Provision of secure and covered cycle parking on site and associated changing rooms/showers and lockers for staff.	Occupier	Prior to first occupation
Webpage	The site's website will include information for visitors to travel to the site by walking, cycling and public transport. Links to TfL's journey planner will also be included.	Occupier	Prior to first occupation
Travel Plan Promotion	Staff communal notice board to be provided within the general staff communal areas with information on journey planning, local maps, and events.	Occupier/TPC	Prior to first occupation
TfL Cycling Maps	To ensure the free TfL cycle maps are provided and displayed in the communal staff areas.	TPC	Prior to first occupation
Travel / Welcome Pack	A travel/welcome pack containing information on walking and cycling maps, contacts details of the TPC and cycle to work and season ticket loan schemes to be provided to all new employees and on first occupation.	Occupier/TPC	Prior to first occupation / ongoing with new employees

Ref: NM/MD/ITL13105-002E R



Measures	Summary of Measures	Responsibility	Timescale
Promotion of Camden's cycle training events	Promotion and information regarding Camden's cycle training events for those that live and work in the borough including latest dates to sign up	TPC	Ongoing
Promotion of National and Local Events	Information to be made available about upcoming national and local events for walking and cycling.	TPC	Updated regularly (at least every three months)
Promoting Public Transport	Information on public transport routes and timetables to be made available on the staff communal notice board	TPC	Prior to first occupation / updated regularly when required
Travel Plan Monitoring and Review	Monitor modal split and review the Travel Plan measures in line with the Travel Plan and modal split	Occupier/TPC	The baseline travel survey, will be undertaken within six months or at 75% occupancy, whichever comes first. Follow up surveys at Years 1, 3 and 5.

Source: Consultant's Estimates

Ref: NM/MD/ITL13105-002E R



### SECTION 11 SECURING AND ENFORCING

### 11.1 **S106**

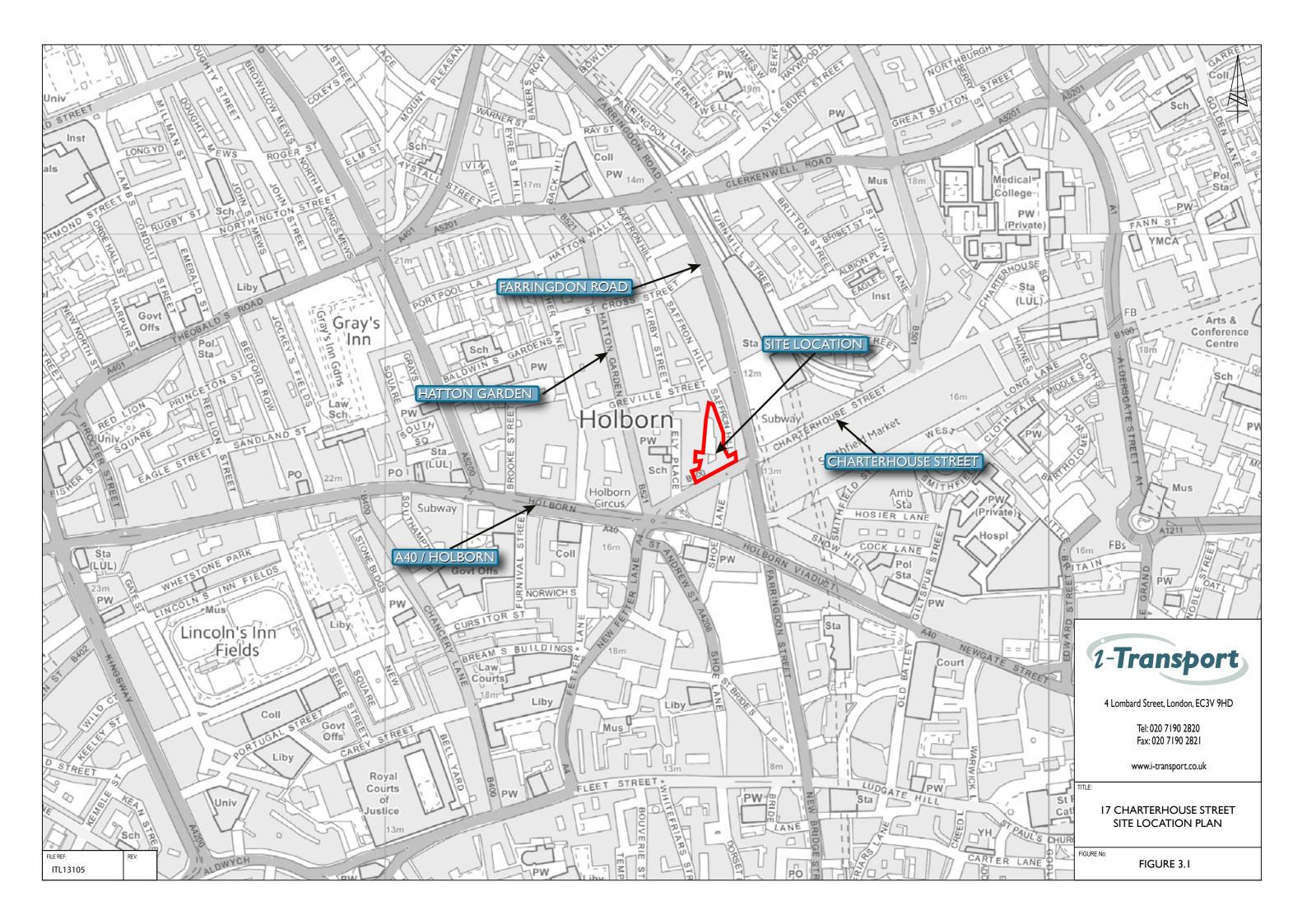
11.1.1 The signed s106 agreement includes an obligation to produce a TP. In addition, the monitoring of this TP for a six year period has been secured with LBC.

