



## Notes of Meeting

### Institute of Immunology & Transplantation (IIT) Principal's Meeting

Royal Free NHS Hospital, London  
17 May 2017 @ 2.00pm

Attendees:

Michael Bye (MB) Diocese of London  
Michael Taylor (MT) St Stephen's Trust  
Peter Owens (PO) Royal Free Charity  
Keith Davies (KD) Buro Four

Apologies:

Phil Cracknell (PC) Wilmott Dixon

No.	Description	Actions
1.0	Trial Pit 1 completed on 12 March. Report from Southern Testing has been produced. MT to circulate.	MT
2.0	Trial Pit 2 completed over the weekend 8/9 April. Report from Southern Testing has been produced. MT to circulate.	MT
3.0	<p>MT made reference to the borehole drilled over the weekend 12/13 May adjacent to trial pit 2 but no monitoring equipment has, to date, been installed. This will be done alongside excavating trail pit 3 which, according to MT, was needed due to the foundations of the tower not being exposed sufficiently over the weekend 8/9 April.</p> <p>MT made reference to trail pit 3 having to be excavated after the commencement of the school holidays; likely to be between 16 and 19 July. Harass fencing was needed between St Stephen's and the School.</p>	<p>MT</p> <p>MT</p>
4.0	<p>PO explained the position regarding the alternative strategy being put in place by RFC due to the 8 x boreholes not being installed within the curtilage of St Stephen's. Reference was also made to access not being granted to St Stephen's to finalise matters before installation of any monitoring equipment. A final request had been made on 4 May to MT to allow this to occur.</p> <p>Reference was made to viewing monitoring equipment samples. PO made reference to samples having previously being presented but will arrange for further samples to be made available if equipment is needed on the fabric of St Stephen's or the School</p>	<p>Note</p> <p>PO</p>

5.0	<p>Discussion again revolved around access being granted to allow a further Condition Survey to be carried out to St Stephen's and Hampstead Hill School and the necessity to agree a revised benchmark prior to the construction works in connection with the Pears Building commencing.</p> <p>A date has yet to be agreed for this additional survey to be carried out.</p> <p>Diocese of London to liaise with the Royal Free London NHS Trust regarding compensation regarding the alleged damage to St Stephen's during installation of the replacement LINAC machine.</p>	<p>Note</p> <p>MB/PO</p> <p>MB</p>
6.0	<p>Reference was made by PO to receipt of the 7 x technical reports. These were in the process of being reviewed by RFC's technical team.</p>	PO
7.0	<p>Technical issues continue to be discussed between representatives of both parties following receipt of representations on 7 March 17. Notwithstanding the situation surrounding the boreholes not being carried out within St Stephen's it had been identified where the boreholes outside the curtilage of St Stephen's will be installed, which had been acknowledged by Michael de Freitas.</p>	Note
8.0	<p>PO confirmed that the Master Schedule had been updated and circulated to include the points raised by MT's technical team, with inclinometers and piezometers being installed at pre-determined positions outside the curtilage of St Stephen's.</p>	
9.0	<p>Date of Next Meeting. Wednesday 13 June @ 2.00pm: venue, RFC Offices.</p>	All