



Rifle Street
 London
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Method Statement Submittal Sheet – Section 1 Page 1 of 29

Author	Victoria Bunn	Date	09/03/2015
Contractor	O'Hare & McGovern	Site	West End Lane, West Hampstead, London, NW6 Block E
Hoist Type	2000kg 415v Passenger/Goods Only Rack & Pinion Platform Hoist		
Type of work	Erection [<input checked="" type="checkbox"/>] Dismantle [<input type="checkbox"/>] Alteration [<input type="checkbox"/>] Other (Specify)..... [<input type="checkbox"/>]		

Customer Responsible For

Ensuring that foundation/building can take imposed loads from hoist	✓
Supplying a level shutter retained sharp sand bed	✓
Supplying a level foundation slab	✓
Supplying a level scaffold deck	
Supplying a competent scaffolder attendance for removal of handrails / Toe boards	✓
Clear access to and from hoist location for delivery and offloading	✓
Provision of controlled 'exclusion zone' around base of hoist	✓
To ensure that the exclusion zone around the hoist is enforced at all times during installation	✓
Provision of power supply within 3mtrs of hoist location	✓
Hoistway protection at all accessible areas / Landing Interfaces	✓
Access to tie fixings at building	✓
Replacement of edge protection where appropriate	✓
Provision of 110V supply for tools	✓
Use of site forklift for moving of hoist components	
Use of site tower crane for unloading hoist & components	
Supplying First Aid and Welfare Facilities	✓
Provision of traffic Marshall for offloading	✓

Site requirements

Power Supply

415V 3 phase supply (63A) per phase	
415V 3 phase supply (80A) per phase	✓

Note: If a suitable supply is not made available for connection on placement of the hoist base unit, the erection of the hoist cannot continue, and will delay the completion of the installation. For all connections/disconnections (apart from plugging in to a transformer) a site electrician will be required to connect/disconnect the supply cable to the hoist base panel.

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Hoist Details

Hoist tied to	Scaffold ladder beams[] Concrete [✓] Steelwork [] Brick/Block []
Top landing height (m)	30
No. of ties (Maximum)	3
No. of gates	10
Type of fixings to be used	Sheild Anchor - M12 [] M16 [✓] M20 [] Chemical Anchor - M12 [] M16 [] M20 [] Studding with washers - M12 [] M16 [] M20 [] Scaffold coupler []

Delivery Details

Lorry type	Van [] Pickup [] Small Rigid [] Large Rigid [✓] Artic []
Unloading/Loading method	Manual [] Lorry Loader [✓] Forklift [] Site Tower Crane [] Mobile Crane []
Additional requirements*	Suspended parking bays [✓] Traffic / Pedestrian Management [✓]

* - To be supplied by site unless otherwise agreed

Personnel & Equipment

1. All personnel will carry copies of training certificates as required for their duties
2. All personnel will carry full PPE with them & use as required at all times.
3. The current Thorough Examination Certificate for the lorry loader will be available from the lorry loader operator.

Additional Notes

London Hoist will fully comply with the site delivery logistics plan and site health and safety plan as indicated at site induction upon arrival to site.

Contact Information (working hours (landline& mobile)

Operations Manager (SMSTS) Mr Angus Smith 020-7538-4833 Mobile 07969 885 596

Supervisor (S) (SSSTS) Mr Dave Hodges 07718 779 408

Sales Manager Mr Mark Stow 020-7538-4833 Mobile 07957-595103

Senior Erector

Erector

Paperwork issued

1)Submittal Sheet	✓
2)Method Statement Procedure	✓
3) Safe Method Of Work Statement	✓
4)R/A Action Required	✓
5)R/A Controls & info	✓
6)R/A Action Required (Blank)	✓
7)R/A Controls & Info (Blank)	✓
8)Working at Height Procedure	✓
9) Working at Height Erecting	✓

I the undersigned have read and understood all the above noted method statement prior to delivering and erecting the hoist



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Sign / Print / Date