

04 Joinery Method Statement

JJ.Sweeney LTD Method Statement

Appendix 7 - HAZARDOUS AND FLAMMABLE SUBSTANCES ASSESSMENT METHOD STATEMENT

Project Name: 26 Denmark Street

Subcontractor: J.J. Sweeney Limited





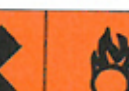



Trade: Carpentry & Joinery

Work to be Undertaken: The Removal and Storage of Grade II Existing Joinery

Activity or Process: N/A.

Hazardous Substances Used or Created: N/A

TICK APPROPRIATE BOXES

							
YES	YES	YES	YES	YES	YES	YES	YES
NO ✓	NO ✓	NO ✓	NO ✓	NO ✓	NO ✓	NO ✓	NO ✓

		YES	NO
1.	Are all relevant manufacturers safety data sheets attached?		✓
2.	Will employees be given information concerning hazards? (please attach details) – coshh sheets attached		✓
3.	Will employees be given specific training? (please give details)		✓
4.	Will personal protective equipment be provided for employees?	✓	
	a. Masks and RPE	✓	
	b. Goggles/spectacles	✓	
	c. Gloves	✓	
	d. Overalls	✓	
	e. Boots		✓
	f. Other equipment	✓	
5.	Will exposure monitoring and/or control measures be required and are details given below?		✓
6.	Will health surveillance be necessary and are details given below?		✓
7.	Does this substance need to be disposed of by an Authorised Waste Disposal Contractor?		✓
8.	Have First Aid requirements been included?		✓
9.	Have storage requirements for the substance been provided or arranged with site?		✓

GIVE DETAILS OF SAFETY PRECAUTIONS REQUIRED INCLUDING AS APPROPRIATE HEALTH CONTROL AND MONITORING

Continuation sheets should be used. (See page 1 of method statement for control measures)

Completed by:

Signature:Date: 13th March 2017

Print Name: J.P. Sweeney,

Position in Company: Director

Appendix 8 - This generic assessment is compiled as a result of familiarity with the process and procedures, which are used or implemented on each of our contracts. However in the event that site conditions do not meet our Generic System a Job Specific Risk Assessment will be produced (see reverse).

Doc: 001

Date: Nov 2003

Issue:2 Rev: D

Page:

GENERIC RISK ASSESSMENT: Use of Hand Tools RA17

SIGNIFICANT HAZARDS

1. Eye injury.
2. Injury to hands, feet and body.
3. Dust inhalation

0
(INSIGNIFICANT)

1
(LOW)
✓

2
(MEDIUM)
✓

3
(HIGH)

ACTION ALREADY TAKEN TO REDUCE THE RISKS TO 1 (Low) :

Compliance with:

Provision and use of Work Equipment Regulations 1998.
Good engineering practice and trade training.

Planning:

Tools provided by the employer must be assessed to ensure that they are fit for the purpose, the environment in which they are to be used and are in good working condition. Tools are required to be suitable for the purpose for which they will be used.

Physical:

Eye protection is to be provided and used whenever work is done using cold chisels, drills, grinders or other tools where there is a risk of flying particles or pieces of the tool breaking off. Open bladed knives, screwdrivers and other sharp tools are to be carried and used so as not to cause injury to the user or others. Non-ferrous (spark free) tools are to be used where there is a possibility of live electrical work.

Managerial/Supervisory:

Management will monitor hand tools which can deteriorate with use, to ensure they are sharpened or replaced as necessary and to ensure the correct tools are being used properly. Specific checks will be made as follows:
Chisels for mushroom heads.
Hammer and file handles for deterioration and exposed tags.
Open ended spanners for splayed jaws.

Training:

Operatives are to be instructed in the correct method of use and in maintenance requirements at induction if not part of craft training.

