

- 1.1 Monitor works on site for general compliance with the Civil and Structural Drawings and Specifications.
- 1.2 Carry out pre-pour inspections for key reinforced concrete elements.
- 1.3 Where appropriate witness material testing.
- 1.4 Carry out off site inspections where manufacture, fabrication and/or assembly of materials are being undertaken in order to establish acceptable control samples and to inspect materials before delivery to site.
- 1.5 Review the contractor's method statements and temporary works proposals associated with the Civil and Structural Engineering works.
- 1.6 Assist in responding to site queries/RFI's where related to the Civil and Structural works and liaise between the Contractor's site based staff and AKT II's office based staff as appropriate.
- 1.7 Review test results and certificates relating to the Civil and Structural Works.
- 1.8 Where appropriate, attend site progress and technical meetings associated with the Civil and Structural works.
- 1.9 Assist the Contractor to prepare a progressive defects schedule
- 1.10 Advise on the need to open up completed works.
- 1.11 Assist the Contractor in determining appropriate remedial works and review and agree the Contractor's final proposals.
- 1.12 Keep a site diary of general progress with relevant observations and photographs.
- 1.13 Prepare monthly reports covering the progress and quality of Civil and Structural works on site.
- 1.14 Monitor issues relating to Health and Safety.