

43-45 Camden Road

Ground floor Café – Delivery and Service Plan

Servicing Location & Arrangements

- The facility is open Monday to Sunday between 08:00 and 18:00
- 3-4 people will be employed (or volunteer staff) on site at any one time
- All refuse arrangements will remain the same as before, with private contractors collecting trade waste. Waste is also expected to be minimal.
- While the site does not have a dedicated off-street servicing facility Double Yellow Lines and Single Yellow Lines are found in proximity to the property.
- Given the size of floorspace and type of operation, deliveries are expected to be minimal and all will consist of Light Goods Vans (LGVs). Given the small floor area up to five deliveries, including waste, are anticipated each week

Site specific arrangements

- **General, and recyclable waste**
 - This is collected by a 'pay as you go' service from Veolia (we buy bags from them). General waste is collected on Fridays, recyclable waste is collected on Thursdays. Depending on the amount of waste the café generates, the operator may move to a service (probably from Veolia) for a regular collection using a bin (e.g. Eurobin) provided by them, and stored between collections in the rear yard of the property (i.e. not on the street).
 - Waste associated with the refurbishment of the building (and so also the café when it takes place) is stored in our back-yard, and removed by a private contractor we employ, who then disposes of it appropriately.
- **Deliveries**
 - The operator will seek to ensure that deliveries are made outside peak vehicular times (AM: 8am-9am; PM: 5pm-6pm), and take no more than 10 minutes whenever possible.
 - The operator will seek where possible to consolidate deliveries to reduce the frequency of this (e.g. delivering food and drinks at the same time).
 - There are no deliveries which relate to the running of the café, currently. When the cafe is in operation, it is expected that the vans will park briefly on the yellow lines outside the property in Bonny Street (and where necessary the loading bay on Camden Road, near the bridge over the canal, and others in other nearby roads).
 - No deliveries will take place on Camden Road with the exception of the above;
 - Currently all deliveries are made in this way: office supplies (approx 1 per month) & refurbishment materials (irregular, as required). We have not experienced any problems with congestion in Bonny Street.
 - There are no particular times to which delivery is currently restricted (by us), though it is (and will be) during times when someone is on-site to take delivery, and if we do experience (regular) difficulties, we shall co-ordinate with the deliverer to arrange a better (regular) time through regular monitoring.

- **Servicing**
 - Any 'servicing' which requires any significant amount of time for a vehicle to be parked (i.e. longer than is permitted for delivery without a permit), either the service provider will use local pay and display parking, or we purchase a business parking permit on-line for them.

Delivery Driver / Service Manager

- Is it likely that the café manager will oversee expected deliveries
- The café manager will undertake the following duties;
 - Oversee day to day site deliveries;
 - Monitoring of on-street servicing space; and
 - Maintain a record of centre deliveries

Monitoring and Review

- Regular monitoring and review of servicing activity will be undertaken by the café manager. Such monitoring and review will likely have the following benefits:
 - Reduced traffic volumes on the local road network;
 - Increased safety through road traffic reduction;
 - Managed delivery trips where possible (especially in the peak periods);
 - Reduced congestion on the local road network;
 - Reduced delivery costs and improved security;
 - More reliable deliveries and less disruption to operations; and
 - Ensure operations comply with health and safety legislation