Application for Planning Permission. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applic	ant Name and Address	2. Agent Name and Address						
Title:	First name: Alison	Title:	First name: James					
Last name:	Warshaw	Last name:	Wyman					
Company (optional):		Company (optional):	James Wyman Architects					
Unit:	House number: 62 House suffix:	Unit:	House number: 100 House suffix:					
House name:		House name:	Studio					
Address 1:	Belsize Road	Address 1:	Woodstock Road					
Address 2:		Address 2:						
Address 3:		Address 3:						
Town:	London] Town:	Oxford					
County:		County:						
Country:		Country:	UK					
Postcode:	NW6 4TG	Postcode:	OX2 7EN					
3. Descri	ption of the Proposal							
	ribe the proposed development, including any change	of use:						
The proposals are to change the current internal layout of the building to consist of three apartments, 62 a, b and c. Apartment 62a is to be located on the lower ground floor and consist of a two bedroom apartment with kitchen / dining area and full access to the back garden. It is proposed to remove the garden shed and change the existing lower ground window into bi-folding doors to maximize light into the kitchen / dining area and give the apartment access to the garden. The existing rear door into the garden is proposed to be changed into a window for the back bedroom ensuite. Apartment 62b is to be located on the ground floor and consist of a large living room, kitchen / dining room and bedroom with ensuite. Apartment 62c is the largest of the apartments and is located on the top two floors consisting of three double bedrooms on the second floor and a large living room and kitchen / dining area on the first floor.								
	ding, work or change of use already started?	Yes	⊠ No					
	e state the date when building, were started (DD/MM/YYYY):		(date must be pre-application submission)					
	ling, work or change of use been completed?	Yes	⊠ No					
	e state the date when the building, work f use was completed: (DD/MM/YYYY):		(date must be pre-application submission)					

\$Date:: 2013-04-30 #\$ \$Revision: 5504 \$

4. Site Ac	ldress Details	5. Pre-application Advice					
Please provi	de the full postal address of the application site.	Has assistance or prior advice been sought from the local authority about this application?					
Unit:	House number: 62 House suffix:	authority about this application? Yes No					
House name:		If Yes, please complete the following information about the advice					
Address 1:	Belsize Road	you were given. (This will help the authority to deal with this application more efficiently).					
Address 2:		Please tick if the full contact details are not known, and then complete as much as possible:					
Address 3:		Officer name:					
Town:	London						
County:		Reference:					
Postcode (optional):	NW6 4TG						
Description	of location or a grid reference. mpleted if postcode is not known):	Date (DD/MM/YYYY): (must be pre-application submission)					
Easting: 52		Details of pre-application advice received?					
Description	:						
C Padast		(7. Wasta Stangar and Callesting					
	ian and Vehicle Access, Roads and Rights of Way ltered vehicle access proposed	7. Waste Storage and Collection					
2404 CHE 1045-0185439 ACCCC 313	ne public highway? Yes X No	Do the plans incorporate areas to store and aid the collection of waste? Yes No					
	ltered pedestrian osed to or from	If Yes, please provide details:					
the public h		The existing bin store is to be removed in the front					
	y new public roads to be	garden and replaced with a larger bin store to contain a normal waste bin and recyling bin for each apart-					
	thin the site? Yes No	ment					
	y new public y to be provided						
within or ad	jacent to the site? Yes No						
	osals require any diversions ments and/or	Have arrangements been made					
	ights of way?	for the separate storage and collection of recyclable waste?					
If you answ details on y	ered Yes to any of the above questions, please show our plans/drawings and state the reference of the plan	If Yes, please provide details:					
(s)/drawing		The existing bin store is to be removed in the front					
		garden and replaced with a larger bin store to contain a normal waste bin and recyling bin for each apart-					
		ment					
<u></u>							
8. Author	rity Employee / Member						
	t to the Authority, I am: (a) a member of staff (b) an elected member	Do any of these statements apply to you? Yes X No					
	(c) related to a member of staff	,					
If Yes, pleas	(d) related to an elected membe e provide details of the name, relationship and role						
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,							