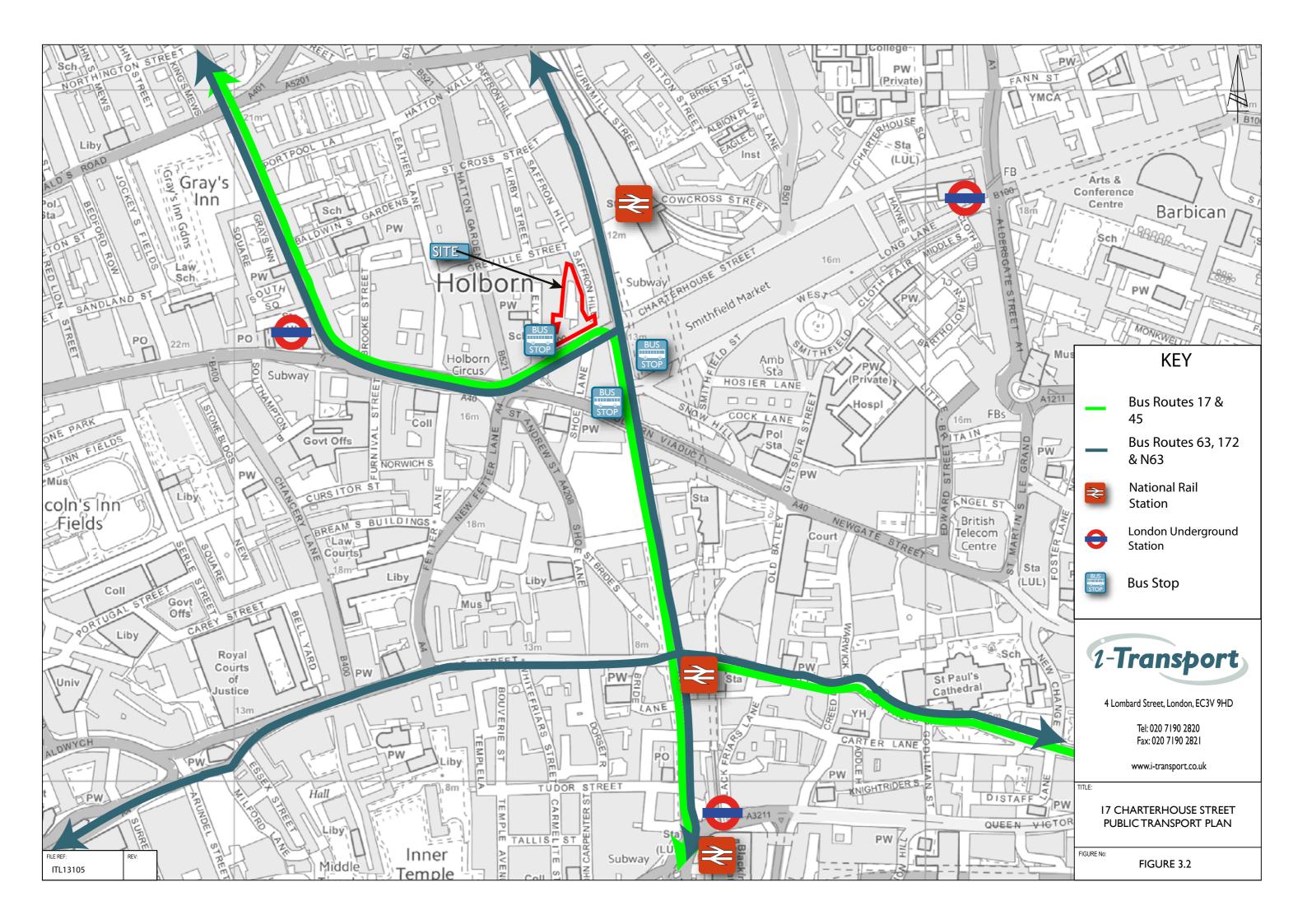
## 11.2 Funding

- 11.2.1 The Applicant will fund the following items for the first five years of the Travel Plan's lifetime:
  - Soft measures identified above;
  - Marketing and promotion of the TP;
  - The TPC role; and
  - The monitoring surveys.
- 11.2.2 Should the targets for the TP be achieved following the first five years, the developer will cease to fund the TP.

