



Comfortable - Affordable - Flexible

*Where else would you like to Flexistay?*



If you or your business needs short term accommodation without the liability of a long contract, Flexistay can be your ideal choice



**A message from Pankaj Patel  
CEO of Flexistay**

Dear Guests and Clients,

At Flexistay we focus our energies on three things:

- Modern comfort, convenience and contentment for our guests;
- Forging productive, straightforward partnerships with our corporate clients or agents;
- Making sure that Flexistay is YOUR first choice!

My enthusiastic team and I are proud of our passion for flexibility, great value and helpful, friendly customer care.

Enjoy your stay with Flexistay!



PANKAJ PATEL - Chief Executive Officer

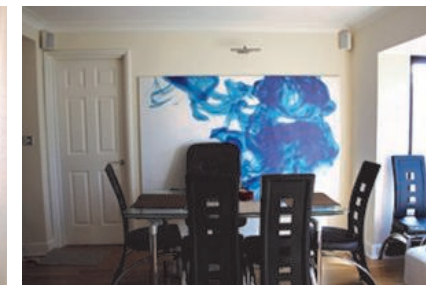
Office: +44 (0) 20 3070 1001

Mobile: +44 (0) 7958 346381

Mail: [pankaj@flexistay.com](mailto:pankaj@flexistay.com)

Comfortable - Affordable - Flexible

About Flexistay .....	1
Booking Process .....	3
Corporate and Travel Agent Service .....	4
Types of Accommodation .....	5
Apartment Environment .....	7
Our Locations .....	9
Croydon Accommodation .....	11
Tooting Accommodation .....	23
Norbury Accommodation .....	33
Central London Accommodation .....	39
London Bridge Accommodation .....	45
Terms and Conditions .....	51
Contact Us .....	53
Price List .....	56



## Why Flexistay?

**Flexistay adapts to your needs.** There are no rules when you stay with us. We offer affordable, comfortable accommodation within London and the South East of England.

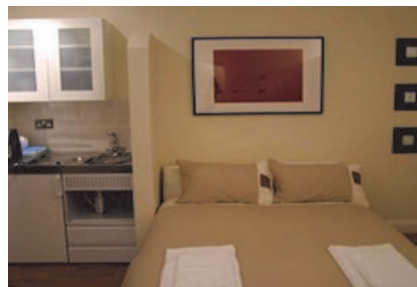
**Our friendly staff are always available** to go out of their way to make your stay pleasant, 24hrs a day.

**Our added value is a high level of service.** We want you to feel "looked after" when you stay with us and there will be no hidden costs. We try to supply everything you need for a convenient stay, all included in the price.

**Our booking policy is flexible too.** You can stay for as long as you need and booking can often be made at only a day's notice. We like to think that we can fulfil all of your interim accommodation needs.

**Flexistay accommodation is convenient** - located in London or in areas with quick access to Central London without the high cost of Central London hotels.

**We are proud** to be the most flexible accommodation provider. Hence our name – **Flexistay**



## Comprehensive Service

Flexistay have a rapid and responsive booking system with no hidden costs.

All our properties are in safe locations situated in close proximity to underground and rail stations.

We aim to provide a pleasant modern atmosphere in all our properties to make your stay comfortable and enjoyable.

We ensure high standards of cleanliness, decor and service.

Flexistay properties include the following as a standard:

- Welcome pack
- 24-hr support
- Security keys
- Satellite/Digital TV
- Free Broadband Wi-Fi
- Work space and desk
- Iron and ironing Board
- 'Meet and Greet' Service
- Weekly or daily cleaning service
- Safety standards fire/ gas etc. certified
- Full range of kitchen appliances and tools
- Safe storage for documents and valuables

## Booking Process

### Before Booking

Smooth, quick and hassle-free information. There are multiple ways to contact us if you have any queries. We shall provide a rapid personal response service to meet your needs.

### After Booking

Booking confirmation supplied with all necessary details of the booking and key-pickup procedure.

### Arrival

We are happy to arrange airport pick-up upon request. On arrival you will be greeted by a friendly Flexistay team member. For first time visitors, if required, we can help with local orientation and information about local shops, food outlets etc.

### During Your Stay

We provide 24-hour support staff onsite at Aparthotels. Our staff are contactable at all times to assist.

### After Your Stay

We encourage your feedback to help us adapt in providing an ever better service to our guests.



## Corporate and Travel Agent Service

### Rishi Bansal - Business Development & Corporate Relationship Manager



We have a dedicated manager to ensure your communication with Flexistay will be efficient and easy.

To discuss your Corporate or agency requirements and terms contact Rishi through our website or directly by the following methods:

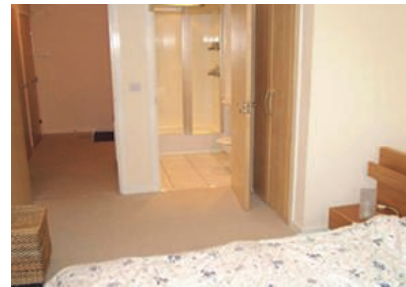
Email: [rishi@flexistay.com](mailto:rishi@flexistay.com)  
Telephone: **+44(0) 7900557244**

### Corporate Travel

Many companies place staff and consultants on assignments or on extended business trips abroad. Flexistay specialises in accommodation needs for company staff and guest feedback confirms that Flexistay aparthotels and Serviced Apartments provide a perfect solution for corporate travel.

### Travel Agents

Flexistay also supplies a number of international travel agents and, in some cases, are a preferred supplier. As experienced suppliers, we are always looking to develop further relationships with other experienced travel agencies.



## ApartHotel

Our ApartHotel concept makes Flexistay a distinctive choice for those needing short term accommodation.

Flexistay ApartHotels are a blend of a hotel with the comfortable atmosphere of an apartment.

Flexistay ApartHotels have no minimum stay requirements. You can book a normal stay of a few days or weeks but you can also book just one night and, if you wish, you can book for up to three months (or longer by arrangement).

Flexistay ApartHotels offer a welcoming atmosphere for business travellers, people relocating to the UK needing short term accommodation or for tourism and family visits.

Flexistay ApartHotels accommodation is fully serviced and an all-day self-service breakfast is available at most ApartHotels.

Flexistay ApartHotels offer many of the comforts of home along with the convenience of a hotel environment.



## Serviced Apartments

Our Serviced Apartments offer the benefits of an apartment with the convenience and service of a hotel but *without* the long term obligation of renting a property.

Flexistay Serviced Apartments are ideal for business travellers, relocations and visitors to the UK.

Flexistay Serviced Apartments have weekly rates, inclusive of all energy bills and local taxes, property management costs and weekly cleaning. Flexistay have a minimum booking of just one week for Serviced Apartments.