9. Materials If applicable, please sta	te what mar	terials are to be used extern	ally. Include	e type, colour and name for e	each material:			
	Existing (where app	plicable)		Proposed		Not applicable	Don't Know	
Walls	Externa	al facing brick		New facing brick at low existing where existing replaced with a window	rear door is to be			
Roof						\boxtimes		
Windows	Existin	g painted timber frame v	window	New painted timber fr the rear elevation at lo to match existing				
Doors	Existing painted timber door New bi-fold door with dark grey aluminium finish							
Boundary treatments (e.g. fences, walls)						\bowtie		
Vehicle access and hard-standing						\boxtimes		
Lighting						\boxtimes		
Others (please specify)						\boxtimes		
Are you supplying add	⊥ litional infor	rmation on submitted plan(s	s)/drawing(s	i)/design and access stateme	nt? Xes		No	
If Yes, please state refe	rences for tl	he plan(s)/drawing(s)/desigi	n and access	s statement:				
03_001 Exising Plans03_101 Proposed PlansDesign and Access Statement03-002 Existing Plans03-102 Proposed Plans05_001 Existing Elevations05_101 Proposed Elevations								
10. Vehicle Parkin								
	_	the existing and proposed n	number of or	n-site parking spaces:				
Type of Vehic	le	Total Existing		l proposed (including spaces retained)	Difference in spaces			
Cars		n/a		spaces retaines,		<u> </u>		
Light goods vehi	icles/	n/a						
Motorcycles		n/a						
Disability spac	ies	n/a						
Cycle spaces	s	n/a						
Other (e.g. Bu	ıs)	n/a						
Other (e.g. Bus)								

11. Foul Sewage	12. Assessment of Flood Risk
Please state how foul sewage is to be disposed of:	Is the site within an area at risk of flooding? (Refer to the
Mains sewer Cess pit	Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)
Septic tank Other	Yes X No
Package treatment plant	If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.
Are you proposing to connect to the existing drainage system? Xes No	Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? Yes No
If Yes, please include the details of the existing system on the application drawings and state references for the	Will the proposal increase the flood risk elsewhere? Yes No
plan(s)/drawing(s):	How will surface water be disposed of?
as existing	Sustainable drainage system Existing watercourse
	Soakaway Pond/lake
	Main sewer
13. Biodiversity and Geological Conservation	14. Existing Use Please describe the current use of the site:
To assist in answering the following questions refer to the guidance	2 no. residential apartments
notes for further information on when there is a reasonable likelihood that any important biodiversity or geological	2 no. residential apartments
conservation features may be present or nearby and whether they are likely to be affected by your proposals.	
Having referred to the guidance notes, is there a reasonable	Is the site currently vacant? Yes No
likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to	If Yes, please describe the last use of the site:
or near the application site?	
a) Protected and priority species:	
Yes, on the development site	
Yes, on land adjacent to or near the proposed development	When did this use end (if known)?
	DD/MM/YYYY (date where known may be approximate)
b) Designated sites, important habitats or other biodiversity features:	Does the proposal involve any of the following?
Yes, on the development site	If yes, you will need to submit an appropriate contamination assessment with your application.
Yes, on land adjacent to or near the proposed development	Land which is known to be contaminated? Yes No
⊠ No	
c) Features of geological conservation importance:	Land where contamination is suspected for all or part of the site? Yes No
Yes, on the development site	A proposed use that would
Yes, on land adjacent to or near the proposed development	be particularly vulnerable to the presence of contamination? Yes No
No	
15. Trees and Hedges	16. Trade Effluent
Are there trees or hedges on the	Does the proposal involve the need to dispose of trade effluents or waste? Yes No
proposed development site? Yes No And/or: Are there trees or hedges on land adjacent to the	If Yes, please describe the nature, volume and means of disposal
proposed development site that could influence the development or might be important as part	of trade effluents or waste
of the local landscape character?	
If Yes to either or both of the above, you <u>may</u> need to provide a full Tree Survey, at the discretion of your local planning authority. If a	
Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning	
authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to	
design, demolition and construction - Recommendations'.	