THIS GENERIC ASSESSMENT MUST BE COMPLETED BY THE ADDITION OF SPECIFIC SITE DETAILS ON THE REVERSE IF NECESSARY

J J SWEENEY - SAFETY MANAGEMENT SYSTEM

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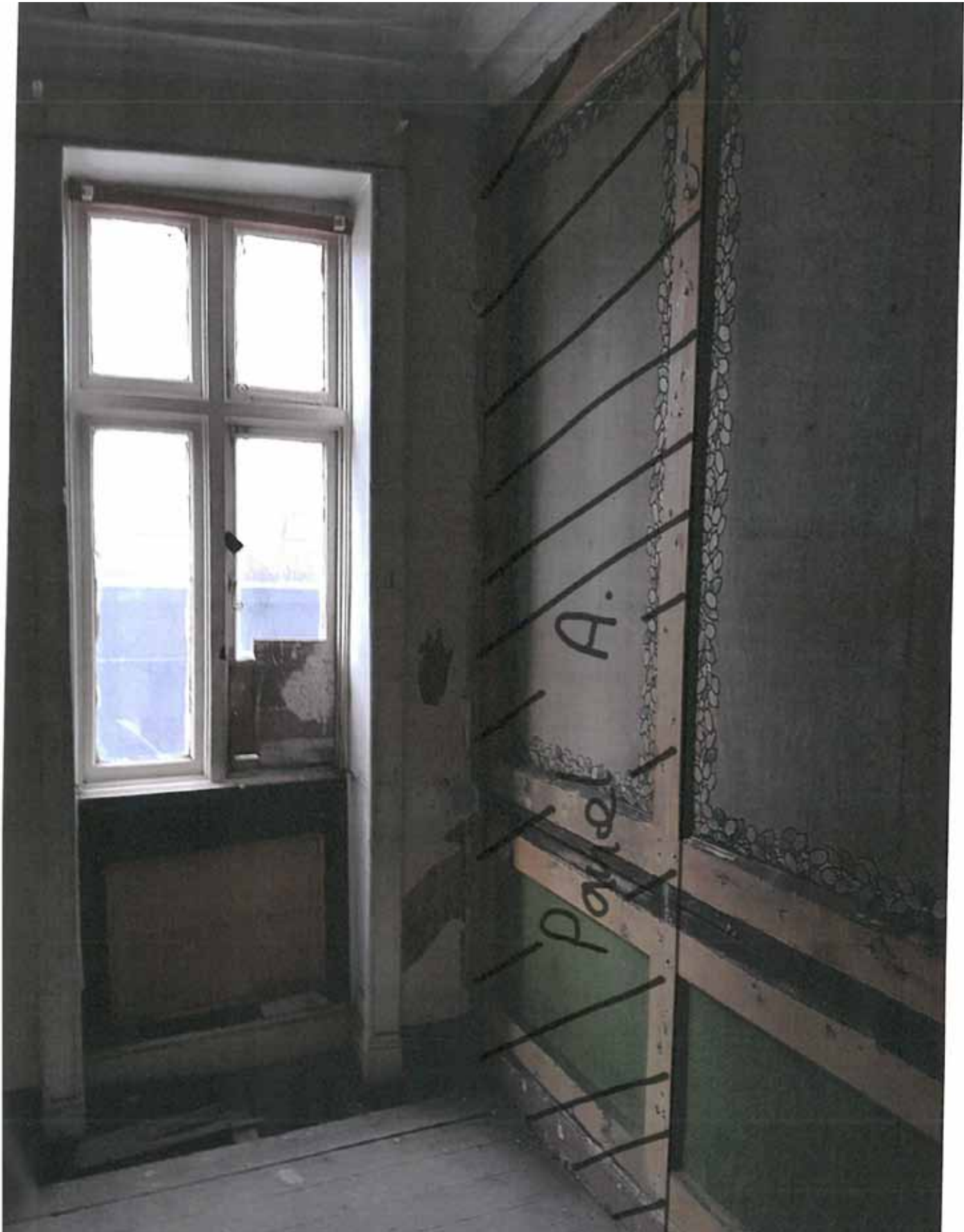
SITE SPECIFIC ASSESSMENT	
On each site and each location the generic assessment overleaf must be reviewed to ensure that all significant hazards and their risks are identified and controlled. Completion of this side will ensure that your assessment is both appropriate and complete.	
SITE LOCATION: - 26 Denmark Street, WC2H 8NJ	
MAXIMUM NUMBER OF PEOPLE INVOLVED IN ACTIVITY: 2	
FREQUENCY AND DURATION OF ACTIVITY: As per programme	
ADDITIONAL SPECIFIC HAZARDS IDENTIFIED: None	
ADDITIONAL CONTROL MEASURES REQUIRED: N/A	
ASSESSMENT OF REMAINING RISKS: 1 0 = Insignificant/ 1 = Low/ 2 = Medium/ 3 = High	
SERIOUS & IMMINENT DANGER RISK IDENTIFIED:	Yes No
EMERGENCY ACTION REQUIRED:-	
NAME(S) OF COMPETENT PERSON(S) APPOINTED TO TAKE ACTION:	
CIRCUMSTANCES WHICH WILL REQUIRE ADDITIONAL ASSESSMENT: 1. Work in wet or damp conditions, including sewers, tunnels and unprotected buildings involving the use of portable electrical equipment. 2. Battery charging 3. Use of electrical equipment in flammable atmospheres. 4. Working over or with live electrical equipment.	
CIRCULATION OF RISK ASSESSMENT:	
Contractor ✓ Site Copy ✓ Employees ✓	
Sub contractor Other Occupier of Premises Client	
Additional Risks Assessed by: J.P. Sweeney DATE: 13 th March 2017	
Position and Signature: Contracts Manager	