Flexistay Serviced Apartments, ranging from 1-3 bedrooms, are priced per whole apartment, so can be very economical if you are travelling with a party of family members or work colleagues.

Flexistay Serviced Apartments have welcome packs of food and toiletries on arrival to help you settle in smoothly.

Flexistay Serviced Apartments offer freedom to come and go whenever you want.



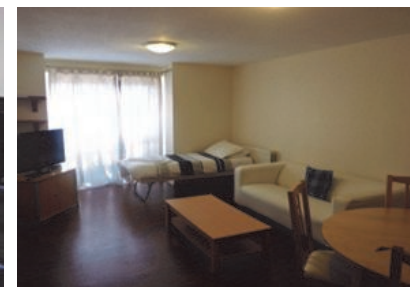
## Standard Amenities and Facilities

### Amenities - Key to Symbols

Comfortable occupancy (Maximum in brackets)	Free parking available
Private shower	Shared shower
Private kitchen	Shared kitchen
Denotes key-pick up for the area	

### Facilities - Key to Symbols

Broadband	Tea / Coffee making
Digital / Satellite TV	Fridge in room
DVD player (on request)	Laundry facility
Free self-service breakfast	



## Furnishings and Equipment

All our rooms are fully furnished with a modern, neat, plain and simple layout with comfortable, quality furniture and international styling.

Kitchens and kitchenettes are equipped with refrigerator, microwave, electric hob, cookware, cutlery and a full range of kitchen utensils.

Basic welcome items (eg. milk, juice, tea and coffee) are supplied prior to your stay. Additional cleaning materials may also be made available should you require them.

In each apartment there is a digital/satellite TV, Broadband internet access, central heating, a dining area and a comfortable couch (DVD player can be provided on request).

Washing machine, dryer and complementary laundry facilities are available either in-room or shared.

With customary attention to detail, we supply all bed linen, towels, iron, ironing board, hairdryer and everything else you would expect from a quality serviced apartment.

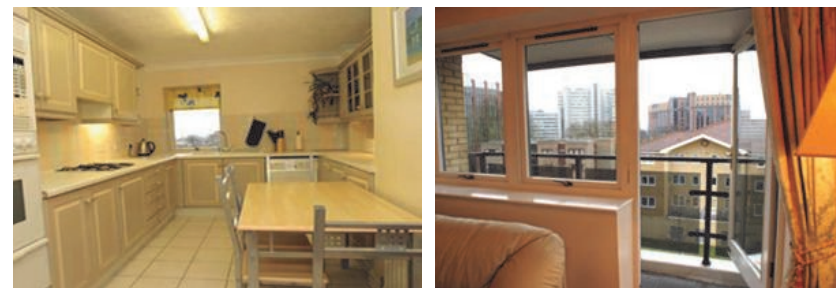
## Location Map

Our range of affordable accommodation, is strategically located in London or in easy reach of London, the South East and commercial and leisure centres around London.



## Accessibility

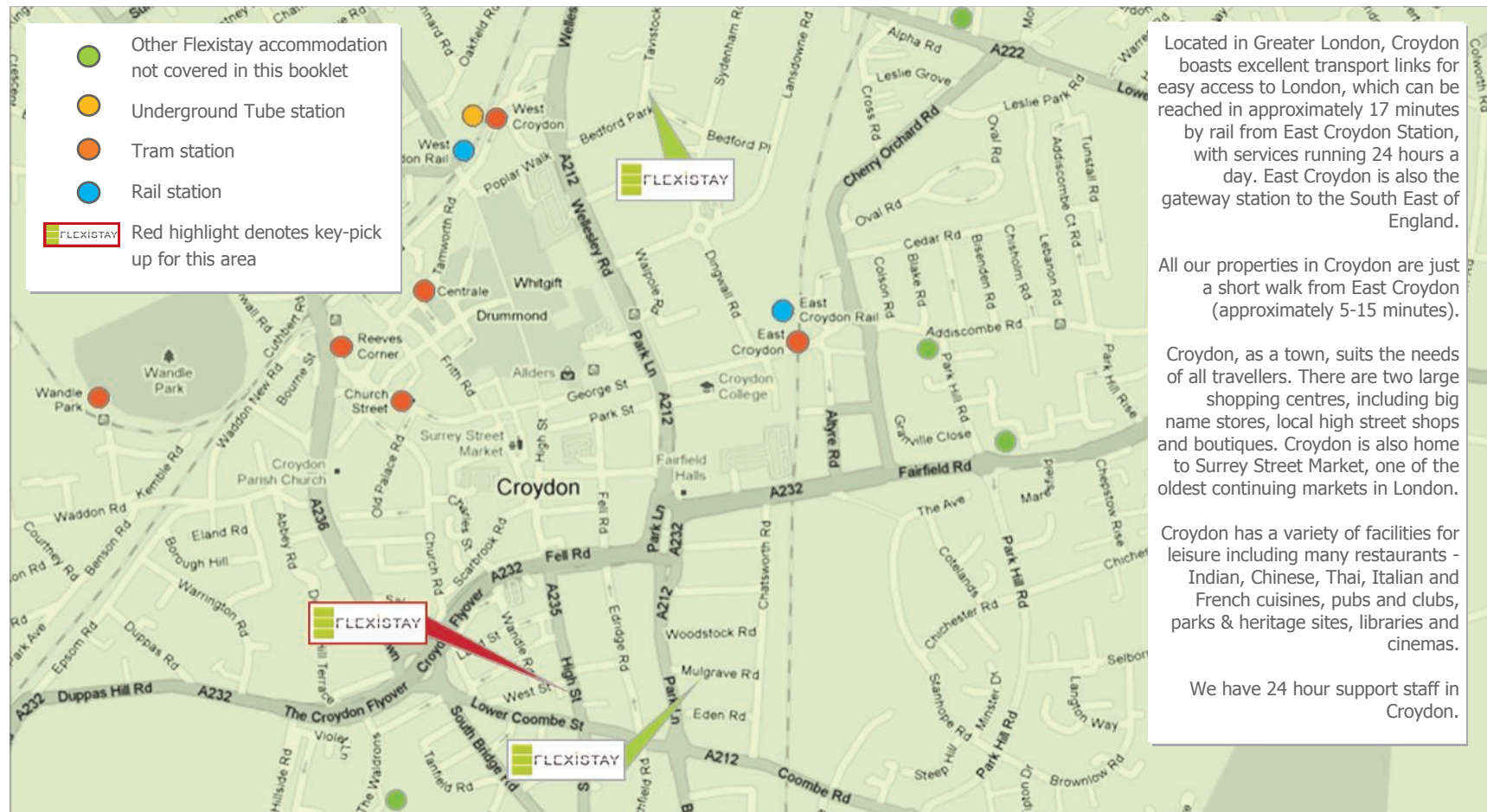
	Croydon	Tooting	Norbury	Central London	London Bridge
<b>Centre of London</b>	30 mins	30 mins	40 mins	2 mins	15 mins
<b>London victoria</b>	20 mins	20 mins	20 mins	10 mins	10 mins
<b>London Bridge</b>	20 mins	25 mins	30 mins	15 mins	N/A
<b>Bank</b>	30 mins	25 mins	40 mins	15 mins	2 mins
<b>Canary Wharf</b>	30 mins	40 mins	45 mins	20 mins	10 mins
<b>Paddington</b>	45 mins	40 mins	50 mins	25 mins	20 mins
<b>Heathrow (by car)</b>	60 mins	40 mins	50 mins	40 mins	45 mins
<b>Gatwick (by car)</b>	40 mins	50 mins	40 mins	70 mins	75 mins
<b>Heathrow (by rail)</b>	75 mins	60 mins	75 mins	50 mins	40 mins
<b>Gatwick (by rail)</b>	20 mins	60 mins	40 mins	60 mins	30 mins
<b>Redhill</b>	20 mins	50 mins	25 mins	60 mins	40 mins
<b>Buckingham Palace</b>	30 mins	25 mins	35 mins	10 mins	10 mins
<b>Westminster</b>	30 mins	30 mins	35 mins	15 mins	5 mins