17. Residential Un Does your proposal in	clude th	ie gai	in, los	s or ch	nange	e of use of r		ntial units? Xes		10					
	If Yes, please complete details of the changes in the tables below: Proposed Housing								Existi	na I	Hous	ina			
					·	Laboration of	T-4-1		10000	_			D = ala		T-4-1
Market Housing	Not known	1	Numb 2	oer of		5 (0) (0)	Total	Market Housing	Not known	1	Numb 2	oer or		Unknown	Total
Houses							а	Houses							а
Flats and maisonettes	×	1	1	1			3	Flats and maisonettes	X	1			1		2
Live-work units							С	Live-work units							C
Cluster flats							d	Cluster flats							d
Sheltered housing							е	Sheltered housing							е
Bedsit/studios							f	Bedsit/studios							f
Unknown type							9	Unknown type							9
	To	otals	(a + b	+ c +	d + e	+ <i>f</i> + <i>g</i>) =	2		To	otals	(a + b	+ c +	d + e	+ f + g) =	2
Social Rented	Not known	1	Numb 2	oer of	Bedr 4+	ooms Unknown	Total	Social Rented	Not known	1	Numb 2	oer of		ooms Unknown	Total
Houses							а	Houses							а
Flats and maisonettes							Ь	Flats and maisonettes							ь
Live-work units							С	Live-work units							С
Cluster flats							d	Cluster flats							d
Sheltered housing							е	Sheltered housing							е
Bedsit/studios							f	Bedsit/studios							f
Unknown type							g	Unknown type							g
	To	otals	(a + b	+ c +	d + e	+ <i>f</i> + <i>g</i>) =	В		Totals $(a+b+c+d+e+f+g) =$				F		
Intermediate	Not known	1	Numb 2	oer of	Bedr 4+	ooms Unknown	Total	Intermediate	Not known	1	Numl 2	oer of		ooms Unknown	Total
Houses				,	41	OTIKITOWIT	а	Houses					71	OTIKITOWIT	а
Flats and maisonettes							ь	Flats and maisonettes							ь
Live-work units							C	Live-work units							C
Cluster flats							d	Cluster flats							d
Sheltered housing							е	Sheltered housing							е
Bedsit/studios							f	Bedsit/studios	$\overline{\Box}$						f
Unknown type							g	Unknown type							g
	T	otals	(a + h	+ c +	d+P	+f+g)=	(otals	(a + h	+ c +	d + e	+ f + g) =	G
						3/								J/	
Key worker	Not known	1	Numl 2	oer of	Bedr 4+	ooms Unknown	Total	Key worker	Not known	1	Numl 2	oer of		ooms Unknown	Total
Houses							а	Houses							а
Flats and maisonettes							Ь	Flats and maisonettes							Ь
Live-work units							С	Live-work units							С
Cluster flats							d	Cluster flats							d
Sheltered housing							е	Sheltered housing							е
Bedsit/studios							f	Bedsit/studios							f
Unknown type							g	Unknown type							g
	To	otals	(a + b	+ c +	d + e	+ f + g) =	D		To	otals	(a + b	+ c +	d + e	+ f + g) =	Н
															2
Total proposed r	esident	tial u	nits	(A +	B+C	+ D) =	3	Total existing	residen	itial	units	(E +	F+G	(i + H) =	2

