

PD9849/CM/TM/CS

email: [tim.miles@montagu-evans.co.uk](mailto:tim.miles@montagu-evans.co.uk)

31 July 2015

Development Management  
London Borough of Camden  
2<sup>nd</sup> Floor  
5 Pancras Square  
London  
N1C 4AG

**BY PLANNING PORTAL  
PP REF: PP-04336327**

Dear Sir or Madam

**15 NEW SQUARE, LINCOLN'S INN, LINCOLN'S INN FIELDS, LONDON, WC2A 3TL  
PLANNING AND LISTED BUILDING CONSENT – 15 NEW SQUARE**

On behalf of our Client, The Honourable Society of Lincoln's Inn, please find enclosed an application for planning permission and listed building consent for:

*"Change of use at first and second floor from office (Use Class B1) to residential (Use Class C3). Internal alterations including relocation of stair, new roof light, replacement roof light and other minor external alterations."*

The Honourable Society of Lincoln's Inn seek to refurbish and improve existing kitchen and catering facilities which are currently inadequate for the needs of the Inn. There is also a need to provide expansion space for the existing library alongside new advocacy training and educational facilities to enhance the function of the Inn. In providing these new facilities, the existing Under Treasurer's residence will need be relocated to another part of the Inn.

To achieve the above proposals, planning and listed building consent are sought for five separate applications proposed at Lincoln's Inn:

- Application 1 – Old Hall Kitchen Refurbishment (Submitted to LB Camden Ref 2015/2413/P & 2015/2517/L)
- Application 2 – Great Hall Refurbishment Works (including Old Hall Temporary Kitchen Works)
- Application 3 – East Terrace Development (Excavation to create a two storey basement containing a lecture theatre, advocacy rooms and study areas)
- Application 4 – Library Extension (including demolition of Under Treasurer's House)
- Application 5 – 15 New Square (Change of use from Office B1 to Residential C3)

This covering letter has been prepared as part of application 5.

The application documentation comprises:

1. Schedule 15NS1 – Application Material Submitted, prepared by Montagu Evans LLP;
2. Application covering letter, prepared by Montagu Evans LLP;
3. Planning Application Form, prepared by Montagu Evans LLP;
4. Location Plan, prepared by Rick Mather Architects;

5. Schedule 15NS2 – Drawings Submitted, prepared by Rick Mather Architects;
6. Application Drawings, prepared by Rick Mather Architects;
7. Design and Access Statement, prepared by Rick Mather Architects;
8. Planning and Heritage Statement, prepared by Montagu Evans;
9. Statement of Significance, prepared by Rick Mather Architects;
10. Structural Statement, prepared by AECOM; and
11. Community Infrastructure Levy (CIL) Form, prepared by Montagu Evans LLP.

### **Application Procedure**

The application fee of £385.00 has been calculated in accordance with The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment This fee has been paid today through an online payment on the planning portal.) (England) Regulations 2010 (Statutory Instrument No. 472). A cheque covering the requisite fee is enclosed.

We would be grateful if the London Borough of Camden could confirm that our application is complete and will be validated shortly. If you have any outstanding queries on this matter, please contact Tim Miles (Tel. 020 7312 7444 / [tim.miles@montagu-evans.co.uk](mailto:tim.miles@montagu-evans.co.uk)) or Chloe Saunter (Tel. 020 7312 7480 / [chloe.saunter@montagu-evans.co.uk](mailto:chloe.saunter@montagu-evans.co.uk)) of this office in the first instance.

Yours faithfully

MONTAGU EVANS LLP

**MONTAGU EVANS LLP**

Enc.