*All times are approximate and quoted using standard public transport timetables. Actual time and number of changes may vary according to route and time of day.*



# Croydon Apartments



Located in Greater London, Croydon boasts excellent transport links for easy access to London, which can be reached in approximately 17 minutes by rail from East Croydon Station, with services running 24 hours a day. East Croydon is also the gateway station to the South East of England.

All our properties in Croydon are just a short walk from East Croydon (approximately 5-15 minutes).

Croydon, as a town, suits the needs of all travellers. There are two large shopping centres, including big name stores, local high street shops and boutiques. Croydon is also home to Surrey Street Market, one of the oldest continuing markets in London.

Croydon has a variety of facilities for leisure including many restaurants - Indian, Chinese, Thai, Italian and French cuisines, pubs and clubs, parks & heritage sites, libraries and cinemas.

We have 24 hour support staff in Croydon.

# Croydon





## Croydon - Tulsi ApartHotel (TAH)

### 256A High Street, Croydon, CR0 1NF

ApartHotel with 16 en-suite studio rooms, each with private kitchenette and bathroom, double bed (additional sofa-bed installed upon request).

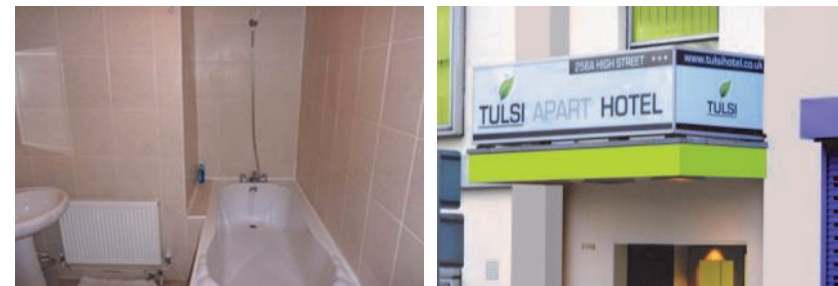
Based in the heart of cosmopolitan Croydon, Tulsi ApartHotel fulfils the needs of many travellers, whether on business or pleasure.

Located only a few steps away you will find local convenience stores, supermarket and a host of restaurants.

Shopping centres, bars and clubs from 5 minutes walk and Wimbledon centre is only 20 -30 minutes by Tram. Public parks are also just a short walk away.

The property has three floors with no lift access. However, our staff are always ready to carry your bags.

- Tulsi ApartHotel is manned 24 hours a day.
- Minimum stay - One night.
- Limited free car parking but we can provide parking at our nearby Alexander Lodge apartments.
- Nearby on-street parking is also available but is chargeable.



### Customer Reviews:

*"The staff were very friendly and helpful. The rooms were clean and reasonably large"*  
**Cheryl, Netherlands**

*"Absolutely Brilliant!"*  
**Stickells, UK**

*"Tulsi was like being at home, very cosy and accommodating...couldn't ask for anything better"*  
**Amy, UK**

## Croydon - Alexander Lodge (AL1)

### 1A Mulgrave Road, Croydon, CR0 1BL

A private and modern apartment block with 14 one-bedroom apartments consisting of a bedroom, living room, bathroom, separate kitchen, double bed (some rooms have 2 single beds). Additional 2 guests can be accommodated on a sofa-bed (installed on request). Cleaning is provided weekly.

Based in quiet suburban streets close to Croydon Centre, Alexander Lodge fulfils the needs of travellers on business or pleasure. Alexander Lodge provides a home-from-home atmosphere in a pleasant setting.

A few minutes walk to Croydon shopping centre, supermarkets, restaurants and to our Tulsi Aparthotel.

Approximately 10 minutes walk away from East Croydon rail station giving access to London and the Southeast.

- Minimum stay – One week.
- 24 hour staff support.
- Free on-site car parking.



### Customer Reviews:

*"Everything was clean and well built"*  
**Ami, UK**

*"Very pleasant apartment block. Rooms newly refurbished and excellent value"*  
**Phillips, UK**

*"The Internet speed was fast"*  
**Satish, India**

## Croydon - Tavistock Road (TG2)

### Tavistock Road, Croydon, CR0 2AL

These wonderful 2-bedroom, 2-bathroom apartments are in a modern gated apartment block complex and include a large living room / dining area, comfortable couch, TV with DVD player and cable television. The master bedroom has a private bathroom and there is also a second separate bathroom. The kitchen has a washing machine and dryer. Cleaning is provided weekly.

Located in a tree lined residential street in the heart of Croydon's commercial / office areas and is within walking distance (5 minutes) of Central Croydon.

Convenience stores, Croydon shopping centre and restaurants are also located in close proximity.

5-7 minutes walk to East Croydon and West Croydon stations and bus terminus giving access to London and the Southeast.

- Tavistock Gate apartments have a balcony.
- Lifts are available.
- Minimum stay – One week.
- 24 hour staff support.
- Free car parking available on request.



