

Anna Fleming  
Associate Director  
Synergy Consulting Engineers Ltd  
1 Canal Side Studios  
8-14 St Pancras Way  
London NW1 0QG

19 May 2016

Dear Ms Fleming

**RE: 69 Highgate High Street – Home User Guide**

Please accept this letter as written confirmation that the Home User Guide will be prepared in accordance with the MAN 1 checklist and issued to the dwelling owner of the aforementioned property.

Yours sincerely

Silvia Smullen

**Administrator**