**Job Capsule Supplementary Information: Streetworks Inspector-Technical Officer**

**This supplementary information for *Technical Officer* is for guidance and must be used in conjunction with the Job Capsule for**

**Job Family Business Service Technical. Job Level 3 Zone1.**

**Role Purpose:**

The post holder will play a key part in ensuring that Council effectively applies its statutory and legislative obligations in coordinating works; and monitoring and enforcing the works of Statutory undertakes and contractors with particular emphasis on:

New Roads and Street Works Act (NRSWA) 1991

Traffic Management Act 2004

London Permit scheme 2010

Road Traffic Act 1984

Highways Act 1980

Code of Practice (CoP) for Inspection 2002

Specification for the reinstatement of opening in the highway (SROH)

Code of Practice for the Coordination of works

**Example outcomes or objectives that this role will deliver:**

To effectively monitor and coordinate all works affecting the public highway using relevant legislation and codes of practice holistically, ensuring that the Council’s Network Management Duty is met and, that the integrity of the highway is maintained minimising the Council’s capital maintenance budgets.

Proactively monitor, Inspect and audit street works against permit conditions and ensure that works are notified correctly, in accordance with the NRSWA, TMA and LoPS, utilising Fixed Penalty Notices as an enforcement tool to drive improvement in performance.

To use specialist legislative knowledge to take a lead role in ensuring that NRSWA inspection regimes (sample and defects) are implemented effectively and in line with the Code of Practice for Inspections and the SROH, to ensure that all applicable charges are determined and applied.

To investigate and report on complaints received regarding works on the public highway, to resolve identified dangers and hazards and take appropriate action.

**People Management Responsibilities:**

*n/a*

**Relationships;**

*The post holder will work with both Internal and External partners such as representatives of Utility Companies, members of the public or other statutory bodies.*

**Work Environment:**

The post Holder will be Carrying out external Inspections throughout the borough.

To manage an extensive workload with conflicting demands and priorities ensuring that all inspections are carried out in the agreed legislative timescales.

Be resilient and confident in making decisions relating to day to day processes undertaken by the team and the use of applicable legislation

To liaise with internal departments, external bodies and members as required

**Technical Knowledge and Experience:**

NRSWA Accreditation (Supervisors Level).

Specification of reinstatement of Highway

Permit Scheme.

Traffic Management Act 2004

Road Traffic Act 1984

Highways Act 1980

Safety Code

Code of Practice for Inspection’s 2002

**Camden Core Behaviours – identify the level relevant to role for the 5 Camden core behaviours:**

*(Refer to Camden Behaviour framework)*

|  |
| --- |
|  Core Behaviours |
| Adaptability | 2 |
| Customer service | 2 |
| Driving Improvement  | 2 |
| Working together | 2 |

**Camden Additional Behaviours – identify one or two relevant additional behaviours with the appropriate level for this role:**

*(Refer to Camden Behaviour framework)*

|  |  |
| --- | --- |
| Confidence & Resilience | 2 |
| Analysis & Judgement  | 2 |

**Structure Chart – please insert or attach an up to date structure chart showing this role**