

Development Control Planning Services  
London Borough of Camden  
Town Hall  
Argyle Street  
London  
WC1H 8ND

9<sup>th</sup> October 2015

Dear Sir/Madam,

**r/o 17 – 33 William Road, London NW1 3ER**

On behalf of our client, Addison Lee, we hereby enclose a full planning application for the conversion of existing sui generis storage space to the rear of their existing office space (hereinafter referred to as 'the property'), removal of roller shutter doors and replacement with pedestrian access doors and glazing and siting of new air conditioning plant to roof at the above address.

The property comprises an existing sui generis commercial premises to the rear of 17 – 33 William Road. The applicants ceased to use the property in November 2007 and moved the operation to a larger premises in LB Camden at 3 – 6 Spring Lane, Kentish Town, NW3 3BB. We have attached the Valuation Office Agency extract for this property to show its area and current use.

We also propose to locate two air conditioning units at roof level in close proximity to existing a/c plant above the existing main entrance to the property. An acoustic report has been prepared by Ned Johnson Acoustics, which outlines that there will be no adverse impact on the amenities enjoyed by adjoining or nearby residential occupiers as a result of the proposed air condition units.

The high quality design of the proposed external works will contribute significantly to the townscape of the area and will preserve and enhance the character. These works are required to ensure the viability of the commercial premises as a business and enhance the vitality of the street and immediate area whilst also removing unwelcome vehicle movements to an already busy street and in close proximity to a school.

The application for full planning permission comprises the following material, which should be read in conjunction with this letter:

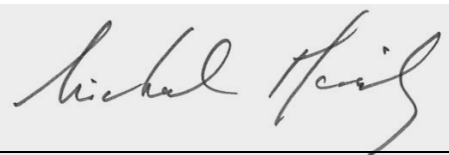
- Application form and certificates prepared by Hanily McGarry Property Ltd;
- Planning Application Drawings prepared by KSR Architects (emailed direct to LPA);
- Acoustic report prepared by Ned Johnson Acoustics;
- CIL Form prepared by Hanily McGarry Property Ltd;
- Design and Access Statement prepared by KSR Architects (emailed direct to LPA);
- Sustainability Statement prepared by Hodkinson
- Air conditioning plant diagrams, specifications and image

An application fee (yet to be agreed with the planning officer) will be paid directly from the applicant via phone payment system once a planning portal reference number has been generated.

We received pre application advice from Ms Zenab Haji Ismail on 23 January 2014 (ref: 2014/7975/PRE) and would respectfully suggest that this application is allocated to her.

I look forward to confirmation that the application is registered as valid at your earliest convenience. Should you have any queries please contact me on the details contained above.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Michael Hanily', is displayed within a light grey rectangular box. The signature is cursive and fluid.

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**MICHAEL HANILY MRICS, MRTPI**

Encl: As above