



METHOD STATEMENT (Addendum 01)

The Russell Hotel
External Cleaning to the Glazed Bricks within the Lightwell

RAMS NO – MS002 R1 (Addendum)
CONTRACT NO – 56520

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PROJECT NAME – The Russell Hotel

METHOD STATEMENT – Addendum : Cleaning to the Glazed bricks in the Lightwell

Review/Revision	Date	Reviewed By	Date of Re-issue	What Has Changed
MS002 R1	July 2016			
Addendum	Sept 2016			Cleaning Method

a) APPROVALS

Approved By	Title	Signature
IAN TOLLIDAY	Director – Special Projects	

b) CIRCULATION

Copy No.	Issued to:	Location:
01	SWL – Head Office	Crystal Palace
02	John Folan	Site

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1.0 NATURE OF WORKS

The works described in this Addendum Method Statement shall comprise of the following:

- The cleaning to the glazed bricks in the lightwell will be carried out using a mild detergent and hot water from a bucket and hand scrub followed by sponging off and completed with a mutton cloth buff
- Regular checks will be made by the cleaning foreman to ensure the works are running smoothly and that the correct procedure is being undertaken.

3.0 SITE RULES

Prior to starting works on site all operatives will attend The S&T Interiors Ltd (S&T) site induction, where they will have their CSCS and applicable plant operator cards ready for inspection and photo copying by S&T for their records.

No operatives or plant operators will be allowed to commence works on site until the appropriate CSCS & CPCS cards have been inspected and approved by S&T

All operatives will adhere strictly to the site rules a copy of which will be handed to each individual on arrival on site along with a copy of this method statement and risk assessments. Method Statement, Risk Assessment, COSHH Assessment briefings will be undertaken prior to the site induction and commencement of the works.

The Stonewest Supervisor will ensure that adequate precautions have been taken to ensure a safe working environment on a daily basis.

4.0 Egress and access

The operatives will access the works through the exterior access on Herbrand Street through into the lightwell. Egress from the lightwell will be the reverse of the above.

5.0 METHOD OF WORKING

All works undertaken will be in accordance with the statutory requirements and the Stonewest Health and Safety Policy parts one and two, copies of which will be kept in the safety file on site.

6.0 PERSONAL PROTECTIVE EQUIPMENT

All site personnel are required to wear all appropriate clothing and equipment at all times whilst working within the site compound. Specific Personal Protective Clothing and Equipment is required for differing systems and these are clearly described in the technical literature for each system.

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- a) Stonewest Limited Safety helmets are to be worn at all times on site.
- b) Safety footwear – appropriate safety footwear will be worn by all persons at all times whilst on site. Stonewest operatives are all face fit tested and will provide evidence of this at induction
- c) Gloves – To be worn at all times
- d) Overalls – appropriate overalls are optional
- e) Eye protection will be worn at all times whilst on site, apart from in the designated areas.
- f) Mask of the appropriate type will be worn when and where required as specified on the relevant job specific Risk Assessment.
- g) Ear protection will be worn when noise levels are above 85db (A)
- h) Stonewest Limited Hi-visibility vests are to worn at all times on site.

ALL PPE IS TO BE KEPT IN A CONDITION WHICH LOOKS PROFESSIONAL AND TIDY.

Replacement PPE will be kept on site to ensure this will continue throughout the project

Further guidelines with regards to wearing protective clothing and equipment will be read before using substances of a hazardous nature. This information will be contained in the COSHH Safety Data Sheets. COSHH Assessment sheets will be supplied to the site before materials are used.