

Bernard Manuel ,
École Jeannine Manuel UK
43-45 Bedford Square,
Fitzrovia,
London,
WC1B 3DN

24.05.2017
Our Ref: 52-53RS

Dear Bernard,

Re: APPROVED INSPECTOR SERVICES, THE BUILDING REGULATIONS 2000 (AS AMENDED)
52-53 RUSSEL SQUARE – LONDON

Emergency exit from the fourth floor via the neighbouring building.

Fire strategy provides the following:

- In case of fire or alarm, the evacuation of occupants on the fourth floor via the emergency exit in the neighbouring building will concern exclusively adults on the fourth floor.
- In accordance with obligations regarding fire regulations, the fourth floor will be occupied only by administrative staff, with a maximum of twenty people.
- Students located in classrooms in the lower levels will in no case use this emergency exit.
- The fire exit signs will indicate the means of escape down the stairs of the building.

The fourth floor will be comprised of a staff room and a conference room, both used intermittently and rarely at full occupancy. Moreover, since the safeguarding of pupils is the main objective of all adults in a school, the adults on the fourth floor will, in almost all foreseeable circumstances, move down to assist in the evacuation of pupils, rather than exit through the neighbouring building.

I trust that this information is to your satisfaction, however please do not hesitate to contact me if you have any questions.

Yours sincerely,



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