### Customer Reviews:

*"Just like Home"*  
**Daniel, UK**

*"Superb!"*  
**Namrita, India**

*"Fantastic facilities, fantastic service"*  
**Holden, UK**



## Croydon - Tavistock Road (TG7)

### Tavistock Road, Croydon, CR0 2AL

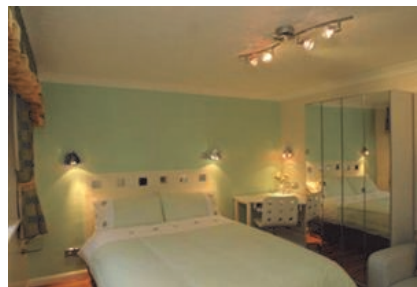
Each room is suitable for 2 persons and has its own private bathroom. Shared kitchen and laundry facility. Cleaning is provided weekly.

Located in a tree lined residential street in the heart of Croydon's commercial / office areas and is within walking distance (5 minutes) of Central Croydon.

Convenience stores, Croydon shopping centre and restaurants are also located in close proximity.

5-7 minutes walk to East Croydon and West Croydon stations and bus terminus giving access to London and the Southeast.

- Minimum stay – One week.
- 24 hour staff support.
- Free car parking available on request.



### Customer Reviews:

*"Very comfortable beds and the room was quiet"*  
**Jayprakash, India**

*"Easy access to the train station"*  
**Martin, UK**

*"Shared kitchen was always clean"*  
**Sharma, India**

## Croydon - Tavistock Road (TG1)

### Tavistock Road, Croydon, CR0 2AL

These low cost serviced rooms have their own private lockable bedroom with TV. The kitchen, bathroom and laundry facilities are shared. Each room is suitable for one guest. Cleaning is provided weekly.

Located in a tree lined residential street in the heart of Croydon's commercial / office areas and is within walking distance (5 minutes) of Central Croydon.

Convenience stores, Croydon shopping centre and restaurants are also located in close proximity.

5-7 minutes walk to East Croydon and West Croydon stations and bus terminus giving access to London and the Southeast.

- Minimum stay – One week.
- 24 hour staff support.
- Free car parking available on request.

### Customer Reviews:

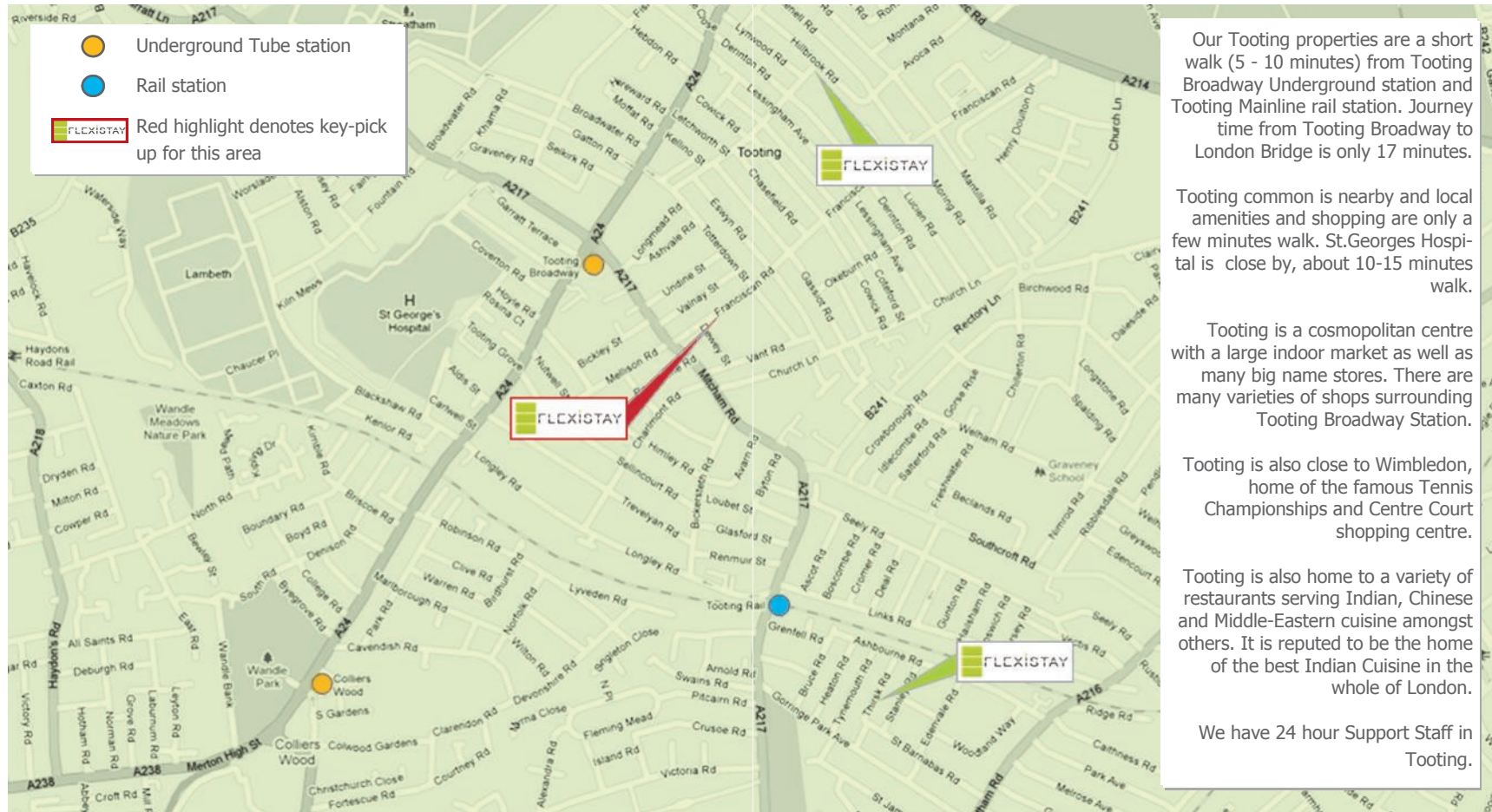
*"Excellent shared accommodation"*  
**Singh, India**

*"High standard of cleanliness"*  
**Angelia, UK**

*"Staff were very helpful"*  
**Dawson, Wales**



# Tooting Apartments



Tooting





## Tooting - ApartHotel (T1)

### Franciscan Road , Tooting, SW17 8HF

Our Tooting ApartHotel is a distinctive choice for short term accommodation. A range of rooms from independent studios, single en-suites, double en-suites and double rooms with shared bathroom. Each room and apartment is modern and comfortable. Laundry facility is shared. Self service all-day breakfast available.

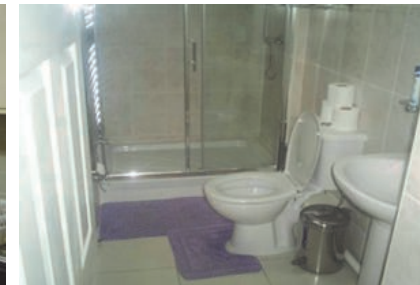
There are various room sizes and types available with either private or shared amenities.