Ref: NM/MD/ITL13105-002E R



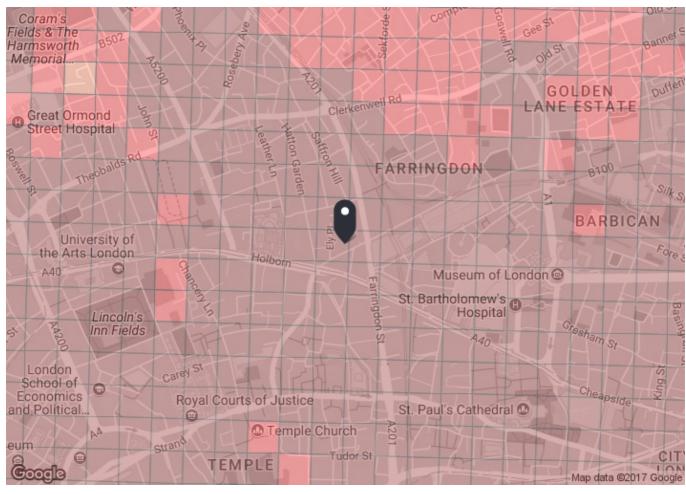


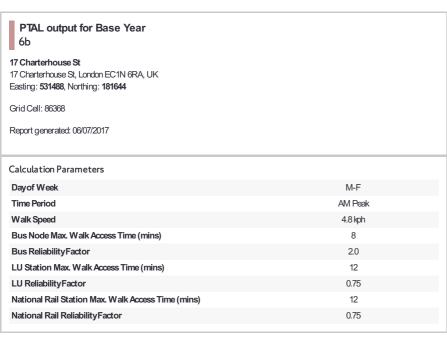


APPENDIX A

**PTAL Report** 









vioue	Stop	Route	Distance (metres)	Frequency(vph)	Walk Time (mins)	SWT (mins)	TAT (mins)	EDF	Weight	Α
Bus	HOLBORN CIRCUS	341	237.8	6	2.97	7	9.97	3.01	0.5	1.
Bus	FLEET STREET SHOE LANE	11	592.76	7.5	7.41	6	13.41	2.24	0.5	1.
Bus	FLEET STREET SHOE LANE	23	592.76	8	7.41	5.75	13.16	2.28	0.5	1.
Bus	FLEET STREET SHOE LANE	26	592.76	7.5	7.41	6	13.41	2.24	0.5	1
Bus	FLEET STREET SHOE LANE	4	592.76	6	7.41	7	14.41	2.08	0.5	1
Bus	FLEET STREET SHOE LANE	15	592.76	7.5	7.41	6	13.41	2.24	0.5	1
Bus	FLEET STREET SHOE LANE	76	592.76	8	7.41	5.75	13.16	2.28	0.5	1
Bus	FLEET STREET SHOE LANE	172	592.76	6	7.41	7	14.41	2.08	0.5	1
Bus	CHARTERHOUSE STREET	17	94.23	7.5	1.18	6	7.18	4.18	0.5	2
Bus	CHARTERHOUSE STREET	45	94.23	7	1.18	6.29	7.46	4.02	0.5	2
Bus	HOLBORN CIRCUS EAST	8	194	10	2.43	5	7.43	4.04	0.5	2
Bus	HOLBORN CIRCUS EAST	521	194	27	2.43	3.11	5.54	5.42	1	Ę
Bus	HOLBORN CIRCUS EAST	242	194	6.5	2.43	6.62	9.04	3.32	0.5	•
Bus	HOLBORN CIRCUS EAST	46	194	6	2.43	7	9.43	3.18	0.5	•
Bus	HOLBORN CIRCUS EAST	25	194	8	2.43	5.75	8.18	3.67	0.5	
Bus	FARRINGDON ST SMITHFIELD	63	265.8	12	3.32	4.5	7.82	3.84	0.5	•
Bus	ST BARTS WEST SMITHFIELD	56	564.29	9	7.05	5.33	12.39	2.42	0.5	
Bus	HATTON GARDEN	243	617.64	11	7.72	4.73	12.45	2.41	0.5	
Bus	HATTON GARDEN	55	617.64	10	7.72	5	12.72	2.36	0.5	
UL	Blackfriars	'Upminster-EalingBwy'	937.65	5	11.72	6.75	18.47	1.62	0.5	(
.UL	Blackfriars	'TowerHill-EalingBwy'	937.65	0.33	11.72	91.66	103.38	0.29	0.5	(
.UL	Blackfriars	'EalingBwy-Barking'	937.65	1.33	11.72	23.31	35.03	0.86	0.5	(
UL	Blackfriars	'Upminster-Richmond'	937.65	6	11.72	5.75	17.47	1.72	0.5	(
UL	Blackfriars	'Richmond-DagEast'	937.65	0.67	11.72	45.53	57.25	0.52	0.5	(
UL	Blackfriars	'Wimbledon-Upminster'	937.65	4	11.72	8.25	19.97	1.5	0.5	(
UL	Blackfriars	'Wimbledon-DagEast'	937.65	1	11.72	30.75	42.47	0.71	0.5	(
UL	Blackfriars	'Barking-Wimbledon'	937.65	0.67	11.72	45.53	57.25	0.52	0.5	(
UL	Blackfriars	'TowerHill-Wimbledon'	937.65	2.67	11.72	11.99	23.71	1.27	0.5	(
UL	Blackfriars	'DagEast-EalingBwy'	937.65	0.67	11.72	45.53	57.25	0.52	0.5	(
Rail	City Thameslink	'BEDFDM-SVNOAKS 1E62'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	(
