



Our Ref: 15294/KM/as
Your Ref: PP-04666865
Email: kmatthews@firstplan.co.uk
Date: 22 December 2015

Planning Department
Camden Council
5 Pancras Square
London
N1C 4AG

Dear Sir/Madam,

**PLANNING AND LISTED BUILDING CONSENT APPLICATIONS FOR AMALGAMATION
OF THREE FLATS TO TWO AND ASSOCIATED INTERNAL AND EXTERNAL
ALTERATIONS**
16 CHALCOT SQUARE, NW1 8YA

We are instructed by our client, Mr Simon Lewis, to submit the enclosed applications (via the Planning Portal ref: PP-04666865) for conversion from three flats (1 x 3 bed and 2 x 1 bed) to two flats (1x 3 bed and 1x 1bed), works to front entrance, insertion of two rooflights on front roof slope, installation of rooflight on rear terrace, replacement rear fenestration at ground and lower ground floors and internal alterations.

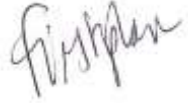
The application comprises the following information which has been attached:

- Completed planning application forms and certificates;
- Covering Letter;
- Location Plan;
- Planning Statement;
- Design and Access Statement;
- Heritage Statement;
- Schedule of Works;
- Lifetime Homes Statement Flat A;
- Lifetime Homes Statement Flat B;
- CIL Forms;
- Structural Report, including Site Visit Record and Sketch;
- 'As existing' plans (refs: E009 – E014, E030, E031, E040 – E042, E300 – E303);
- 'As proposed' plans (refs: 009 – 014, 030, 031, 040 – 042, 300 – 303, 401 – 404);
- 'Proposed demolition' plans (refs: D009 – D014, D030, D031, D040 – D042); and
- Drawing Issue Register.

The requisite planning fee of £770.00 has been paid online via Planning Portal.

I trust that you have sufficient information in order to validate the application, however, should you have any queries then do not hesitate to contact me.

Yours faithfully,

A handwritten signature in grey ink that reads "Firstplan".

KATE MATTHEWS
Director

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