Located in a residential street, the cosmopolitan area of Tooting has easy access to all amenities.

Local stores and supermarkets are only 2-3 minutes walk away and a feature of Tooting is its many and varied restaurants.

Fast access to St.Georges Hospital (approx. 10-15 mins walk) and trains to Central London and London Bridge.

- Minimum stay - One night.
- Tooting ApartHotel is manned 24 hours.
- On-street parking outside at £5 per day – please request parking vouchers at the time of booking.



### Customer Reviews:

*"Good value accommodation and excellent location"*  
**Euan, UK**

*"Clean and cosy overall feel"*  
**Markus, Germany**

*"Self-service breakfast was well stocked"*  
**Subhan, UK**



## Tooting - Studios (T3)

### Hillbrook Road, Tooting, SW17 8SF

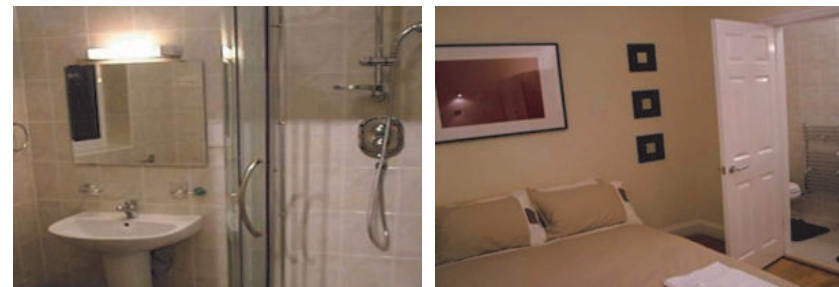
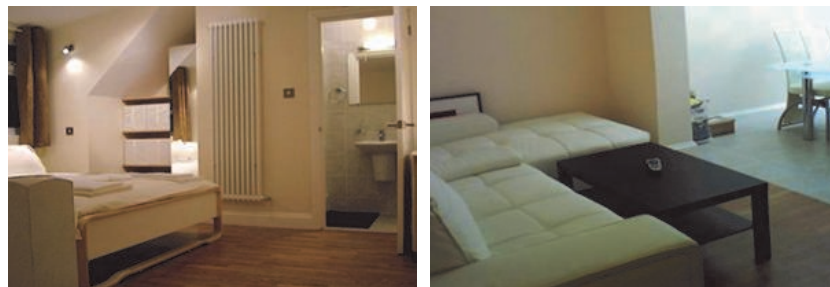
Modern studio rooms consisting of private kitchenette and bathroom, double bed, satellite TV and a comfort chair. There is an additional kitchen and sitting room area for the property as a whole. There is also a garden. Laundry facility is shared.

Located in a residential street, the cosmopolitan area of Tooting has easy access to all amenities.

Local stores and supermarkets are only 2-3 minutes walk away and a feature of Tooting is its many and varied restaurants.

Close to Tooting Bec underground station.

- Minimum stay – One week.
- 24 hour staff support.
- Chargeable on-street parking outside the property.



### Customer Reviews:

*"Just what we were looking for, clean and affordable"*  
**Margaret, Denmark**

*"Very enjoyable, will definitely use Flexistay again while in London"*  
**Mandy, England**

*"Nice to have Sky TV in short term accommodation"*  
**McGregor, Scotland**

## Tooting - Studios (T5)

### Thirsk Road, Tooting, CR4 2BD

Modern studio rooms consisting of private kitchenette and bathroom, double bed, satellite TV and a comfort chair. There is also a common sitting room with a full size kitchen and a garden. Laundry facility is shared.

Located in a residential street, the cosmopolitan area of Tooting has easy access to all amenities.

Local stores and supermarkets are only 2-3 minutes walk away and a feature of Tooting is its many and varied restaurants.

Close to Tooting rail station and Tooting Broadway underground station.

- Minimum stay – One week.
- 24 hour staff support.
- Free on-street parking outside the property.



### Customer Reviews:

*"The ability to cook was a must for me, that's why I chose Flexistay"*  
**Robin, UK**

*"Felt very comfortable"*  
**Franca, Italy**

*"Excellent place...right near the rail station and the local high street"*  
**Fleming, Australia**



## Tooting - Apartments (T6)

### Thirsk Road, Tooting, CR4 2BD

2-bedroom, 1-bathroom apartments with living room / dining area, comfortable couch, TV with DVD player and cable television. Cleaning is provided weekly.

Located in a residential street, the cosmopolitan area of Tooting has easy access to all amenities.

Local stores and supermarkets are only 2-3 minutes walk away and a feature of Tooting is its many and varied restaurants.

Close to Tooting rail station and Tooting Broadway underground station.

- Minimum stay – One week.
- 24 hour staff support.
- Free on-street parking outside the property.