Rail	City Thameslink	'BEDFDM-BROMLYS 1E83'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	(
Rail	City Thameslink	'BEDFDM-ORPNGTN 1L60'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	(
Rail	CityThameslink	'BEDFDM-SUTTON 1013'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	(
Rail	CityThameslink	'BEDFDM-KENTHOS 1S85'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	(
Rail	CityThameslink	'BEDFDM-BRGHTN 1T11'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	(
Rail	CityThameslink	'BEDFDM-BRGHTN 1T15'	386.85	0.67	4.84	45.53	50.36	0.6	0.5	(
Rail	City Thameslink	'BRGHTN-BEDFDM 1T83'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	(
Rail	City Thameslink	'BEDFDM-SUTTON 1V23'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'BEDFDM-SUTTON 1V82'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'BRGHTN-BEDFDM 1W06'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'BRGHTN-BEDFDM 1W81'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'BEDFDM-BRGHTN 1W84'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'BEDFDM-BRGHTN 1W86'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	CityThameslink	'STALBCY-SVNOAKS 2E11'	386.85	1	4.84	30.75	35.59	0.84		(
Rail	CityThameslink	'BEDFDM-SVNOAKS 2E19'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	CityThameslink	'LUTON-SVNOAKS 2E21 '	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	CityThameslink	'STALBCY-SVNOAKS 2E95'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'SUTTON-LUTON 2000'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'SUTTON-BEDFDM 2004'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'SUTTON-STALBCY 2006'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'SUTTON-LUTON 2010'	386.85	1	4.84	30.75	35.59	0.84		(
Rail	City Thameslink	'LUTON-SUTTON 2017'	386.85	0.67	4.84	45.53	50.36	0.6	0.5	(
Rail	City Thameslink	'STALBCY-SUTTON 2021'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'STALBCY-SUTTON 2029'	386.85	0.67	4.84	45.53	50.36	0.6	0.5	(
Rail	City Thameslink	'LUTON-BCKNHMJ 2S91'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'STALBCY-BROMLYS 2S93'	386.85	0.33	4.84	91.66	96.49	0.31		(
Rail	City Thameslink	'BRGHTN-BEDFDM 2T02'	386.85	0.33	4.84	91.66	96.49	0.31		(
VIII	City Thameslink	'BRGHTN-BEDFDM 2T04'	386.85	0.33	4.84	91.66	96.49		0.5	(