J J SWEENEY - SAFETY MANAGEMENT SYSTEM				
Appendix 9 - This generic assessment is compiled as a result of familiarity with the process and procedures, which are used or implemented on each of our contracts. However in the event that site conditions do not meet our Generic System a Job Specific Risk Assessment will be produced (see reverse).		Doc:001	Date: May 2001	
		Issue:2 Rev: E	Page:	
GENERIC RISK ASSESSMENT: Use of Portable Electrical Equipment RA21				
SIGNIFICANT HAZARDS	0 (INSIGNIFICANT)	1 (LOW)	2 (MEDIUM)	3 (HIGH)
1. Electrocution				✓
2. Fire			✓	
3. Damage to Equipment			✓	
4. Dust inhalation			✓	✓
ACTION ALREADY TAKEN TO REDUCE THE RISKS TO: 1 (Low)				
Compliance with: Provision and Use of Work Equipment Regulations 1998. Electricity at work Regulations 1989 Memorandum of Guidance to the EAW Regulations 1989 HSE Guidance Notes : PM 32 - Safe use of portable electrical equipment GS 24 - Electricity on Construction Sites GS 37 - Flexible leads, plugs and sockets. HSE information sheet no 28 - Maintenance of portable electrical equipment.				
Planning: All portable electrical equipment will be identified individually and is subject to planned maintenance. Equipment supplied to site will be fit for its purpose with regard to voltage, power and environmental conditions.				
Physical: All equipment found to be defective will be switched off and reported immediately. Visual inspection of equipment will be carried out before use. Leads and extension cables are to be routed so as to minimise the likelihood of damage and trip hazards. Damaged lamps on festoon leads will be replaced and only moulded socket holders will be used on sites. Only equipment operating at 110 volts or less will be permitted on site; higher voltages must be authorised in writing by management prior to use.				
Managerial/Supervisory Subcontractors will be made aware of the above policy concerning use of electrical equipment. Trained first aiders will be available on site at all times when electrical equipment is in use. Management are responsible for ensuring that attention is paid to site electrical requirements, including arrangements for design, testing and installation of circuits and their protection by fuses, residual current devices or similar. The use of electrical equipment will be monitored to ensure safe use. Management will ensure that only trained and competent persons test, repair and maintain portable electrical equipment.				
Training: Operatives will be trained in the precautions and safe use of portable electrical equipment. Site first aiders will receive training in electric shock treatment.				
Noise/Control Measures No plant used on site will exceed 80db. Ear protection will be supplied to operatives in case of noise exceeding 80db being carried out by other contractors working nearby. Quiet hours on site are Mon-Fri 10am to noon and 2pm-4pm				
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J J SWEENEY SAFETY MANAGEMENT SYSTEM				