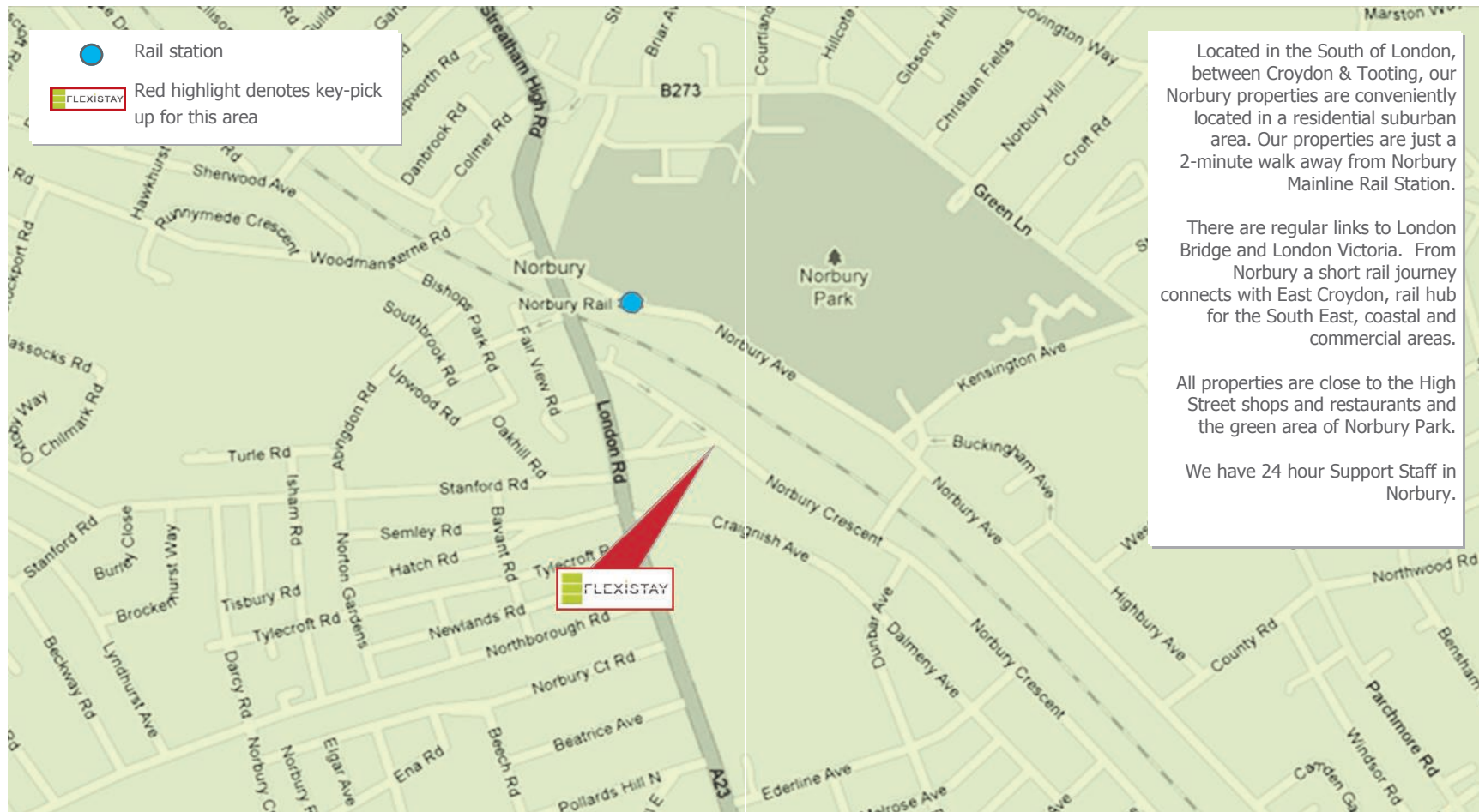
### Customer Reviews:

*"Incredible value for money! The apartment was just like home"*  
**Dylan, UK**

*"Clean accommodation, check-in process was no hassle. Stay was very pleasant"*  
**Darren, Malaysia**

*"Home from home...they offered their all to make my staff comfortable"*  
**Asante, Ghana**

# Norbury Apartments



Norbury



## Norbury - ApartHotel (N1)

### Norbury Crescent , Norbury, SW16 4JS

Recently refurbished 2-storey ApartHotel with 8 rooms including family rooms, double en-suite rooms and basic double rooms, kitchen and additional and shared kitchen with free, complimentary self-service, all-day breakfast.

There are various room sizes and types available with either private or shared amenities.

There is no lift. We are always happy to carry your bags for you. Cleaning is provided daily.

Located just off the main High Street, Norbury ApartHotel is just a short walk away from the many local shops and restaurants with a broad range of cuisines and convenience outlets.

Very close to Norbury rail station with excellent bus services towards either London or Croydon.

- Minimum stay - One night.
- Norbury ApartHotel is manned 24 hours.
- Free parking available outside the property.



### Customer Reviews:

*"Clean, comfortable and service was welcoming"*  
**Rowles, UK**

*"Fantastic stay and impeccable service, would definitely stay again!"*  
**Boud, UK**

*"Great Value"*  
**Weber, USA**





## Norbury - Apartments (N2 - N4)

### Norbury Crescent , Norbury, SW16 4JS

Located next door to our Norbury ApartHotel these four apartments range from studios to 2-bedroom apartments and each include a living room/dining area, comfortable couch, TV with DVD player and digital television, kitchens and bathrooms. Private laundry facilities. Cleaning is provided weekly.

Located just off the main High Street, Norbury ApartHotel is just a short walk away from the many local shops and restaurants with a broad range of cuisines and convenience outlets.

Very close to Norbury rail station with excellent bus services towards either London or Croydon.

- Minimum stay - One night.
- Norbury ApartHotel is manned 24 hours.
- Free parking available outside the property.



### Customer Reviews:

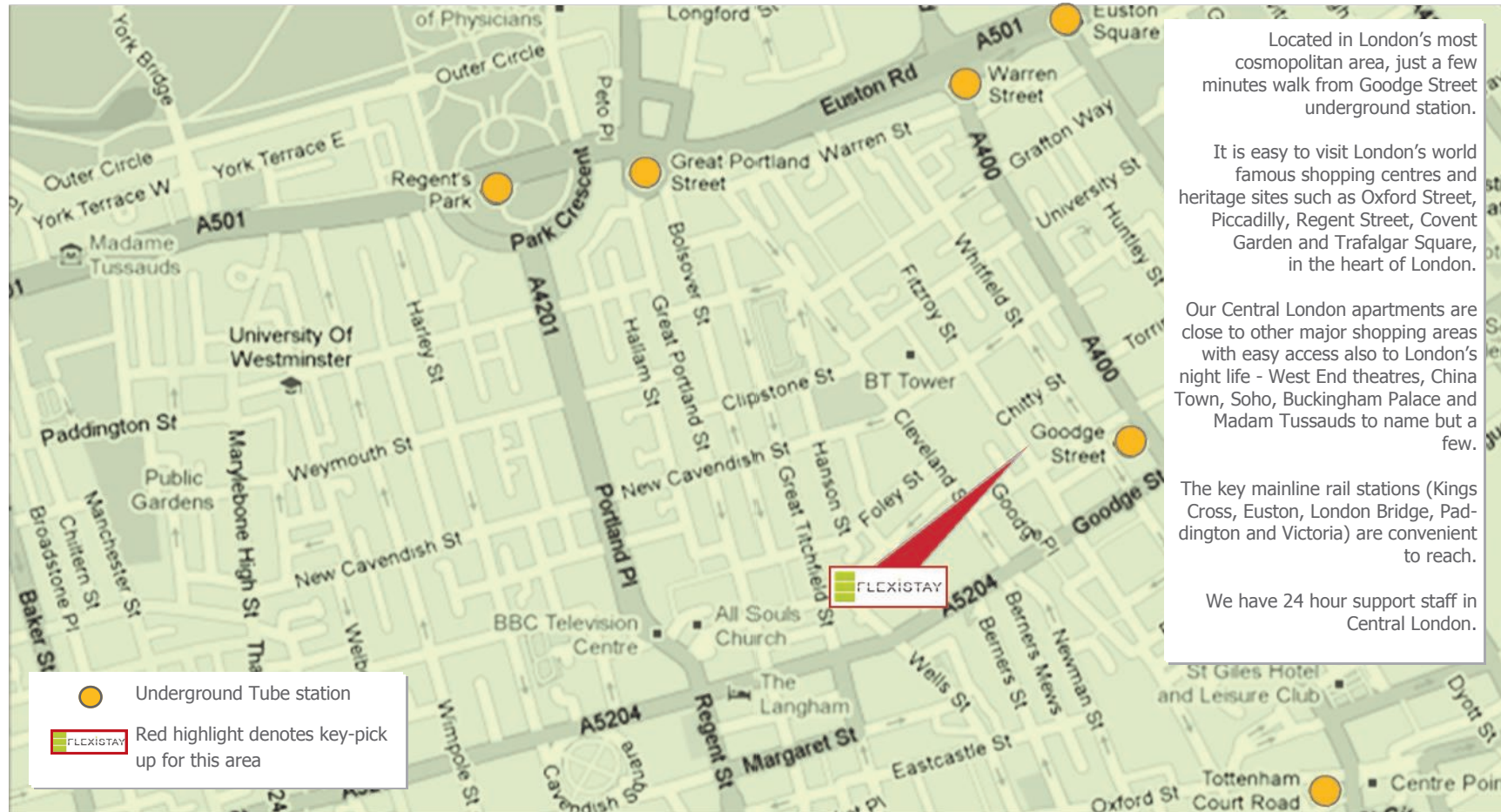
*"The Service was very good and you could cook!"*  
**Ryan, USA**