18. All Types of Development: Non-residential Floorspace Does your proposal involve the loss, gain or change of use of non-residential floorspace? Yes No									
If you	u have answered Ye	s to th	e qu	estion above ple	ase add details	in the follow			
	se class/type of use		1		Gross internal to be lost by use or den (square n	floorspace change of nolition	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)	
A1	Shops								
	Net tradable are	ea:							
A2	Financial and professional servi								
А3	Restaurants and c	afes							
A4	Drinking establishn	nents							
A5	Hot food takeaw	ays							
B1 (a)	Office (other than	A2)							
B1 (b)	Research and development								
B1 (c)	Light industria								
B2	General industri	ial							
В8	Storage or distribu								
C1	Hotels and halls residence	of							
C2	Residential institut	tions							
D1	Non-residentia institutions	ıl							
D2	Assembly and leis	sure							
OTHER									
Please Specify									
эреспу	Total								
In ad	dition, for hotels, res	identi	ial in:	titutions and ho	stels, please ad	ditionally in	dicate the loss or gain of	rooms	
Use class	Type of use No		Exist	ing rooms to be I of use or dem			ns proposed (including hanges of use)	Net additional rooms	
C1	Hotels								
C2	Residential Institutions								
OTHER									
Please Specify									
19. Employment Please complete the following information regarding employees: Full-time Part-time Total full-time equivalent Existing employees Proposed employees									
20. Hours of Opening Please state the hours of opening for each non-residential use proposed:									
	Use			y to Friday	Saturda		Sunday and Bank Holidays	Not known	
21. Site Area Please state the site area in hectares (ha) 0.0163									

22. Industrial or Commercial Proce	sses	and Machine	ery						
Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:									
Is the proposal a waste management develo		nt? Yes	⊠ No						
If the answer is Yes, please complete the foll		ш	Z 110						
	Not applicable	including engir allowance for	neering surcharge cover or restoration d waste or litres if	and making on material (c	throughput in tonnes				
Inert landfill									
Non-hazardous landfill									
Hazardous landfill									
Energy from waste incineration									
Other incineration	$\overline{\Box}$								
Landfill gas generation plant	$\overline{\Box}$								
Pyrolysis/gasification	Ħ								
Metal recycling site									
Transfer stations	Ħ								
Material recovery/recycling facilities (MRFs)									
Household civic amenity sites	Ħ								
Open windrow composting									
In-vessel composting					_				
Anaerobic digestion					+				
Any combined mechanical, biological and/					+				
or thermal treatment (MBT)									
Sewage treatment works									
Other treatment									
Recycling facilities construction, demolition and excavation waste	Ш								
Storage of waste									
Other waste management									
Other developments									
Please provide the maximum annual operat	ional	throughput of th	e following waste	streams:					
Municipal									
Construction, demolition and e		ition							
Commercial and industr	rial								
Hazardous				P. 10					
If this is a landfill application you will need t planning authority should make clear what				ur applicatior	n can be determined. Your waste				
23. Hazardous Substances									
Does the proposal involve the use or storage the following materials in the quantities state			No	Not app	olicable				
If Yes, please provide the amount of each su	bstan	ce that is involve	ed:						
Acrylonitrile (tonnes)		thylene oxide (to			Phosgene (tonnes)				
Ammonia (tonnes) Hydrogen cyanide (tonnes) Sulphur dioxide (tonnes)									
Bromine (tonnes)	l	₋iquid oxygen (to	onnes)		Flour (tonnes)				
Chlorine (tonnes)	quid p	etroleum gas (to	onnes)	Ref	fined white sugar (tonnes)				
Other:			Other:						
Amount (tonnes):			Amount (tor	nnes):					

24. Ownership Certificates and Agricultural Land Declaration One Certificate A, B, C, or D, must be completed with this application form **CERTIFICATE OF OWNERSHIP - CERTIFICATE A** Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12 I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding** NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding. * "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act. Or signed - Agent: Date (DD/MM/YYYY): Signed - Applicant: 05/10/2017 **CERTIFICATE OF OWNERSHIP - CERTIFICATE B** Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12 I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this ** "Owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990 Date Notice Served Name of Owner / Agricultural Tenant

Or signed - Agent:

Signed - Applicant:

Date (DD/MM/YYYY):

