Community Infrastructure Levy (CIL) - Determining whether a Development may be CIL Liable Planning Application Additional Information Requirement form

Following the introduction of the Community Infrastructure Levy (CIL) all applicants for full planning permission, including householder applications and reserved matters following an outline planning permission, and applicants for lawful development certificates are required to provide the following information. Please read the associated Guidance Notes before you complete the form. Notes on the questions are provided at http://www.planningportal.gov.uk/uploads/1app/cil_quidance.pdf

Planning Portal Reference (if applicable): Site Address: Description of development: Description of development: Description of development: Please enter the application number: Please enter the application number: Please enter the application number: Please enter the application number:	1. Application Details	
(if applicable): (if allocated): Site Address: Description of development: Does the application relate to minor material changes to an existing planning permission (is it a Section 73 application)? Yes Please enter the application number: Please enter the application number:	Applicant or Agent Name:	
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No	Yes Please enter the application number:	
f yes, please go to Question 3 . If no, please continue to Question 2 .		
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2. Liability for CIL
Does your development include:
a) New build floorspace (including extensions and replacement) of 100 sq ms or above?
Yes No No
b) Proposals for one or more new dwellings either through conversion or new build (except the conversion of a single dwelling house into two or more separate dwellings)?
Yes No No
c) None of the above
Yes No No
If you answered yes to either a), or b) please go to Question 4. If you answered yes to c), please go to 8. Declaration at the end of the form.
3. Applications for Minor Material Changes to an Existing Planning Permission
a) Does this application involve a change in the amount or use of new build floorspace, where the total floorspace, including that previously granted planning permission, is over 100 sq m?
Yes No No
b) Does this application involve a change in the amount of floorspace where one or more new dwellings are proposed, either through conversion or new build (except the conversion of a single dwelling house into two or more separate dwellings)?
Yes No No
If you answered yes to either a), or b) please go to Question 4 . If you answered no to both a) and b), please go to 8. Declaration at the end of the form.
4. Exemption or Relief
a) Is the site owned by a charity where the development will be wholly or mainly for charitable purposes, and the development will be either occupied by or under the control of a charitable institution?
Yes No No
b) Does the proposed development include affordable housing which qualifies for mandatory or discretionary Social Housing relief?
Yes No No
If you answered yes to a) or b), please also complete CIL Form 2 – 'Claiming Exemption or Relief ' available from www.planningportal.gov.uk/cil. You will also need to complete this form if you think you are eligible for discretionary charitable relief offered by the relevant local authority, please check their website for details.
c) Do you wish to claim a self build exemption for a whole new home?
Yes No No
If you have answered yes to c) please also complete a CIL Form SB1-1 - 'Self Build Exemption Claim Form: Part 1' available from .
d) Do you wish to claim a self build exemption for a residential annex or extension?
Yes No No
If you have answered yes to d) please also complete CIL Form 'Self Build Annex or Extension Claim Form' available from
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5. Reserved Matters Applications
Does this application relate to details or reserved matters pursuant to an application that was granted planning permission prior to the introduction of the CIL charge in the relevant local authority area?
Yes Please enter the application number:
No
If you answered yes, please go to 8. Declaration at the end of the form. If you answered no, please continue to complete the form.

basements or any o N.B. conversion of a	ation inv ther bui single c	volve ne Idings a dwelling	w resident incillary to r i house into	esidentia two or n	space (including new al use)? nore separate dwellin o' to Question 2b and	gs (with	out ext	ending the	em) is NOT I	iable for CIL	
Yes No [
					roviding the requeste er buildings ancillary t				the floorspa	ce relating t	o new
b) Does your applica	ation inv	olve ne	w non-resi	idential f	floorspace?						
Yes No [
If yes, please comple	ete the t	table in	section 6c)	below, u	sing the information _ا	orovide	d for Qu	estion 18	on your plar	nning applic	ation form.
c) Proposed floorspa	ace:				·						
Development type			ing gross in ace (square		(ii) Gross internal floo to be lost by change or demolition (squar metres)	of use	floorsp (includ baseme	al gross int ace proposi ing change ents, and a gs) (square	sed e of use, ncillary	internal floc	evelopment res)
Market Housing (if k	(nown)										
Social Housing, incl shared ownership h (if known)											
Total residential floo	orspace										
Total non-residentia floorspace	al										
Total floorspace											
7. Existing Build	dings										
•	•	ings on	the site will	be retair	ned, demolished or pa	artially c	demolis	hed as par	t of the deve	elopment pr	roposed?
Number of building	js:										
that is to be retained months within the p	d and/or bast thir becting (r demol ty six m or main	ished and w onths. Any taining plar	vhether a existing nt or mac	ting building that is to all or part of each build buildings into which were whinery, or which were uestion 7c).	ding has people o	s been i do not i	n use for a usually go	continuous or only go ir	period of a	t least six tently for
Brief description building/par building to be demol	t of exis	ting	Gross internal area (sq ms) to be retained.	Propo	osed use of retained floorspace.	intern (sq r	ross nal area ns) to be olished.	part of th occupion lawful use 36 previon (excluding	ouilding or ne building ed for its for 6 of the bus months g temporary sssions)?	When was the building last occupied for its lawful use? Pleaseenter the date (dd/mm/yyyy) or tick still in use.	
1								Yes 🗌	No 🗌	Date: or Still in use:	
2								Yes 🗌	No 🗌	Date: or	
3								Yes 🗌	No 🗍	Still in use: Date: or	
									_	Still in use:	
4								Yes	No 🗌	Date: or Still in use:	

7. I	Existing Buildings continued				
c) Does your proposal include the retention, demolition or partial demolition of any whole buildings into which people do not usually go or only go into intermittently for the purposes of inspecting or maintaining plant or machinery, or which were granted planning permission for a temporary period? If yes, please complete the following table:					
	Brief description of existing building (as per above description) to be retained or demolished.	Gross internal area (sq ms) to be retained		rspace	Gross internal area (sq ms) to be demolished
1					
2					
3					
4					
О	tal floorspace into which people do not normally go, nly go intermittently to inspect or maintain plant or achinery, or which was granted temporary planning permission				
buil Ye	your development involves the conversion of an exis ding? s				n the existing
				ne floorspace sq ms)	
L					

8. Declaration
I/we confirm that the details given are correct.
Name:
Date (DD/MM/YYYY). Date cannot be pre-application:
It is an offence for a person to knowingly or recklessly supply information which is false or misleading in a material respect to a collecting or charging authority in response to a requirement under the Community Infrastructure Levy Regulations (2010) as amended (regulation 110, SI 2010/948). A person guilty of an offence under this regulation may face unlimited fines, two years imprisonment, or both.
For local authority use only
App. No: