

METHOD STATEMENT

FOR

REPLACEMENT FRONT WALL

AT

**35 GLOUCESTER CRESCENT
CAMDEN
LONDON
NW1 7DL**

Date: JANUARY 2016

Method Statement for works to the front garden wall of 35 Gloucester Crescent.

1.0 Scope of Works

- 1.0.1 The existing front boundary wall has become de-stabilised as a result of the roots of 2 no. Plane trees situated adjacent to the wall. The existing brick wall will be taken down by hand utilising best 'hand held equipment' techniques, i.e. hammer, bolsters etc. and other such small power tools as deemed necessary.
- 1.0.2 The front garden area shall be made secure and no works are to be undertaken within the existing structure.
- 1.0.3 The wall shall be inspected to ascertain a safe method of removing the stone capping, bricks and fretwork, which are to be cleaned and stacked within the front garden area ready for re-use. The foundations are to be carefully removed ensuring no damage is caused to the tree roots, which will require protecting throughout the works in accordance with BS: 5837 2012.
- 1.0.4 Before any works commence, all services must be clearly identified and protected.
- 1.0.5 Safe means of access and egress (emergency) for work area must be provided and clearly identified.
- 1.0.6 Adequate precautions and protection shall be afforded to both the Listed Building and Plane trees.

2.0 Procedure 1 Erection of site fencing

Prior to the works commencing on site, the contractor shall erect a 2 metre high temporary security fence to maintain the security of the site once the wall has been removed.

Method of work

- 2.0.1 Operatives will unload the fence and solid block feet and position them along the front boundary of the site. The fence will only be in position at night to ensure the site is secure and taken down during the day to enable the works to be carried out.
- 2.0.2 Solid block feet positioned at right angles to the line of the fence to ensure stability. These feet should not project onto the public footpath.
- 2.0.3 After positioning fence panels, holding clips are to be fitted and tightened.
- 2.0.4 Rakes must be fitted on the inside of the fence only and in places where they will not cause a trip hazard.
- 2.0.5 A gate shall be provided to allow authorised workers and the occupier of the property access to the site to carry out their duties. Gates to consist of two fence panels.
- 2.0.6 A good quality lock shall be used to secure the site when not occupied.
- 2.0.7 When fully erected, warning and information signs must be fitted to fencing. Signs must not be too large or numerous that they act as a wind break or sail causing the fence to blow over.
- 2.0.8 The fence should be secured around the site to prevent unauthorised access/trespass, and be inspected regularly.
- 2.0.9 The work area should be kept tidy, free from trip and slip hazards.
- 2.0.10 Operatives to be aware and ensure the safety of remaining site users and no demolition work will commence until the fence has been completed.

- 2.0.11 Due to location of the site, noise must be kept to a minimum at all times.
- 2.0.12 Standard personal protection equipment to be worn at all times by operatives during demolition works and while on site.
- i) High visibility jackets/vests
 - ii) Safety helmets
 - iii) Safety boots/shoes
 - iv) Overalls or suitable clothing
 - v) Gloves as required
 - vi) Safety harness when working at height
- 3.0 Procedure 2
Soft strip, taking down of existing wall. After completion of site setup the contractor will be given access only to the area to be worked on to enable the necessary enabling works.
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- 3.0.1 Strip out of all cappings and fretwork will be manually carried out and set aside for later refixing.
- 3.0.2 Soft strip out materials transit routes will be identified to relevant skips.
- 3.0.3 Materials are to be sorted where possible and prevented from becoming wet for recycling at an approved recycling centre.
- 3.0.4 Miscellaneous and other easily removable items are to be picked up and removed from the site. Heavy objects are to be moved in a controlled manner in line with manual handling guidelines.
- 3.0.5 Additional PPE:
- i) Goggles
 - ii) Dust masks
 - iii) Eye protection
 - iv) Gloves
 - v) Head protection
- 3.0.6 Skips and wagons will be sheeted when they are loaded with materials that could be windblown, i.e. broken brick rubble, mortar.
- 3.0.7 Noise is to be kept to a minimum at all times.
- 3.0.8 There should be no cutting work during soft stripping activities.
- 3.0.9 Care must be taken to ensure the safety of the remaining site users and other workers. The area is to be cordoned off preventing others entering the work areas.
- 3.0.10 Operatives are to remove their disposable or dirty overalls before entering any mess room facilities. Hygiene is of utmost importance when carrying out this type of work and all operatives must be encouraged to use the facilities before meal breaks and upon completion of work.
- 3.0.11 Digging around tree roots to be carried out in a controlled manner by manual tools to ensure that no roots are damaged in the process. Root positions to be exposed to allow a structural engineer to take measures of their positions so they can design the new foundations in a manner to bridge/lintel the roots.

4.0 Reinstatement works

- 4.0.1 Once the foundations have been designed and approved work can commence to reinstate the wall using as many of the existing sound bricks as possible with additional bricks matching the original in size and colour (sample to be provided to Local Authority for approval).

Fretwork and capping pieces previously removed to be reinstated as original wall.

5.0 Site rules

All visitors will be inducted by the site foreman before being allowed on site and will either be accompanied or authorised on site.

- 5.0.1 Suitable protective clothing to be worn at all times.
- 5.0.2 Hard hats to be worn at all times.
- 5.0.3 Safety footwear to be worn
- 5.0.4 All visitors report to the site foreman.
- 5.0.5 All visitors to notify the site foreman upon departure.
- 5.0.6 Tool box talks to be provided and site rules to all personnel.

6.0 Site Induction

- 6.0.1 All operatives and authorised persons entering the site must attend a site induction held by the site foreman. The induction will include all health and safety and welfare rules.

7.0 Emergency Procedure

- 7.0.1 A mobile telephone must be on site at all times to alert the emergency service in the event of an accident.

8.0 Reporting of Accidents.

- 8.0.1 All accidents are to be reported on an accident form and recorded in the site diary and or accident book.

9.0 Site Facilities

- 9.0.1 Washing facilities will be available for all site workers, comprising of sink with soap and towels, hot and cold water and a bin for disposable towels.
- 9.0.2 Drinking water must be available and will be marked as such.
- 9.0.3 General messing facilities must be available for all site workers.

10.0 Training

- 10.0.1 All operatives should be trained in the duties they are being asked to perform.