

Notes of Meeting

Institute of Immunology & Transplantation (IIT)
Principal's Meeting

Royal Free NHS Hospital, London
14 June 2017 @ 2.00pm

Attendees:

Michael Bye (MB) Diocese of London
Michael Taylor (MT) St Stephen's Trust
Peter Owens (PO) Royal Free Charity
Keith Davies (KD) Buro Four
Phil Cracknell (PC) Wilmott Dixon

Apologies:

None

No.	Description	Actions
1.0	Trial Pit 1 completed. Southern Testing report received.	Note
2.0	Trial Pit 2 completed. Southern testing report received.	Note
3.0	<p>MT made reference to trail pit 3 being excavated between 16 and 19 July in order to determine the actual depth of the foundations which was not possible when completing the works associated with trial pit 2.</p> <p>PO made reference to funding these works but attendance was needed from WD/SC when the works are being undertaken.</p>	<p>MT</p> <p>Note</p>
4.0	<p>PO explained the position regarding the alternative strategy that was now in place as a consequence of the c8 boreholes not being installed by SSRPT. These works were now underway, the monitoring of which would fed into the revised ground movement assessment.</p> <p>PC made reference to the alternative strategy being brought to Michael de Freitas's attention via the Technical Meetings, with information gleaned from the borehole adjacent to trial pit 2 needing to be fed back to WD. MT to provide once trail pit 3 had been completed.</p>	<p>Note</p> <p>MT</p>

5.0	<p>MB made reference to whether monitoring equipment would be installed on the Church/School as a consequence of permission not being granted by SSRPT to allow the monitoring equipment to be installed.</p> <p>PC advised that within the Alternative Strategy with monitors now being installed within the additional boreholes leading to the “early warning” system they were no longer needed. If however, SSRPT changed their mind monitors could be installed but only in the form of a light touch i.e. prisms rather than movement or vibration monitors.</p>	Note
6.0	<p>Discussion again revolved around access being granted to allow a further Condition Survey to be carried out to St Stephen’s and Hampstead Hill School and the necessity to agree a revised benchmark prior to the construction works commencing. A date has yet to be agreed for this additional survey to be carried out.</p> <p>The matter was being complicated by the statement made by SSRPT that the condition survey could not take place until the Party Wall Award was in place between the Charity and Hampstead Hill School.</p> <p>PO advised that there is no legal relationship between either and the works associated with the condition should go ahead. MT made reference to any survey having to be carried out in school holiday periods.</p>	<p>Note</p> <p>MB/PO</p> <p>Note</p>
7.0	Reference was made by PO to receipt of the 7 x technical reports which were still under review. These were in the process of being reviewed by RC’s technical team.	PO
8.0	Reference was made to the proactive approach that seemed to be emanating from the technical meetings. PC advised that meetings had been temporarily halted pending the outcome of installing the additional boreholes outside of St Stephen’s	Note
8.0	MT made reference to the sectional drawing requested by Ryan Bunce in connection with completing the Party Wall Agreement. KD advised this was in hand.	KD
10.0	Date of Next Meeting. Wednesday 13 June @ 2.00pm	All