

MAYFIELD

Flat 12,
30 New Compton Street,
London,
WC2H 8DN

18 March 2016

Dear Sir / Madam,

177 Shaftsbury Avenue, London – 1st Floor Fit Out

Firstly we would like to introduce ourselves as the owners of the 1st floor office at 177 Shaftsbury Avenue. We would also like to bring to your attention that following the relevant permissions from London Borough of Camden, work is expected to start shortly with the conversion of the 1st floor from office use to residential apartments at the aforementioned address. We attach for your information a newsletter that we will be issuing to yourselves during the works, which provides a brief overview of the work being carried out. As you are aware it is not uncommon for project timescales and strategies to change at short notice, should this occur we will inform you via the newsletter.

We appreciate your co-operation during the works and any guidance you may provide to help us minimise the impact would be gratefully received. Should you have any concerns with regard to the construction project do not hesitate to contact me on the number below.

Yours sincerely,



Mike Fincham
Senior Contract Manager

D: +44 (0)20 7632 4147
M: +44 (0)7734 953387
E: mfincham@mayfield-group.com

Enc:
Newsletter No 1

MAYFIELD

Flat 11,
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18 March 2016

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MAYFIELD

Flat 10,
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MAYFIELD

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Newsletter No 1

MAYFIELD

Flat 3,
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Enc:
Newsletter No 1

MAYFIELD

Flat 2,
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18 March 2016

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Enc:
Newsletter No 1

25 New Compton Street, London, WC2H 8DS
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www.mayfieldholdings.com

MAYFIELD

Flat 1,
30 New Compton Street,
London,
WC2H 8DN

18 March 2016

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Enc:
Newsletter No 1

MAYFIELD

Pure
151 Shaftsbury Avenue,
London,
WC2H 8AL

18 March 2016

Dear Sir / Madam,

177 Shaftsbury Avenue, London – 1st Floor Fit Out

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Enc:
Newsletter No 1

MAYFIELD

Leyland SDM
167-169 Shaftsbury Avenue,
London,
WC2H 8AN

18 March 2016

Dear Sir / Madam,

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Enc:
Newsletter No 1

Mayfield Construction Limited

Newsletter of construction works to 1st Floor, 177
Shaftesbury Avenue, WC2H 8JR

March 2016

Dear Neighbour,

This notice is to inform you that works to carry out a conversion from office use to residential apartments will be starting on site shortly.

The London Borough of Camden granted planning consent for the works in February 2015.

Works are proposed to take place between the hours of 8am and 6pm on Monday to Friday and between 8am and 1pm on Saturdays. No works will take place outside of these hours or on Sundays or public holidays.

We will strive to minimise the impact of the development. The following measures will be put into place:

- All deliveries will be overseen by a qualified banks man;
- Public highways and footpaths will be kept clean at all times;
- All deliveries will be co-ordinated to ensure that only one vehicle arrives at a time;
- All site contractors as part of their site induction will be issued with the Site Management Plan to understand the delivery and removal procedures as well as safe access and egress.
- The Scheme will be registered with the 'considerate constructors scheme.'
- Scaffolding will be placed on New Compton Street to access the first floor to allow safe movement of waste.
- Appropriate measures will be put in place to ensure that dust from construction works will not affect neighbouring properties.
- Noise generating activities will be carried out with appropriate noise reduction equipment in use including baffles and silencers.
- The use of enclosed chutes may also be used to get materials from the scaffold at 1st floor down to ground level.
- Every effort will be used to eliminate nuisance (noise and dust) to the adjoining properties.

We appreciate your co-operation during our works and any guidance you provide to help us minimise the impact we make on your lives will be gratefully received. If you have any concerns or complaints with regard to the construction project I am happy to take your call on the telephone number given below:

Project Manager: Mike Fincham

Telephone: 020 7632 4140

E-mail :

mfincham@mayfield-group.com



This project will be registered with the Considerate Constructors Scheme and we are very pleased to report that in April the site was awarded a bronze certificate as recognition of the hard work of the site team. This places the project in the top 10% of UK projects and is an outstanding achievement.

The site team will continue to comply with the scheme's Code of Considerate Practice, covering the following key issues:

- Be Considerate
- Be Respectful
- Be Responsible
- Be Accountable
- Safety
- Cleanliness
- Environment
- Be a Good Neighbour

Further detailed information on the scheme can be found at:

www.ccscheme.org.uk

Please contact site management on mfincham@mayfield-group.com if you have any queries or concerns.