**Job Profile Information: Principal planning officer**

**This profile information for *Principal planning officer* is for guidance for Job Family Place Job Zone : Technical Level 4 zone 2 Camden way category: 4**

**It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee’s contract of employment.**

**Role Purpose:**

To ensure the provision of a responsive, high performing and high quality Development Management Service with direct responsibility for the mentoring and supervising of planners at senior and career grade levels, to deputise for the Development Management Team Manager as necessary, and to take personal lead on the management of major scale, complex, high risk and politically sensitive planning applications and appeals as required.

**Example outcomes or objectives that this role will deliver:**

* The post-holder will take responsibility for effective negotiation, stakeholder involvement and conflict resolution to ensure high quality and innovative outcomes that reflect Council wide objectives and policies.
* securing financial and other community benefits through legal agreements to be invested in the borough’s built environment and infrastructure
* to ensure all Development Management decisions comply with relevant legislation, statutory and other Council plans, policies and guidelines and that these decisions can effectively defended in planning appeals as necessary
* to seek to ensure that all reports, correspondence, written and telephone enquiries and complaints are dealt with within target response times and that quality and content meet required standards

**People Management Responsibilities:**

Direct responsibility for mentoring more junior members of staff and help with their professional development

**Relationships;**

Reports to an area Development Management team manager and Head of Development Management Service. Partnership working with other regulatory services within the council and elsewhere eg pollution control, transport planners, private sector housing, street environment services, major land owners, developers and applicants; with residents/amenity groups and elected members.

**Work Environment:**

Predominantly office based with external meetings and site visits. Willingness to work outside normal office hours essential.

**Technical Knowledge and Experience:**

* Excellence in customer care and understanding of the role of local government in supporting residents through high quality services
* Degree level qualification and a diploma or post graduate qualification in Town Planning with eligibility for Membership of the Royal Town Planning Institute.
* Have a number of years’ experience of working within Development Management in a local authority environment.
* Diagnostic complex problem solving skills
* Ability to take responsibility for a defined service area or outcome and to deliver it in a high quality effective manner
* Experience of working on complex issues in a role focussed on the physical environment; Thorough understanding of the nature and financial effects of the planning process and its effects on people and the environment in which they live.
* Thorough awareness of current and draft planning legislation at local, London regional and national levels.

**Camden Way Five Ways of Working**

*In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.*

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

•Deliver for the people of Camden

•Work as one team

•Take pride in getting it right

•Find better ways

•Take personal responsibility

For further information on the Camden Way please visit:

<https://camdengov.referrals.selectminds.com/togetherwearecamden/info/page1>

**Structure Chart – please insert or attach an up to date structure chart showing this role**