24. Ownership Certificates and						
Town and Country Planning (De	CERTIFICATE O				under Article 12	
certify/ The applicant certifies that:			uu. 0, (iuliu, oluci ac lo colinica	WINGE 71	
 Neither Certificate A or B can be All reasonable steps have been t 	issued for this applic taken to find out the	cation names and a	ddresses o	f the other owners* and/or ag	ricultural tenants*	* of
the land or building, or of a part	of it, but I have/ the	applicant has	s been una	ble to do so.	Treates and I among the same of the same o	٠.
* "owner" is a person with a freehold intere. ** "agricultural tenant" has the meaning qu						
The steps taken were:	TVEITITI SECTION 05(5, 5	n the room a.	ia coarray.	Turning Net 1920		
					1	
Name of Owner / Agricultural Tenant			Address		Date Notice Ser	ved
1						
1						
	<u> </u>					
1						
Notice of the application has been publi	 	a newsnaner		On the following date (which	h must not he earli	or
(circulating in the area where the land is		g newspaper		than 21 days before the date		
Signed - Applicant:	Or	r signed - Age	ent:		Date (DD/MM/Y	YYY):
Town and Country Planning (Dev	CERTIFICATE OF velopment Manage				under Article 12	
certify/ The applicant certifies that:		illiene	au.c, (g.	idild, 01461 2010 001		
Certificate A cannot be issued for All reasonable steps have been to		names and a	ddresses of	evervone else who, on the da	v 21 days before th	he
date of this application, was the	owner* and/or agric	cultural tenan	t** of any p	part of the land to which this a	pplication relates,	but I
have/ the applicant has been una "owner" is a person with a freehold interes		t with at least	7 vears left	torun		
* "agricultural tenant" has the meaning giv	ven in section 65(8) of	f the Town an	d Country P	lanning Act 1990		
The steps taken were:						
				· · · · · · · · · · · · · · · · · · ·		
Notice of the application has been publis (circulating in the area where the land is:	shed in the following situated):	j newspaper		On the following date (which than 21 days before the date		
(en editag a.e a.e	Jitaatea,.			1100.21 00,0 22.2.2	. Of the spirit	.,.
Signed - Applicant:	Or	signed - Age	nt:		Date (DD/MM/Y)	YYY):
25. Planning Application Requi	rements - Check	list				$\overline{}$
Please read the following checklist to ma			rmation in	support of your proposal. Fail	ure to submit all	
information required will result in your ap	pplicatión being dee					d by
the Local Planning Authority has been su The original and 3 copies of a completed			The correct	foo		∇
The original and 3 copies of a completed application form:	and dated	\boxtimes	The correct	ree:		\boxtimes
The original and 3 copies of the plan whi	ich identifies			l and 3 copies of a design and		∇
the land to which the application relates	drawn to an		requirea (see help text and guidance no	ites for details):	\times
identified scale and showing the directio	n of North:			l and 3 copies of the complete		
The original and 3 copies of other plans a		6		Certificate (A, B, C or D – as ap 12 Certificate (Agricultural Ho		\boxtimes
information necessary to describe the sul	bject of the applicati	ion: 🔀		. 3	3 ,	

26. Declaration				
I/we hereby apply for planning permission/con: information. I/we confirm that, to the best of m				
genuine opinions of the person(s) giving them.	, 3, ,		, ,	3
Signed - Applicant:	Or signed - Agent:		Date (DD/MM/YYYY)	<u>):</u>
			05/10/2017	(date cannot be pre-application)
27. Applicant Contact Details		28. Agent Contact I	Details	
Telephone numbers		Telephone numbers		
Country code: National number:	Extension number:		al number:	Extension number:
		01865	5 433606	
Country code: Mobile number (optional):		Country code: Mobile	number (optional):	
		07815	5707046	
Country code: Fax number (optional):		Country code: Fax nur	mber (optional):	
Email address (optional):		Email address (optional):	:	
		jw@jameswyman.co	o.uk	
29. Site Visit				
Can the site be seen from a public road, public f	ootpath, bridleway or	other public land? X	es No	
If the planning authority needs to make an appout a site visit, whom should they contact? (Please)		🔀 Agent 🔲 A		different from the oplicant's details)
If Other has been selected, please provide:				• 1000 1000 1000 1000 1000 1000 1000 10
Contact name:		Telephone number:		
James Wyman		07815707046		
Email address: jw@jameswyman.co.uk				