**Job Profile Information:** *Assistant Sports Coach*

**This supplementary information for Assistant Sports Coach is for guidance and must be used in conjunction with the Job Capsule for**

**Job Level 1 Zone 3, Camden Way Category 1**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee’s contract of employment.**

**Role Purpose:**

To lead and supervise children’s sports sessions as a member a sports scheme staff team, providing an exciting, friendly and welcoming environment and the highest standards of safety and customer care.

**Example outcomes or objectives that this role will deliver:**

1. *To lead and supervise children’s sports activities as directed by a senior member of the team.*
2. *To provide recreational sport sessions for Camden’s Sport & Physical Activity Service, enhancing the programme of participation and helping young people to improve their skills and performance.*

1. *To ensure the safe use of sports equipment and facilities.*
2. *To set up, put away and ensure the secure storage of equipment and report any defects/losses to a senior member of the team.*
3. *To deal politely and helpfully with members of the public, to provide assistance where required and report any problems or difficulties to a senior member of the team.*

1. *To attend staff and other meetings/training as required.*

1. *To undertake any reasonable duties at special events as requested by a senior member of the team*

**People Management Responsibilities:**

*No direct line management.*

*Just overseeing the volunteer coaches in the gymnastics hall.*

**Relationships;**

*This role will develop and maintain strong relationships with the following internal partnerships; Gymnastics Head Coach, Gymnastics, Trampoline and Dance Service Officer, Talacre Sports centre Management,*

**Work Environment:**

*The work environment will be largely office based at Talacre Sports Centre however; the needs of the role are such that offsite competitions, events and meetings with schools, community and delivery partners and work area stakeholders are also required.*

**Technical Knowledge and Experience:**

**Level 2 British Gymnastics Qualification, or be working towards this and has extensive relevant experience**

**Camden Way Five Ways of Working**

*In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.*

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

•Deliver for the people of Camden

•Work as one team

•Take pride in getting it right

•Find better ways

•Take personal responsibility

For further information on the Camden Way please visit:

<http://www.togetherwearecamden.com/pages/discover-jobs-and-careers-in-camden/working-for-camden/>

**Chart Structure**