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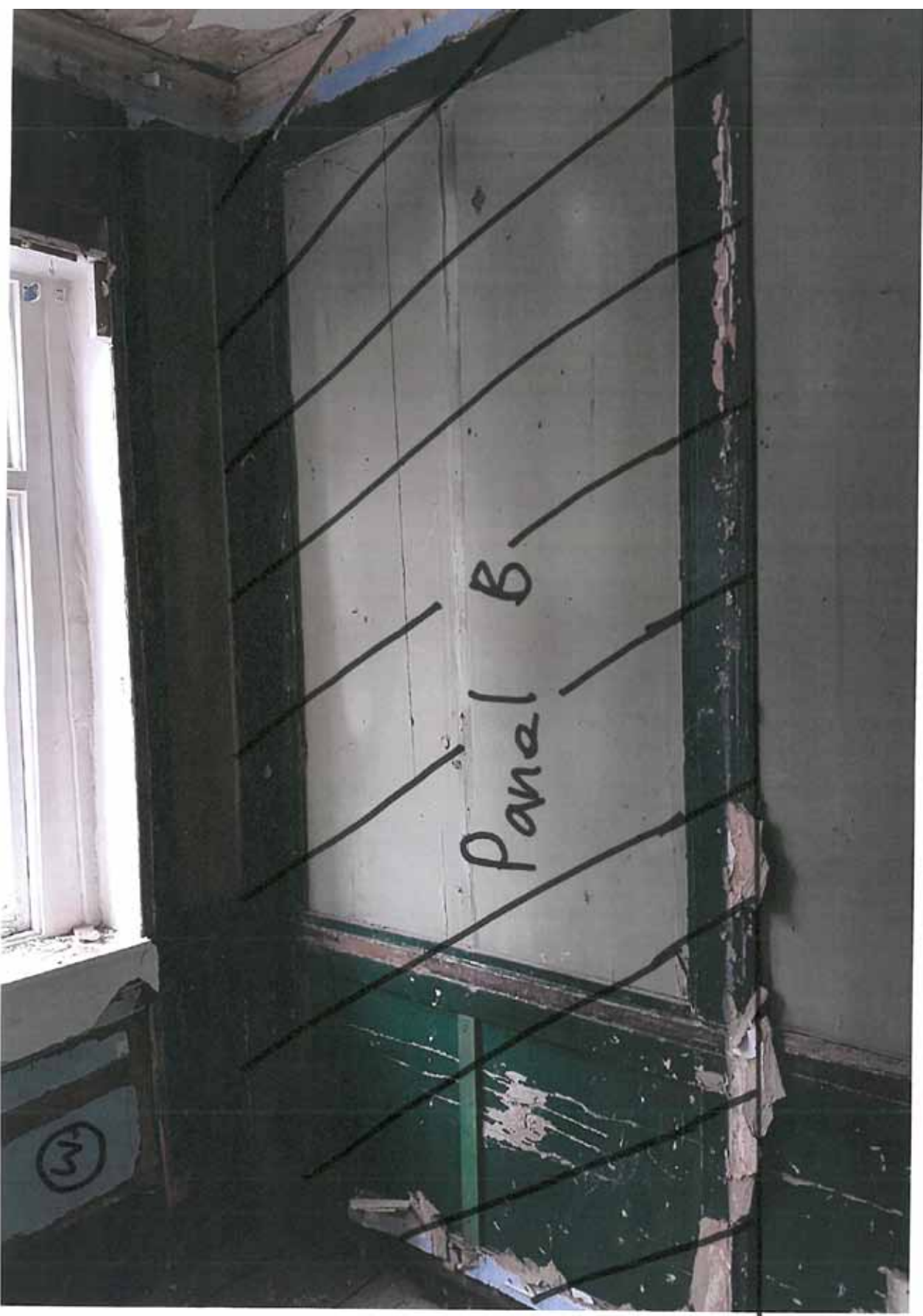
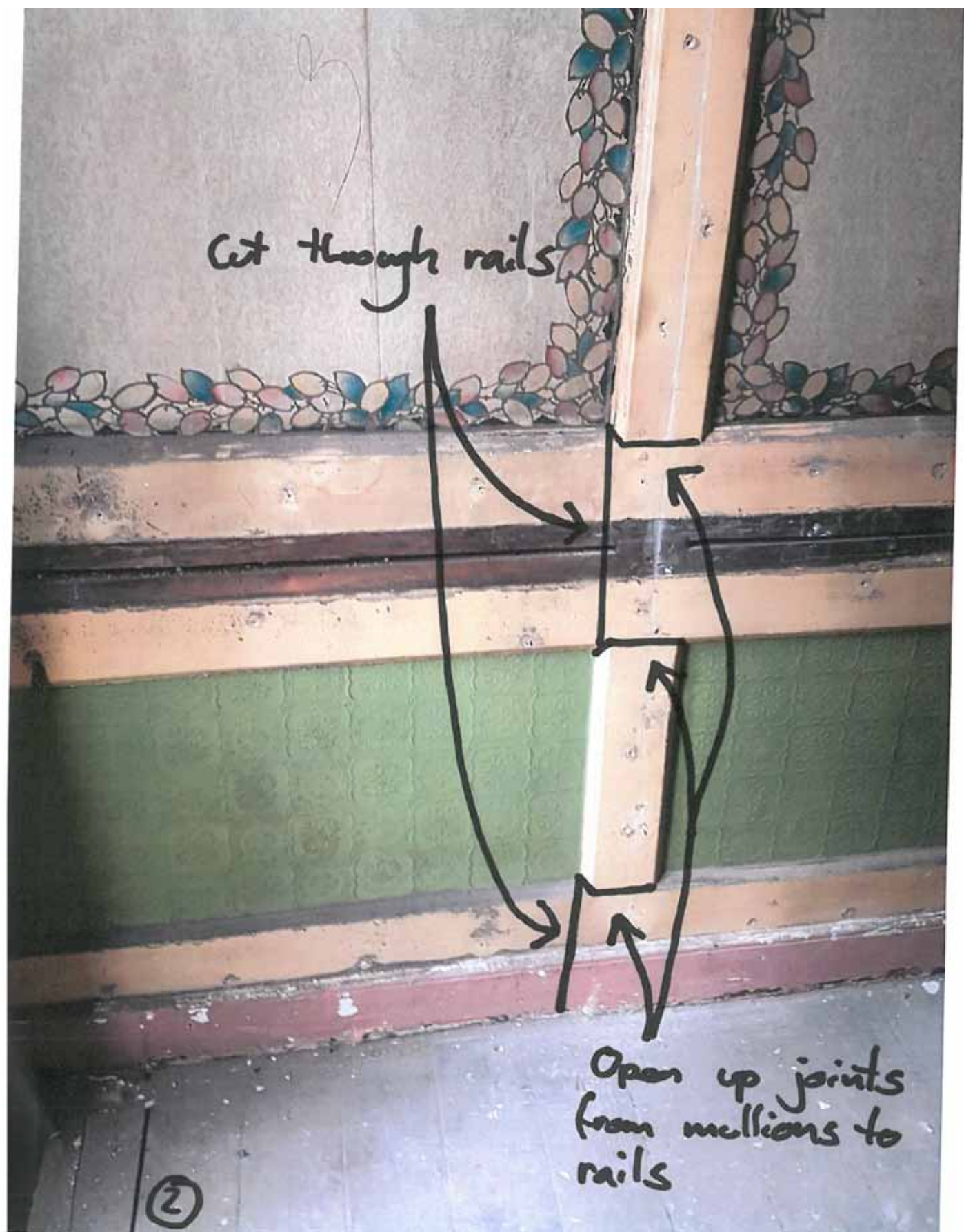
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<p>NAME(S) OF COMPETENT PERSON(S) APPOINTED TO TAKE ACTION:</p>	
<p>CIRCUMSTANCES WHICH WILL REQUIRE ADDITIONAL ASSESSMENT: </p>	
<p>CIRCULATION OF RISK ASSESSMENT:</p>	
Contractor ✓	Site Copy ✓ Employees ✓
Sub contractor	Other Occupier of Premises Client
<p>Additional Risks Assessed by: J.P.Sweeney DATE: 13th March 2017</p>	
<p>Position and Signature: Contracts Manager</p>	
J J SWEENEY - SAFETY MANAGEMENT SYSTEM	