*"Attractive setting and good accommodation"*  
**Sue, UK**

*"Enjoyed the location, quality of rooms and free internet"*  
**Ogbighele, Nigeria**



# Central London Apartments



Central London



## Central London - ApartHotel (C1 / C3)

### Charlotte Street, London, W1T 4RD

Located in Fitzrovia, London's most cosmopolitan area, this recently modernised, unique place to stay offers modern well-presented accommodation comprising of single rooms with shared bathrooms and double rooms with private bathrooms. Like our other ApartHotels there is a free complimentary breakfast available from a common kitchen and sitting room. Cleaning is provided daily.

Close to Goodge Street Station, Tottenham Court Road and Warren Street underground station. Excellent Transport links to King Cross, Euston, London Bridge, Paddington and Victoria rail stations. Also just a few minutes' walk from University College London (UCL), University College Hospital (UCH), Oxford Street, Piccadilly, Regent Street and Trafalgar Square.

- Minimum stay - One night.
- Central London ApartHotel is manned 24 hours.
- Parking on-site is not available but several public car parks (chargeable) are within walking distance.



### Customer Reviews:

*"Absolutely Brilliant, would definitely recommend to others"*  
**Keeley, South Africa**

*"Very comfortable bed in a very clean room"*  
**Beckett, Northern Ireland**

*"Best value for money hotel I've stayed in for a long time! Definitely will be back!"*  
**Vaja, UK**

## Central London Apartments (C6)

### Charlotte Street, London, W1T 4RD

Two-bedroom apartments comprising of one room with two single beds and the other has one double bed. Also the apartment contains a bathroom, living room/dining area, comfortable couch, digital TV with DVD player and kitchen with laundry facilities. Cleaning is provided weekly.

Close to Goodge Street Station, Tottenham Court Road and Warren Street underground station. Excellent Transport links to King Cross, Euston, London Bridge, Paddington and Victoria rail stations. Also just a few minutes' walk from University College London (UCL), University College Hospital (UCH), Oxford Street, Piccadilly, Regent Street and Trafalgar Square.

- Minimum stay - One week.
- 24 hours support.
- Parking on-site is not available but several public car parks (chargeable) are within walking distance.



### Customer Reviews:

*"This was perfect for a short stay - very clean and well equipped"*  
**Lloyd, UK**

*"Clean and tidy with Excellent Customer Service"*  
**Julie, UK**

*"At last! A company who seem to truly understand the meaning of customer service!"*  
**Moonsinge, Ireland**



# London Bridge Apartments



London Bridge





## London Bridge - ApartHotel (L1)

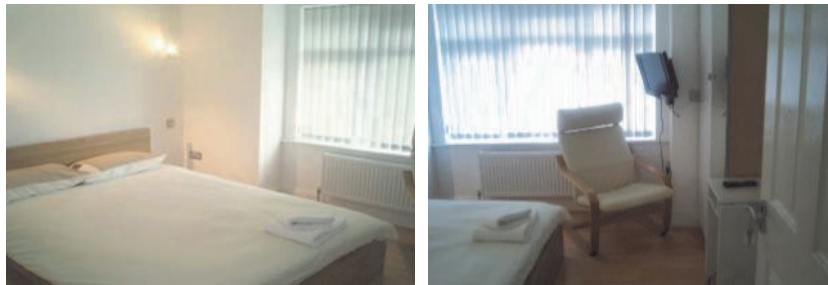
### 64 Tower Bridge Road, London, SE1 4TR

Comfortable, modern Flexistay London Bridge ApartHotel has a range of rooms, self contained studios, single and double rooms with en-suite bathroom. Digital TV, desk and comfort chair. Shared laundry facility is available. There is no lift (4 floors). However, we are always happy to carry your bags for you. Cleaning is provided daily.

Located just 13 minutes walk from London Bridge Station, London ApartHotel has superb transport links via rail, underground & bus.

Many restaurants and local convenience stores are close by and this area is the gateway to some of London's most famous attractions, including London Dungeons, HMS Belfast, Tower of London, Shakespeare's Globe and Borough Market. It is also close to Guy's Hospital and King's College.

- Minimum stay - One night.
- London Bridge ApartHotel is manned 24 hours.
- Parking not available but chargeable street parking is available outside.



### General Reviews:

*"If you want a clean and tidy environment,  
Flexistay is the choice for you"*  
**Jones, New Zealand**

*"Great value in the heart of London"*  
**Iyengar, UK**

*"Very satisfactory for working travellers  
looking for value"*  
**Zhang, China**



*Opens 2011 – images are indicative of accommodation*

## London Bridge Apartments (L2 - L3)

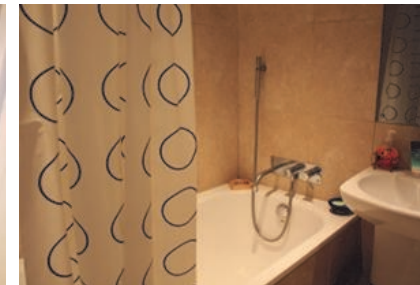
### 64 Tower Bridge Road, London, SE1 4TR

These 2-bedroom apartments are ideal for family holidays. They have double beds and a living room (which can accommodate another double bed), separate bathroom and WC, TV, comfortable couch, desk and chairs.

Located just 13 minutes walk from London Bridge Station, London Aparthotel has superb transport links via rail, underground & bus. Bus stops outside property.

