

Job Profile: Project Manager (Adult Social Care Transformation Programme)

This supplementary information for Project Manager (Adult Social Care Transformation Programme) is for guidance and must be used in conjunction with the Job Capsule for family Adult Social Care at Level 4, Zone 2

Camden Way Category 4

It is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.

Role Purpose:

- To lead the delivery of a range of complex projects to bring about effective and positive change across adult social care
- To work in a variety of disciplines and environments to deliver corporate and directorate priorities

Example outcomes or objectives that this role will deliver:

The post holder will work flexibly across the functions listed below to support and lead the successful delivery of improvement and change projects across the organisation. The post holder would be expected to have experience and understanding of working/learning in one or more of these areas and the ability to gain an understanding and knowledge of a number of others:

Improvement and change

- Project management
- Service reviews and service transformation
- Risk and issue management
- Organisational design
- Business case development
- Systems thinking/Right First Time
- Specialist technical expertise

In addition to the primary responsibility of leading the delivery of change projects the post-holder may be required to work flexibly across the broader functions delivered by Adult Social Care services:

- Strategy and Policy
- Innovation and future thinking
- Engagement
- Corporate and directorate strategies/plan development and implementation and monitoring
- Data and intelligence
- Research and information

- Performance monitoring and management (Council and NHS)
- Partnerships and integration
- Financial strategy
- Support for inspection
- Commissioning intentions
- Business planning
- Quality assurance

People Management Responsibilities:

The post has no line management responsibilities but the post holder will be required to manage staff/resource on individual projects for which they are Project Manager.

Relationships:

The post holder will be largely self-managing with personal management and development carried out within the service. Their day to day management while working on projects will be by the relevant head of service, as below.

- Head of Transformation and Performance (primary accountability)
- Head of Assessment and Safeguarding
- Head of Provider Services
- Head of Camden Learning Disability Service
- Principal Social Worker (Adults)

The post holder will be expected to develop and maintain relationships across the organisation, with elected members as appropriate, partner organisations, and customers as dictated by the projects, roles and tasks they will be carrying out. The post holder will also actively seek to make effective relationships with colleagues across the Strategy and Governance family.

Work Environment

The post holder may be required to work in a variety of teams and workplaces

Technical Knowledge and Experience:

- Substantial experience of having successfully managed projects on time and within budget.
- A good level of understanding of a number of other outcomes or objectives listed in the supplementary information document.
- An understanding of how local government works and the functions it delivers

Qualifications

- Qualification in a recognised project management or improvement discipline or experience commensurate with the requirements of this post

Camden Way Five Ways of Working

In order to continue delivering for the people of Camden in the face of ever increasing financial pressure, we need to transform the way we do things. We call this the Camden Way. The Camden Way is a key part of our transformation strategy often referred to as the transformation triangle which links the Camden Plan, the Camden Way and the Financial Strategy together.

The Camden Way illustrates the approach that should underpin everything we do through five ways of working:

- Deliver for the people of Camden
- Work as one team
- Take pride in getting it right
- Find better ways
- Take personal responsibility

For further information on the Camden Way please visit:

<https://camdengov.referrals.selectminds.com/togetherwearecamden/info/page1>