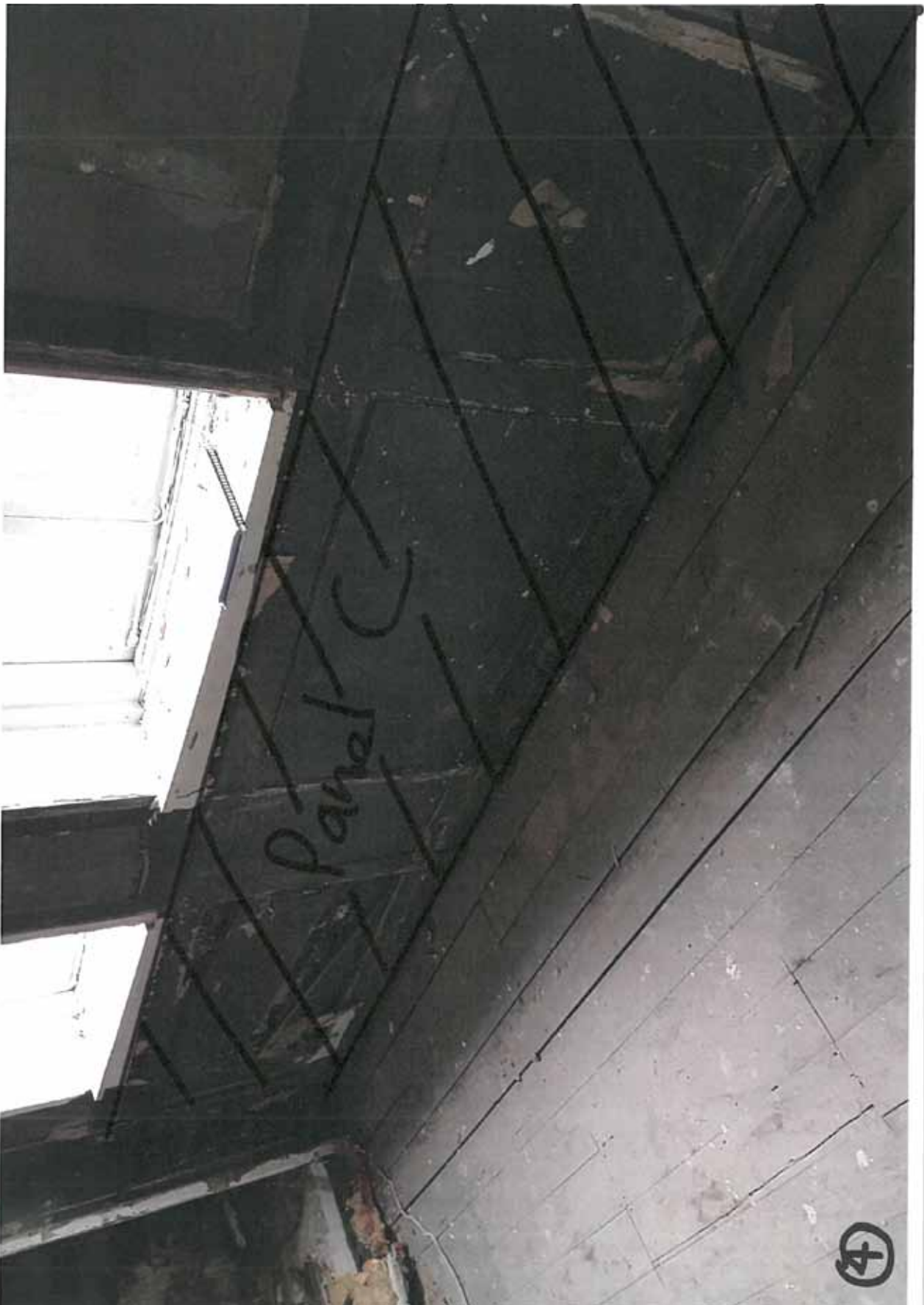
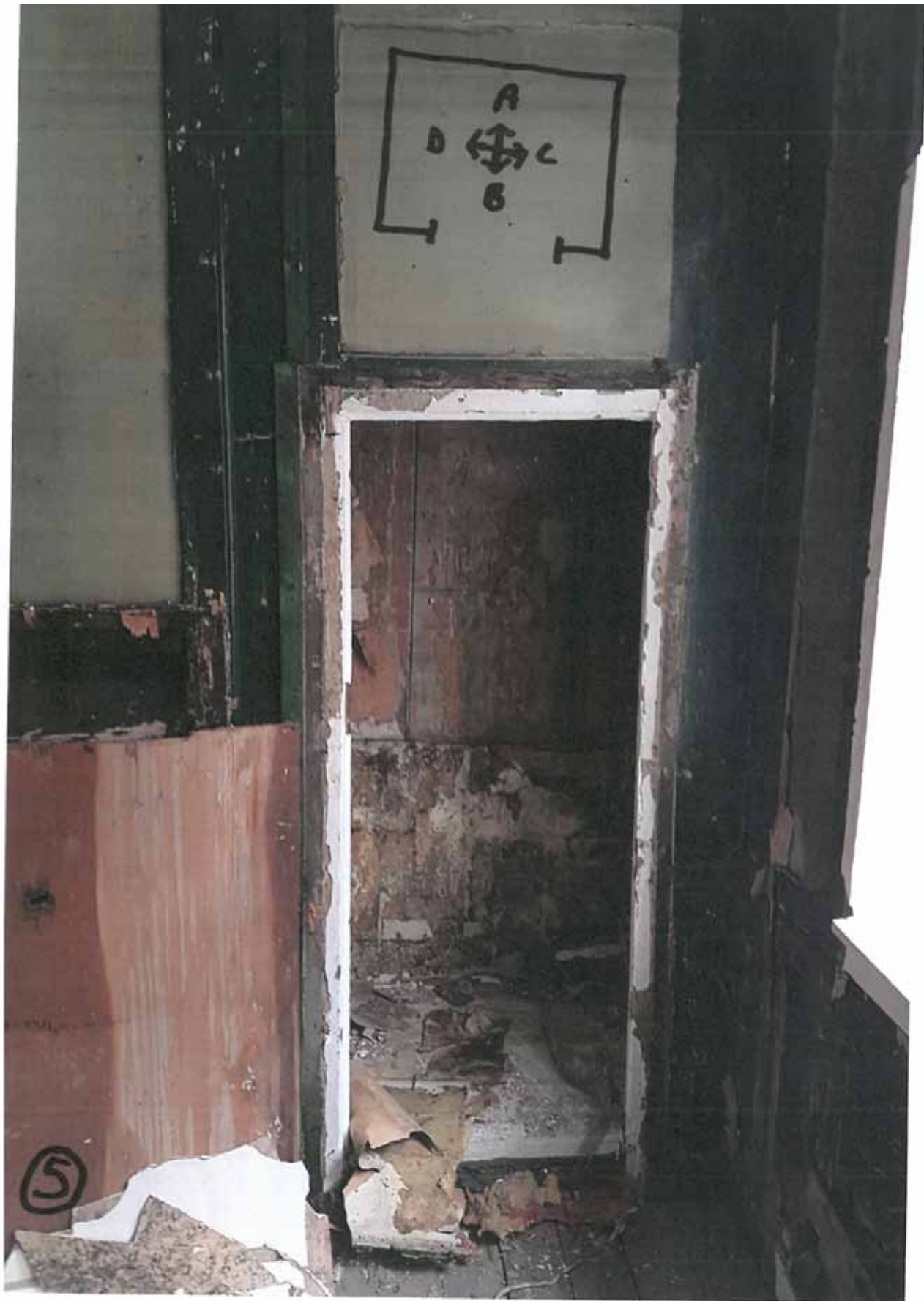
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Appendices

- 01 St Giles Circus Heritage Statement 26
Denmark Street and 22-23 Denmark Place,
Alan Baxter, Decement 2015
- 02 Drawing - No. 26 Denmark Street Existing
First & Second Floor - Internal Strip Out &
Investigation Works, Orms, Revision P8 June
2017