

Dear Nick,

Further to our telephone conversation can you please treat this letter as our formal request that we can trim back the tree marked on the attached plan, to the "previous point of reduction".

The tree is marked as T3 on the attached plan.

I look forward to hearing from you with confirmation so that we can arrange for the works to be carried out.

Kind regards,

Stuart Swycher 30 Glenilla Road, NW3 4