## **Mousetrap Productions Limited**

11 Garrick Street London WC2E 9AR

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25th January 2018

To whom it may concern:

## Rubbish & Recycling Bin arrangements: Tower Court, St Martin's and Ambassadors Theatres

As the General Manager of both of the above-mentioned theatres, I can confirm that the skip bins in Tower Court are currently in use by both theatres, for recycling and general waste.

Space is extremely tight at the Ambassadors Theatre and it is absolutely not possible to store waste inside for later collection. It is also not possible to store Ambassadors waste within the St Martin's Theatre due to lack of suitable space along with operational reasons associated with doing this.

We have discussed with Delfont Mackintosh Theatres that alternative arrangements could be made should the Ambassadors Theatre be redeveloped in the future by them. If the Ambassadors were to undergo development, we have identified potential storage spaces where it would be possible for the waste from the St Martin's Theatre to be kept inside until an arranged collection time from a daily waste company such as First Mile, although this will, most probably, increase our operating costs.

I would be happy to discuss this further should you wish to and can be contacted on the above telephone number.

Yours sincerely,

Andrew Mills General Manager

> Managing Director: Sir Stephen Waley-Cohen General Manager: Andrew Mills