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Development Management  
Camden Town Hall Extension  
Argyle Street  
London WC1H 8EQ

## Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas) Act 1990

### Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
If you require any further clarification, please contact the Authority's planning department.

### 1. Applicant Name, Address and Contact Details

Title:	<input type="text" value="Dr"/>	First Name:	<input type="text" value="Ian"/>	Surname:	<input type="text" value="Dungavell"/>
Company name:	<input type="text" value="Friends of Highgate Cemetery Trust"/>				
Street address:	<input type="text" value="Highgate Cemetery"/>				
	<input type="text" value="Swains Lane"/>				
	<input type="text"/>				
Telephone number:	<input type="text"/>				
Mobile number:	<input type="text"/>				
Town/City:	<input type="text" value="London"/>				
Fax number:	<input type="text"/>				
Country:	<input type="text"/>				
Email address:	<input type="text"/>				
Postcode:	<input type="text" value="N6 6PJ"/>				
Are you an agent acting on behalf of the applicant?					
<input checked="" type="radio"/> Yes <input type="radio"/> No					

### 2. Agent Name, Address and Contact Details

Title:	<input type="text"/>	First Name:	<input type="text" value="John"/>	Surname:	<input type="text" value="Scott"/>
Company name:	<input type="text" value="Oliver West &amp; John Scott Architects"/>				
Street address:	<input type="text" value="The Studio"/>				
	<input type="text" value="3A Bath Road"/>				
	<input type="text" value="Bedford Park"/>				
Telephone number:	<input type="text" value="02089954275"/>				
Mobile number:	<input type="text"/>				
Town/City:	<input type="text" value="London"/>				
Fax number:	<input type="text"/>				
Country:	<input type="text"/>				
Email address:	<input type="text"/>				
Postcode:	<input type="text" value="W4 1LL"/>				
	<input type="text" value="studio@westscottarchitects.co.uk"/>				

### 3. Description of the Proposal

Please describe the proposed works:

Part reconstruction of stone steps, installation of handrails to steps  
Repairs to brickwork and renewal of asphalt roof are like for like repairs

Has the work already started? ☐ Yes ☒ No

#### 4. Site Address Details

Full postal address of the site (including full postcode where available)

House:  Suffix:

House name:

Street address:

Town/City:

Postcode:

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting:

Northing:

Description:

#### 5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

☐ Yes ☒ No

#### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title:  First name:  Surname:

Reference:

Date (DD/MM/YYYY):  (Must be pre-application submission)

Details of the pre-application advice received:

#### 7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes ☒ No

#### 8. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

#### 9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

**External Walls - description:**

## 9. Materials

Description of *existing* materials and finishes:

Yellow stock bricks, partly repointed in cement mortar

Description of *proposed* materials and finishes:

Matching brickwork, laid and pointed in lime mortar

### Roof covering - description:

Description of *existing* materials and finishes:

Asphalt

Description of *proposed* materials and finishes:

Asphalt with revised details

### OTHER - description:

Type of other material:

Handrails

Description of *existing* materials and finishes:

None

Description of *proposed* materials and finishes:

Hand forged wrought iron

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes ☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Design and Access statement  
Drawings 968/01, 02, 03, 04, 05  
Schedule of Works and Specification

## 10. Demolition

Does the proposal include total or partial demolition of a listed building?

☐ Yes ☒ No

## 11. Listed building alterations

Do the proposed works include alterations to a listed building?

☒ Yes ☐ No

If Yes, will there be works to the interior of the building?

☐ Yes ☒ No

Will there be works to the exterior of the building?

☒ Yes ☐ No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

☐ Yes ☒ No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

☐ Yes ☒ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

State references for these plan(s)/drawing(s):

Design and Access Statement  
Schedule of Works and Specification  
Location plan 968/00  
Drawings 968/01, 02, 03, 04, 05.  
Engineers notes

## 12. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☐ Don't know

☐ Grade I

☐ Grade II\*

☒ Grade II

## 12. Listed Building Grading

Is it an ecclesiastical building?

☐ Don't know

☐ Yes

☒ No

## 13. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building?

☐ Yes

☒ No

## 14. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ The agent

☐ The applicant

☐ Other person

## 15. Certificates (Certificate A)

### Certificate of Ownership - Certificate A

#### Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which the application relates.

Title:

First name:

Surname:

Person role:

Declaration date:



Declaration made

## 16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.



Date