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28<sup>th</sup> March 2017

Development Management  
Camden Town Hall Extension  
Argyle Street  
London  
WC1H 8EQ

**SUBMITTED ONLINE VIA THE PLANNING PORTAL: PP-05909558**

Dear Sir or Madam,

**FLAT 3, 34 MUSEUM STREET, LONDON, WC1A 1LH  
APPLICATION FOR HOUSEHOLDER PLANNING PERMISSION AND LISTED BUILDING CONSENT**

We write on behalf our client, Seymour Three Limited, to apply retrospectively for planning permission and listed building consent for minor internal alterations at Flat 3, 34 Museum Street, including the removal of partition walls and alterations to one external window.

The proposed works relate to Flat 3 only, which occupies the third floor. Works were carried out without planning permission or listed building consent, and following discussion with officers, the applicants were invited to regularise the situation through the submission of a retrospective application.

The description of the development is as follows:

*“Minor internal alterations to Flat 3 including the removal of partition walls, and alterations to second bedroom window”*

The following documents accompany this application:

1. Completed application form and Ownership Certificate;
2. Cover Letter (this letter) prepared by Montagu Evans;
3. Site Location Plan (1:1250);
4. Pre-Existing Survey Drawings prepared by Alex Sargeson inclusive of;
  - Pre-Existing Floor Plan 001
  - Window Replacement (rear 1993 addition) Pre-Existing Elevation 007
5. Intervention Plan Drawings prepared by Alex Sargeson inclusive of;
  - Intervention Plan/ Removal 003
  - Intervention Plan/ Construction 004
6. ‘As built’ drawings prepared by Alex Sargeson inclusive of;
  - ‘As built’ plan 002
  - Replacement Floor Covering 005
  - Window Casement Internal 006
  - Window Replacement (Rear 1993 addition) Elevation 008
  - Window Replacement (Rear 1993 addition) ‘As Built’ Elevation 009

- Fireplace 010
  - Downlighters removed 011
  - Internal Door Replacement 012
7. Photographs showing pre-existing/ as built interiors prepared by Alex Sargeson, inclusive of;
- Pre-Existing/ 'As built' Fireplace 013
  - Pre-Existing/ 'As built' replacement internal doors 014
  - Pre-Existing/ 'As built' window casement treatment 015
  - Pre-Existing/ 'As built' Bedroom 1 016
  - Pre-Existing/ 'As built' Bedroom 2 017
  - Pre-Existing/ 'As built' Lounge 018
  - Pre-Existing/ 'As built' Kitchen 019
  - Wall removed non-structural 020
8. Planning and Heritage, Design and Access Statement prepared by Montagu Evans, and;
9. Schedule of Works prepared by Alex Sargeson

### **Closing**

The application has been submitted online via the planning portal (PP-05909558). A cheque for £172.00 is being sent by post to the Council as payment for this application.

We trust this and the enclosed information is sufficient for you to validate the application. We look forward to hearing from you to arrange the site visit. However, if you do require any further information please do not hesitate to contact Edward Kitchen (02073127446) or Alexandra Rowley (02078668699) of this office.

Yours faithfully,

*MONTAGU EVANS LLP*

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