

## **Job Profile information: Head of Service Children's and Young People Disability Service (CYPDS, 0-25years)**

**This supplementary information for Head of Service (CYPDS, 0-25years) is for guidance and must be used in conjunction with the Job Capsule for family Leadership at Level 6, Zone 2**

**Camden Way Category: Leadership**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.**

### **Role Purpose:**

To take strategic and operational management responsibility for the Children's and Young Peoples Disability Service 0-25 years (CYPDS), to deliver better outcomes, for children and young people with complex needs and disabilities, throughout their journey into adulthood by managing and developing high quality services,

- The post holder is required to have a detailed working knowledge and understanding of relevant legislation and standards, , (both children's and adults) to strategically and operationally lead and further develop the service safely and innovatively
- It is expected that the Head of Service (CYPDS) will work on an integrated basis with health colleagues in both Children's& Adult services, and SEND colleagues , the post holder will also work very closely with the Head of Camden Learning Disability Service.(Adults)
- The post holder will work across agencies at senior manager/leadership level, to further develop and identify high quality and clear pathways for services , within a stipulated budget, for children and young people with disabilities as they begin their journey into adulthood
- To take strategic and operational responsibility for children and young people looked after , and or the subject of child protection or child in need plans within the disability service

- To continually consider both strategically and operationally a reduction in the planning forums for CYPD, and to ensure that consultation with children ,young people ,and their families/carers is listened to and a co-design approach is embedded when planning further developments to the service
- In addition, the post will be part of the Children's Safeguarding and Social Work Senior Management Team, and will be required to act for other Heads of Service, and contribute to the Service's strategic planning and policy and practice development

### **Example Outcomes or objectives that this role will deliver**

The job requires a high degree of innovation, creativity, motivation, a good knowledge of Disability issues and an ability to work closely, whilst remaining focussed on the needs of children and young people with complex disabilities, alongside other Service Heads both within the Council and with Health colleagues (including commissioners). Listening carefully and a commitment to co-designing services are viewed as essential skills for the post holder, in order to deliver on streamlining current processes ,providing a better choice of services, within an agreed safeguarding, performance, and financial framework

### **People Management Responsibilities:**

The post holder will be responsible for a staffing establishment of 28 staff and a budget of £

### **Relationships:**

- 1 Heads of Service / Service Managers in CSSW
2. Other Head of Services/Service Managers; CLDS, Adult Social Care, SEND, Health colleagues both specialist providers and commissioners
- 3 Other council departments.

**Work Environment:**

The Heads of Service will be office based

**Technical Knowledge and Experience:**

- Fully qualified, accredited social work professional status (CQSW, Dip SW, CSS or PQCSS), current registration with the Health and Care Professionals Council, satisfactory enhanced DBS check. Extensive knowledge of Children's Social Care and standards, knowledge of Adult Social Care. Experience and or knowledge of Disability issues, leading to a wider understanding of equality & diversity practice and the capability to apply it when working with children, young people with complex disabilities and their families/carers
- Experience of working within a health setting, or in an integrated team of professionals
- Extensive (5 years) post qualifying experience within a relevant professional field.
- Experience of managing and monitoring volatile budgets
- Extensive case management experience of cases with complex, professional and ethical issues court proceedings, case conferences and other formal processes. Substantive experience of multi-agency work at a senior manager/leadership level.

## **Camden Way Five Ways of Working**

*In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.*

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please visit:

<https://camdengov.referrals.selectminds.com/togetherwearecamden/info/page1>

## Structure chart

CYPDS Staff Structure – Aug 2017

