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Development Management  
Regeneration and Planning  
London Borough of Camden  
Judd Street  
London WC1H 8ND

Application for tree works: works to trees subject to a tree preservation order (TPO)  
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address	2. Agent Name and Address
Title: <input type="text" value="MR"/> First name: <input type="text" value="ANDREW"/>	Title: <input type="text"/> First name: <input type="text"/>
Last name: <input type="text" value="WILLINGHAM"/>	Last name: <input type="text"/>
Company (optional): <input type="text" value="STRUCTURE TONE"/>	Company (optional): <input type="text"/>
Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/>	Unit: <input type="text"/> House number: <input type="text"/> House suffix: <input type="text"/>
House name: <input type="text"/>	House name: <input type="text"/>
Address 1: <input "="" type="text" value="1&lt;sup&gt;st&lt;/sup&gt; FLOOR,"/>	Address 1: <input type="text"/>
Address 2: <input type="text" value="77 GRACECHURCH ST"/>	Address 2: <input type="text"/>
Address 3: <input type="text"/>	Address 3: <input type="text"/>
Town: <input type="text" value="LONDON"/>	Town: <input type="text"/>
County: <input type="text"/>	County: <input type="text"/>
Country: <input type="text" value="UNITED KINGDOM"/>	Country: <input type="text"/>
Postcode: <input type="text" value="EC3V 0AS"/>	Postcode: <input type="text"/>

### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:	2	House suffix:	
House name:					
Address 1:	MARYLEBONE ROAD				
Address 2:					
Address 3:					
Town:	LONDON				
County:					
Postcode (if known):	NW1 4DF				

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4 TREES ON PETO PLACE  
ADJACENT TO PROPERTY LISTED  
ABOVE

### 4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☐ No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:	MR	First name:	MAX
Last name:	JACK		
Company (optional):	CROWN ESTATES PAYING COMMISSION		
Unit:		House number:	12
House name:			
Address 1:	PARK SQUARE E		
Address 2:			
Address 3:			
Town:	LONDON		
County:			
Country:	UNITED KINGDOM		
Postcode:	NW1 4LH		
Telephone numbers			
Country code:	National number:	Extension number:	
020	7935 8049		
Country code:	Mobile number (optional):		
Country code:	Fax number (optional):		
Email address (optional):			

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) ☐ Yes ☒ No subject to a TPO?

Are you wishing to carry out works to tree(s) ☒ Yes ☐ No in a conservation area?

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

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### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

4 TREES TO BE REMOVED DURING THE DEVELOPMENT OF  
2 MARYLEBONE ROAD. ALL TREES TO BE REINSTATED AT THE  
COMPLETION OF THE WORKS.

## 7. Identification Of Tree(s) And Description Of Works continued ...

- CROWN ESTATES PAWNA COMMISSION, THE OWNERS OF THE TREES, HAVE GIVEN PERMISSION TO STRUCTUREONE TO REMOVE AND REINSTATE THE TREES AS PART OF THE LICENSE AGREEMENT FOR THE DEVELOPMENT BETWEEN THE TWO PARTIES. A COPY IS ATTACHED FOR YOUR REFERENCE. ITEMS 35 & 36
- TREES ARE ALREADY DAMAGED BY DELIVERY TRUCKS USING POTO PLACE AND WITH INCREASED TRUCK OCCURRING DURING THE DEVELOPMENT, FURTHER DAMAGED WILL OCCUR. CLEPC BELIEVE THEY ARE THE WRONG TREE FOR THE ROAD AND A MORE SUITABLE TREE CAN BE INSTALLED POST COMPLETION OF THE WORKS.

## 8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No  
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No  
If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage* (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

- LOCATION PLAN AND EXTRACT FROM LICENSE AGREEMENT FROM CLEPC SUBMITTED ELECTRONICALLY WITH THIS APPLICATION-



### 9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff      (c) related to a member of staff  
(b) an elected member      (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

### 10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

#### Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

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#### For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

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#### For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

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### 11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.



Or signed - Agent:



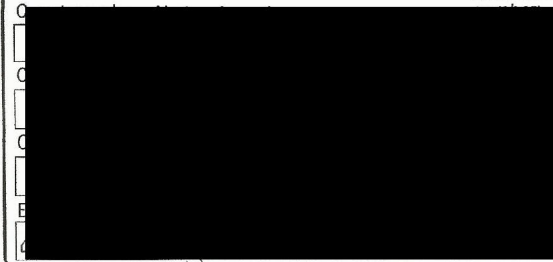
Dated (signature) 18/11/2015

(This date must not be before the date of sending or hand-delivery of the form)

### 12. Applicant Contact Details

Telephone numbers

Extension



### 13. Agent Contact Details

Telephone numbers

Extension number:

Country code: National number:

020

7935 8049

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.  
(Please see guidance notes)

22. All vehicle manoeuvres within Peto Place are to be managed by qualified banksmen during the hours of operation of the site.

#### USE OF CRANES

23. The Licensee shall apply to the CEPC with a minimum of 10 working days' notice for permission to bring onto site any crane that will operate from the roadway.
24. A project plan setting out the dates and available details of all proposed access and lifting operations will be deposited with the CEPC on agreement of this Licence.

#### USE OF PETO PLACE SITE OPERATIVES

25. Site operatives and those visiting the site for any reason must not be encouraged or permitted to access or exit the worksite from Peto Place or to stand, sit, smoke, eat, drink or loiter at any time in Peto Place or on the western pavement at the southern end of Albany Street.
26. Those managing the site will make every effort to minimise noise, dust, litter, excess light spill and any other nuisances as judged by the CEPC as arising from the site and that are likely to affect properties backing onto Peto Place.

#### MAINTAINING RESIDENT PARKING & ACCESS THROUGH PETO PLACE

27. Access for residents' vehicles to Peto Place using the entrances from Marylebone Road and Albany Street must be preserved at all times.
28. Vehicles waiting to load and unload in Peto Place must be marshalled to maintain good access and parking facilities for non-works traffic.
29. During working hours when deliveries and works vehicles are due on-site banksmen will be placed on-duty with the specific duty to manage and facilitate vehicle movements and access to Peto Place.
30. Banksmen will ensure that residents' vehicles are prioritised so that waiting times to gain access or to exit from Peto Place are kept to a minimum and are not longer than a 5 minute maximum.
31. Works traffic movements from Marylebone Road into Peto Place will be limited to a maximum number of [fifteen] movements each day.
32. The timing of vehicle movements shall be restricted so as to take place only during the approved hours of work, as set out in this Licence.

#### PROTECTION AND REINSTATEMENT OF STREET FURNITURE TREES & PAVING

33. Prior to the start of the Works a condition survey and photographic record of footpath pavings, kerbs, street furniture, lamp posts, road surfaces and trees will be prepared by the Licensee and deposited with the CEPC.
34. By agreement with the CEPC the Licensee will arrange for the removal to the CEPC's works yard of specified lamp column(s), railings, bollards or other street furniture. These items are to be refurbished and replaced to the CEPC's satisfaction and specification at an agreed point towards the end of the Works Period.
35. The CEPC grants permission for the temporary removal of the four ornamental trees planted adjacent to the car park ramp in Peto Place but subject to the Licensee having provided to the CEPC prior proof of having received all appropriate local authority or other relevant permissions.
36. The reinstatement of these four trees will be of a type, size, to a specification and at a time to be agreed by the CEPC.