

**To be completed by the Noise Team on response**

**Noise and Licensing Enforcement Team** **Environmental Health Team**

London Borough of Camden

Return via email to: ppp@camden.gov.uk

Tel: 020 7278 4444 London Borough of Camden

Fax: 020 7974 5517/6955 Town Hall

DX: 2106 Euston

|  |  |
| --- | --- |
| **Date** |  |
| **Flare Ref** |  |
| **Officer** |  |
| **Direct line** |  |
| **email** |  |
| **Decision** |  |

**APPLICATION FORM**

**for permission to work on the Highway outside core construction hours**

Core hours are: Mon - Fri 8am-6pm, Sat 8am-1pm

Works should not take place outside of these hours or on Sundays/bank holidays without permission

**NOTE**

1. Please send the completed form via email to [oohnoisenotification@camden.gov.uk](mailto:oohnoisenotification@camden.gov.uk)

1. For planned (non-emergency) maintenance works – allow **20 working days’ notice** and on subject line, insert FAO: LB Camden Noise & Licensing Enforcement Team Planned OOH Works
2. For planned emergency works – allow **5 working days’ notice** and on subject line, insert FAO: LB Camden Noise & Licensing Enforcement Team Planned Emergency OOH Works
3. For unplanned emergency works contact 020 7974 4444 and ask to speak with the Duty Highway and the Emergency Out Of Hours Duty Environmental Health Officer

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| 1. Name, address, email and tel no of applicant | Sandy Hamilton  Wates Smartspace  Wates House  Station Approach  Leatherhead  Surrey  KT22 3UZ  07920 295523 |
| 2. Registered Office Address if different | As Above |
| 3. Applicant’s interest in the site | Project Manager |
| 4. Name and address of main contractor | As Above |
| *5.* Address/ position of the site, including a location plan including location and number of nearest residential properties. (Please attach) | *118-132 New Oxford Street*  *London*  *WC1A 1HL*  *No Known occupied residents within vicinity, commercial property only at this time* |
| 6. Client details | Lloyds Banking Group  25 Gresham Street London EC2V 7HN |
| 7. Duration of contract, approximate start and completion dates AND provisional dates | 4 weeks erection out of hours  13 weeks use during normal hours  2 weeks dismantlement out of hours |
| 8. Proposed hours of work | Midnight to 6am Monday to Friday Night |
| 9. Brief particulars of highways work required and breakdown of duration. | Scaffold Erection for a 4 week duration Monday to Friday and 2 week dismantlement at the end of use |
| 10. Give reason why the work needs to be done outside core hours | To Minimise disruption to members of the public using the footpath outside the named premises |
| 11. Details of concrete breaking and list of proposed plant to be used. Please justify how you are using best practicable means. Is it the quietest plant available on the current market? | None |
| 12. Details of other large plant to be used | None |
| 13. Brief particulars of the construction methods to be used | Hand tools to erect scaffolding |
| 14. Proposed piling method, and duration (if applicable) | None |
| 15. Details of concrete pouring and power floating, including duration | None |
| 16. Details of other large plant to be used during the construction process. | None |
| 17. Number and type of compressors and pumps | None |
| 18. Predicted noise levels from plant and machinery. (Please attach) | None |
| 19. Proposed noise mitigation measures | Use of hand tools |
| 21.Details of community liaison – please provide full details to include a copy of any correspondence sent to residents. | Letter drop to all local premises (attached for reference) |
| 22. Has Building Regulation consent been applied for? | Yes |
| 23. Confirm that TFL have provided consent for the proposed works (if applicable). | Confirmed not applicable |
| 24. Person to contact in case of complaint and out of hours contact no. | Sandy Hamilton 07920 295523 |
| 25. Confirm that you have read and agree to the conditions attached to this consent, and accept that deviation from the conditions without prior permission may result in enforcement action | Agreement to the attached conditions is confirmed |

**Conditions agreed as part of this consent as applicable:**

1. The quietest and newest vehicles/plant machinery shall be used at all times. All vehicles and mechanical plant used for the purpose of the works shall be fitted with effective exhaust silencers, shall be maintained in good and efficient working order and operated in such a manner as to minimise noise emissions.
2. The Best Practicable Means (BPM), as defined in Section 72 of the Control of Pollution Act 1974, shall be employed at all times to reduce noise (including vibration) to a minimum, with reference to the general principles contained in British Standard BS5228: 2009 ‘Noise and Vibration Control on Construction and Open Sites’.
3. The “Proposed steps taken to reduce noise” as detailed in the application shall be adhered to at all times. Further, if specific screening is required, such screening should provide effective acoustic attenuation and should have a similar level of sound transmission performance as the mobile screen described in British Standard BS5228: 2009 ‘Noise and Vibration Control on Construction and Open Sites’.
4. Any mobile screens shall have sufficient mass so as to be able to resist the passage of sound across the barrier and to be free of significant holes or gaps between or under any acoustic panels or board materials as far as reasonably practical.
5. Occupiers who may be affected by noise from these works shall be notified in writing of the nature of the works, and provided with a contact name, telephone number, and address to which any enquiries should be directed. Such notification shall take place, where possible within, 2 weeks but, in any event, at least a week prior to the works commencing.
6. The applicant shall ensure that a staffed telephone enquiry line is maintained at all times when these works are in progress to deal with enquiries and complaints from the local community. The telephone number shall be publicised widely to those in the local community likely to be affected by the works. It shall also be notified to the Officer who has provided this consent. In addition, the applicant shall ensure that a notice board is displayed in a prominent place whilst the works are in progress, that contains: the service request number provided in the consent, an outline of the works taking place, and the telephone enquiry line number.
7. Prior any work is carried out occupiers who may be affected by noise from the works shall be notified of the nature of the works, a contact name, telephone number (including that to be used outside normal working hours), and address to which any enquiries should be directed. A copy of the final notification, together with its distribution list, shall be sent to the undersigned at the time of distribution.
8. All those involved with these works activities shall be trained to employ appropriate techniques to keep site noise to a minimum, and should be effectively supervised to ensure that best working practice in respect of noise reduction is followed. Those involved with this Dispensation works shall be advised regularly of the following, as part of their training:

* the proper use and maintenance of tools and equipment;
* the positioning of machinery on site to reduce the emission of noise to the neighbourhood and to site personnel;
* the avoidance of unnecessary noise when carrying out manual operations and when operating plant and equipment;
* the protection of persons against noise.

1. Any complaint arising as a result of the activities carried out during these works shall be recorded by the applicant in a log book, and reported to London Borough of Camden the next working day by e-mail stating the following:

* Full details of the complainant.
* Cause of the complaint.
* Action taken to resolve the cause of the complaint.
* Action taken to resolve the complaint.

1. Machines and vehicles in intermittent use will be shut down or throttled down to a minimum during waiting periods.
2. The Council reserves the right to review, or incorporate further conditions and ultimately to revoke this permission or further applications in the case of valid complaints and/or breaches of any of the above conditions.