Many restaurants and local convenience stores are close by and this area is the gateway to some of London's most famous attractions, including London Dungeons, HMS Belfast, Tower of London, Shakespeare's Globe and Borough Market. It is also close to Guy's Hospital and King's College.

- Minimum stay - One week.
- 24 hours support.
- Parking not available but chargeable street parking is available outside.



### Customer Reviews:

*"Staff were very helpful, they went out of their way to carry our bags!"*  
**Akshay, India**

*"This was my most favourite accommodation during my 4 months stay in London"*  
**Rodriguez, USA**

*"Perfect for short stays, very clean and well equipped"*  
**Krider, USA**

## Early termination:

24 hours notice required. Any overpayment will be refunded. If you provide notice less than 24 hours in advance, you will be charged for a full day.

## Cancellation:

Cancellation more than 7 days before the arrival date - no fee applicable.

Cancellation within 7 days of the arrival date - 1 night cancellation fee.

All cancellations must be made in writing or via email and confirmed with an appropriate member of staff over the phone or in person.

## Extended Stay:

If you wish to extend beyond the end date of a booking, you need to give us prior notice and we will confirm the next period of stay subject to availability. We cannot guarantee that you will be able to extend your stay in your current/preferred property. If it is not possible to extend we will try to accommodate you elsewhere.

## Keys - Loss or damage

£50 charge.

## Payment Terms

Payment for the full amount is due in advance on or before check-in for bookings of less than 7 days.

For bookings longer than 7 days the first week is payable in advance on or before check-in.

For extended stays payment will be weekly in advance or by arrangement.

Any overpayment will be refunded.

## Late or Non Payment

If for any reason you are behind on payments or if you do not produce a valid booking confirmation, we reserve the right to remove your possessions and place them in storage for your collection at one of our offices and/or withdraw your accommodation.

## Conduct

Guests are asked to respect the comfort and security of others and the property. In the event of any guest causing a nuisance to the neighbours, staff, or other guests or otherwise mistreating the property, they will be required to leave immediately.

**Acceptance of keys during the check-in procedure is taken as agreement to the above Terms & Conditions.**



## Early termination:

1 week notice required. Any overpayment will be refunded. If you provide notice less than 1 week in advance, you will be charged for a full week.

## Cancellation:

Cancellation more than 7 days before the arrival date - 4 days cancellation fee applicable.

Cancellation within 7 days of the arrival date - 1 week cancellation fee.

All cancellations must be made in writing or via email and confirmed with an appropriate member of staff over the phone or in person.

## Extended Stay:

If you wish to extend beyond the end date of a booking, you need to give us prior notice and we will confirm the next period of stay subject to availability. We cannot guarantee that you will be able to extend your stay in your current/preferred property. If it is not possible to extend we will try to accommodate you elsewhere.

## Keys - Loss or damage

£50 charge.

## Payment Terms

Payment for the first week is due in advance on or before check-in for bookings of less than 4 weeks.

For bookings longer than 4 weeks the first 4 weeks are payable in advance on or before check-in.

For extended stays payment will be weekly in advance or by arrangement.

Any overpayment will be refunded.

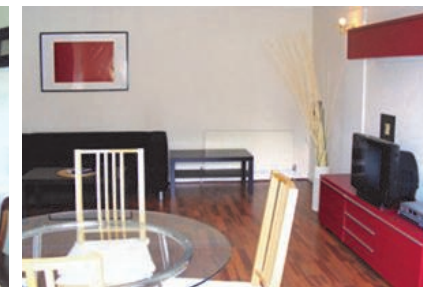
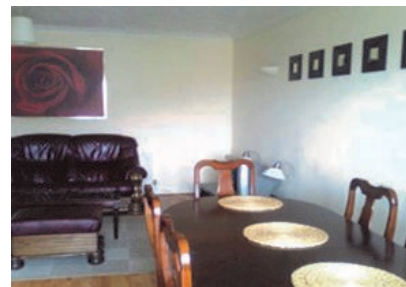
## Late or Non Payment

If for any reason you are behind on payments or if you do not produce a valid booking confirmation, we reserve the right to remove your possessions and place them in storage for your collection at one of our offices and/or withdraw your accommodation.

## Conduct

Guests are asked to respect the comfort and security of others and the property. In the event of any guest causing a nuisance to the neighbours, staff, or other guests or otherwise mistreating the property, they will be required to leave immediately.

**Acceptance of keys during the check-in procedure is taken as agreement to the above Terms & Conditions.**



## Contact Us

Contact us through your preferred channel:

### Website and Online Chat

[www.flexistay.com](http://www.flexistay.com)

### Email

[info@flexistay.com](mailto:info@flexistay.com) (General enquiries)

[croydon@flexistay.com](mailto:croydon@flexistay.com)

[tooting@flexistay.com](mailto:tooting@flexistay.com)

[norbury@flexistay.com](mailto:norbury@flexistay.com)

[london@flexistay.com](mailto:london@flexistay.com)

### Telephone

General enquiries: +44 (0) 20 3070 1001

Emergency contact number: +44 (0) 7500 878765

### Skype ID

Flexistayuk

### Head Office Address

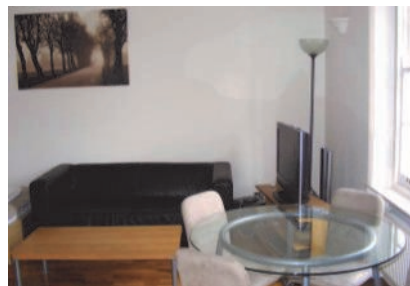
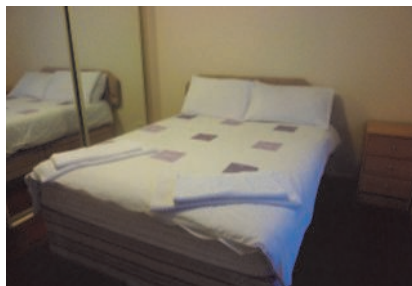
Flexistay Enquiries,  
Alexander Lodge,  
1a Mulgrave Road,  
Croydon,  
CR0 1BL



## Additional Notes



## Additional Notes



## Price List

If there is no price list in the wallet, please take a look at our website or call us directly for special offers and corporate rates.

# Price List



Flexistay is the trading name for Flexistay Management Services Ltd  
Registered in England. Company Number 7332337  
Registered Address: Alexander Lodge, 1a Mulgrave Road, Croydon, CR0 1BL.

Telephone: +44 (0)20 3070 1001  
Emergency Number: +44 (0)75 0087 8765  
Email: [Info@flexistay.com](mailto:Info@flexistay.com)  
Website: [www.flexistay.com](http://www.flexistay.com)