Mode	Stop	Route	Distance (metres)	Frequency(vph)	Walk Time (mins)	SWT (mins)	TAT (mins)	EDF	Weight	A
Rail	CityThameslink	'BEDFDM-BRGHTN 2T15'	386.85	1	4.84	30.75	35.59	0.84	0.5	0.42
Rail	CityThameslink	'BEDFDM-BRGHTN 2T25'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'BRGHTN-LUTON 2T99'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'SUTTON-STALBCY 2V02'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'SUTTON-STALBCY 2V08'	386.85	0.67	4.84	45.53	50.36	0.6	0.5	0.3
Rail	CityThameslink	'BEDFDM-SUTTON 2V15'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'SUTTON-BEDFDM 2V16'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'LUTON-SUTTON 2V19'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'SUTTON-KNTSHTN 2V20'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'STALBCY-SUTTON 2V27'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'LUTON-SUTTON 2V31'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'BRGHTN-BEDFDM 2W08'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'BRGHTN-BEDFDM 2W12'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'BRGHTN-BEDFDM 2W16'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'ASHFKY-BEDFDM 1E61'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'ASHFKY-BEDFDM 1E63'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'RCHT-BEDFDM 1E67'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'SVNOAKS-BEDFDM 1E69'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'BROMLYS-BEDFDM 1E82'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'BCKNHMJ-BEDFDM 1G65'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	CityThameslink	'KENTHOS-BEDFDM 1G71'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'ORPNGTN-STALBCY 2D93'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'ORPNGTN-LUTON 2D95'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'SVNOAKS-STALBCY 2E59'	386.85	0.67	4.84	45.53	50.36	0.6	0.5	0.3
Rail	City Thameslink	'SVNOAKS-LUTON 2E61'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'SVNOAKS-WHMPSTM 2E63'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'SVNOAKS-KNTSHTN 2E65'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'SVNOAKS-KNTSHTN 2E67'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'BROMLYS-LUTON 2E93'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'ORPNGTN-LUTON 2L59'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'ORPNGTN-KNTSHTN 2L65'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'BEDFDM-ELPHNAC 1J87'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
Rail	City Thameslink	'BEDFDM-ELPHNAC 1J88'	386.85	0.33	4.84	91.66	96.49	0.31	0.5	0.16
LUL	Farringdon	'Edgware-Hammersmith'	410.13	6	5.13	5.75	10.88	2.76	0.5	1.38
LUL	Farringdon	'Barking-Hammersmith'	410.13	6.34	5.13	5.48	10.61	2.83	1	2.83
LUL		'Hammersmith-Plaistow		1	F 40	00.75			0.5	
LUL	Farringdon Farringdon	'Aldgate-AmerFast'	410.13 410.13	1	5.13	30.75	35.88 35.88	0.84	0.5	0.42
LUL	Farringdon	'Ches-AldgateFast'	410.13	2	5.13 5.13	15.75	20.88	1.44	0.5	0.72
LUL	Ü			5.33				2.61	0.5	
	Farringdon	'Uxbridge-AldSlow'	410.13		5.13	6.38	11.51			1.3
LUL	Farringdon	'Watford-AldSfast'	410.13	3.67	5.13	8.92	14.05	2.14	0.5	1.07
LUL	Farringdon Farringdon	'Aldg-WatfordSlow'	410.13	3.67	5.13	8.92	14.05	2.14	0.5	1.07
LUL	Ü	'Ald-HarrowHill'	410.13	1.33	5.13	23.31	28.43	1.06	0.5	0.53
LUL	Chancery Lane	'Epping-Ealing '	389.3	3	4.87	10.75	15.62	1.92	0.5	0.96
LUL	Chancery Lane	'WRuislip-Epping '	389.3	3	4.87	10.75	15.62	1.92	0.5	0.96
LUL	Chancery Lane	'RuislipGar-Epping '	389.3	1	4.87	30.75	35.62	0.84	0.5	0.42
LUL	Chancery Lane	'WhiteCity-Epping '	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'Epping-NActon'	389.3	1	4.87	30.75	35.62	0.84	0.5	0.42
LUL	Chancery Lane	'Northolt-Epping '	389.3	0.67	4.87	45.53	50.39	0.6	0.5	0.3
LUL	Chancery Lane	'Debden-WRuislip'	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'WhiteCity-Debden'	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'Debden-Northolt'	389.3	1	4.87	30.75	35.62	0.84	0.5	0.42
LUL	Chancery Lane	'RuislipGdns-Debden'	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'Loughton-WRuislip'	389.3	1	4.87	30.75	35.62	0.84	0.5	0.42
UL	Chancery Lane	'NActon-Loughton'	389.3	0.67	4.87	45.53	50.39	0.6	0.5	0.3
LUL	Chancery Lane	'RuislipGdns-Loughton'	389.3	0.67	4.87	45.53	50.39	0.6	0.5	0.3
LUL	Chancery Lane	'WhiteCity-Loughton'	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'Loughton-Northolt'	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'Ealing-Loughton'	389.3	1	4.87	30.75	35.62	0.84	0.5	0.42

