

Job Number: 140513  
19<sup>th</sup> January 2018



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Mr Alex McDougall  
Director of Culture & Environment  
London Borough of Camden  
Town Hall  
Judd St  
London  
WC1H 8ND

Dear Sir

APPLICATION REFERENCE **2014/4658/P**  
FLAT 1 27 OAKHILL AVE

We have been appointed on the above project to undertake site inspections during the basement works.

Our Brief is to cover item 7 in the planning conditions.

*"The development hereby approved shall not commence until such time as a suitably qualified chartered engineer with membership of the appropriate professional body has been appointed to inspect, approve and monitor the critical elements of both permanent and temporary basement construction works throughout their duration to ensure compliance with the design which has been checked and approved by a building control body. Details of the appointment and the appointee's responsibilities shall be submitted to and approved in writing by the local planning authority prior to the commencement of development. Any subsequent change or reappointment shall be confirmed forthwith for the duration of the construction works."*

To achieve this we have agreed with the client that the following works will be undertaken

1. Compliance with of planning conditions for site to be reviewed by a by Chartered Engineer
  - a. 5 Site visits by a Chartered Engineer
  - b. 3 Site visits by an Engineer
  - c. Letter to planners at the being of the works
  - d. Letter to planners at end of project.
  - e. Review of altered designs



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The owner has agreed to our terms of appointment and paid their deposit for the service.

Yours sincerely



Mr Chris Tomlin  
Managing Director  
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