

## Health, Safety & Environmental Management System (SMS)

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### APPENDIX 5

#### MBRV CONSTRUCTION SITE RULES

##### Rules Applicable to All Persons on Site:

- **Drug & Alcohol Testing** may be carried out at any time. Positive results for drugs or excess alcohol, or refusal to take a test could result in termination of contract or refusal of entry to site. If you use any medication that could affect your ability to work safely, notify your employer
- **Safety Inductions** must be satisfactorily completed by all persons before starting work
- **The Dalcon Superprime Disciplinary Code** is operated on site and allows for warnings to be issued and recorded by a white, yellow or red card system. Persons receiving a 3<sup>rd</sup> warning or a warning for gross misconduct will be removed from site and further disciplinary action may be taken

##### Persons Working On Site:

- Safety Helmets, High Visibility Vests & Safety Footwear are mandatory on site
- You must wear additional Personal Protective Equipment where this has been specified
- Make sure your supervisor has briefed you prior to starting work – if not, stop and ask
- Strictly follow the details of the agreed method statements, task briefing or daily activity briefing
- Stop working if unsafe or unhealthy conditions develop and inform your supervisor immediately
- No alcohol, drugs, radios or Walkmans are allowed on site
- Only eat, drink or smoke in areas designated by management
- Racial or sexual harassment on site or directed at the public is illegal and will not be tolerated
- Anyone connected with defacing or vandalising anything on site, will be removed from site

##### Work Areas:

- Keep your area tidy by keeping rubbish in piles or in bins
- Keep all accesses clear of materials, cables or other obstructions
- Fully comply with all health and safety signs – do not cross barriers or enter no-go areas
- If you notice unsafe areas or uncovered holes, take immediate action, report them immediately
- Never pour oil or other pollutants down drains – know your COSHH materials & use them safely

##### Unplanned Events:

- Report all accidents and near misses to allow us all to learn by our mistakes
- Know the best means of escape from your work area and your assembly point
- Unsafe working will not be tolerated

##### Plant & Equipment:

- To operate plant or machines, you must be authorised and hold the appropriate certification
- Scaffolding (incl. proprietary systems) may only be erected, dismantled or altered by scaffolders
- Mobile towers can only be erected or modified by approved erectors with appropriate instructions
- Only trained and approved slinger signallers may sling, bank or receive slung loads

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### **Rules for Drivers on Site:**

- All persons must wear safety helmets, hi-vis & safety footwear when not protected by their cab
- Drivers who have not had a site specific induction must remain with their vehicles unless escorted

### **Rules for Visitors:**

- Site visitors must be escorted at all times by a fully inducted person and obey all instructions