SETH LOVIS: 25 John Street, Bloomsbury, London, WC1N 2BS	
NO	SCOPE OF WORKS
1	Background:
а	25 John Street London is a grade 2 listed building complete with 5 floors ranging from the Basement to Level 3. All floors are used for both office and meeting room spaces.
2	Scope of works:
а	Envoplan were engaged in February 2016 to carry out a complete refurbishment to the building consisting of redecoration and new flooring throughout, the removal of 2no bi-folding doors which form part of the listed structure, and set aside for reuse if required at a later date, retaining the existing door frame in place in case the doors should be required to be re- installed upon the sale of the property.
b	To supply and install 12mm silicone jointed toughened glass secured within the original timber door frame opening, installed within a perimeter aluminium head channel and secured to suit, and complete with frosted manifestation strip of 1200mm installed centrally vertically.
3	Purpose of the works
а	We removed the doors and installed the glass to allow more natural daylight to enter the different areas, in particular the new reception area