Mode	Stop	Route	Distance (metres)	Frequency(vph)	Walk Time (mins)	SWT (mins)	TAT (mins)	EDF	Weight	Al
LUL	Chancery Lane	'Ealing-NewburyPark'	389.3	0.67	4.87	45.53	50.39	0.6	0.5	0.3
LUL	Chancery Lane	'WRuislip-NewburyPark	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'NActon-NewburyPark'	389.3	0.33	4.87	91.66	96.53	0.31	0.5	0.16
LUL	Chancery Lane	'Hainault-Ealing '	389.3	5.33	4.87	6.38	11.24	2.67	0.5	1.33
LUL	Chancery Lane	'Hainault-Nacton'	389.3	1.33	4.87	23.31	28.17	1.06	0.5	0.53
LUL	Chancery Lane	'Hainault-WRuislip'	389.3	3.33	4.87	9.76	14.63	2.05	0.5	1.03
LUL	Chancery Lane	'RuislipGdns-NP-Hain'	389.3	0.67	4.87	45.53	50.39	0.6	0.5	0.3
LUL	Chancery Lane	'WhiteCity-Hainault'	389.3	1.67	4.87	18.71	23.58	1.27	0.5	0.64
LUL	Chancery Lane	'Hainault-NP-Northolt'	389.3	1	4.87	30.75	35.62	0.84	0.5	0.42
LUL	Chancery Lane	'GrangeHill-WD-Eal'	389.3	1	4.87	30.75	35.62	0.84	0.5	0.42
LUL	Chancery Lane	'GrangeHill-Wdfd-Whit'	389.3	0.67	4.87	45.53	50.39	0.6	0.5	0.3
LUL	Chancery Lane	'GrangeHill-Wdfd-WRsp'	389.3	0.67	4.87	45.53	50.39	0.6	0.5	0.3
									Total Grid Cell Al:	69.45



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