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31 July 2015

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**BY PLANNING PORTAL  
PP REF: PP-04336340**

Dear Sir or Madam

**GREAT HALL, LINCOLN'S INN, LINCOLN'S INN FIELDS, LONDON, WC2A 3TL  
PLANNING AND LISTED BUILDING CONSENT – GREAT HALL REFURBISHMENT WORKS**

On behalf of our Client, The Honourable Society of Lincoln's Inn, please find enclosed an application for planning permission and listed building consent for:

*"Removal of internal partitions, stairs and fixtures within south lobby at ground and removal of servery at first floor level in southern vestibule. Replacement stairs, servery, lift, partitions and WC facilities in southern vestibule. Removal of automatic door in Bishop's Screen and reinstatement of original fabric. Removal of Great Hall maple floor and replacement oak floor incorporating replacement existing dais and under floor heating. Removal of Great Hall perimeter heating. Internal works to refurbish and upgrade existing basement kitchen. Basement damp proofing works. Upgrading of external and internal lighting. Replacement catering facilities. Other internal alterations. Removal of lime tree to reinstate original entrance to the Great Hall. Temporary structures to be used as kitchen facilities located to the east of the Old Hall with reinstatement works. Associated landscaping."*

The Honourable Society of Lincoln's Inn seek to refurbish and improve existing kitchen and catering facilities which are currently inadequate for the needs of the Inn. There is also a need to provide expansion space for the existing library alongside new advocacy training and educational facilities to enhance the function of the Inn. In providing these new facilities, the existing Under Treasurer's residence will need be relocated to another part of the Inn.

To achieve the above proposals, planning and listed building consent are sought for five separate applications proposed at Lincoln's Inn:

- Application 1 – Old Hall Kitchen Refurbishment (Submitted to LB Camden Ref 2015/2413/P & 2015/2517/L)
- Application 2 – Great Hall Refurbishment Works (including Old Hall Temporary Kitchen Works)
- Application 3 – East Terrace Development (Excavation to create a two storey basement containing a lecture theatre, advocacy rooms and study areas)
- Application 4 – Library Extension (including demolition of Under Treasurer's House)
- Application 5 – 15 New Square (Change of use from Office B1 to Residential C3)

This covering letter has been prepared as part of application 2.

The application documentation comprises:

1. Schedule GH1 – Application Material Submitted, prepared by Montagu Evans LLP;
2. Application covering letter, prepared by Montagu Evans LLP;
3. Planning Application Form, prepared by Montagu Evans LLP;
4. Location Plan, prepared by Rick Mather Architects;
5. Schedule GH2 – Drawings Submitted, prepared by Rick Mather Architects;
6. Application Drawings, prepared by Rick Mather Architects;
7. Design and Access Statement, prepared by Rick Mather Architects;
8. Planning and Heritage Statement, prepared by Montagu Evans;
9. Statement of Significance, prepared by Rick Mather Architects;
10. Mechanical and Electrical Statement, prepared by Mott MacDonald;
11. Structural Report, prepared by AECOM;
12. Preliminary Ecological Assessment, prepared by Mott MacDonald;
13. Internal Bat Inspection Report, prepared by Mott MacDonald;
14. Noise Surveys & Assessments, prepared by Sandy Brown Associates LLP;
15. Surface Water Drainage Statement, prepared by Eckersley O'Callaghan;
16. Arboricultural Assessment, prepared by RUSKINS;
17. Lighting Assessment, prepared by Mott MacDonald;
18. Construction Management Plan, prepared by Rick Mather Architects;
19. Statement of Community Involvement, prepared by Four Communications; and
20. Community Infrastructure Levy (CIL) Form, prepared by Montagu Evans LLP.

### **Application Procedure**

The application fee of £770.00 has been calculated in accordance with The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment This fee has been paid today through an online payment on the planning portal.) (England) Regulations 2010 (Statutory Instrument No. 472). A cheque covering the requisite fee is enclosed.

We would be grateful if the London Borough of Camden could confirm that our application is complete and will be validated shortly. If you have any outstanding queries on this matter, please contact Tim Miles (Tel. 020 7312 7444 / [tim.miles@montagu-evans.co.uk](mailto:tim.miles@montagu-evans.co.uk)) or Chloe Saunter (Tel. 020 7312 7480 / [chloe.saunter@montagu-evans.co.uk](mailto:chloe.saunter@montagu-evans.co.uk)) of this office in the first instance.

Yours faithfully

*MONTAGU EVANS LLP*

**MONTAGU EVANS LLP**

Enc.

**GREAT HALL, LINCOLN'S INN, LINCOLN'S INN FIELDS, LONDON, WC2A 3TL  
APPLICATION FOR PLANNING PERMISSION AND LISTED BUILDING CONSENT**

**SCHEDULE GH1 – GREAT HALL REFURBISHMENT WORKS  
APPLICATION MATERIAL SUBMITTED – 31 JULY 2015**

<b>CD DOC REF NO.</b>	<b>NAME OF DOCUMENT / FILE</b>	<b>AUTHOR</b>	<b>DATE</b>
1.	Schedule GH1: Application Material Submitted (i.e. this Schedule)	Montagu Evans	July 2015
2.	Application Covering Letter	Montagu Evans	July 2015
3.	Planning Application Form	Montagu Evans	July 2015
4.	Location Plan	Rick Mather Architects	July 2015
5.	Schedule GH2: Drawings (Existing, Proposed and Demolition)	Rick Mather Architects	July 2015
6.	Application Drawings	Rick Mather Architects	July 2015
7.	Design and Access Statement	Rick Mather Architects	July 2015
8.	Planning and Heritage Statement	Montagu Evans	July 2015
9.	Statement of Significance	Rick Mather Architects	July 2015
10.	Mechanical and Engineering Statement	Mott MacDonald	July 2015
11.	Structural Report	AECOM	July 2015
12.	Preliminary Ecological Assessment	Mott MacDonald	July 2015
13.	Internal Bat Inspection Report	Mott MacDonald	July 2015
14.	Noise Surveys & Assessments	Sandy Brown	July 2015
15.	Surface Water Drainage Statement	Infrastructure Design Studio	July 2015
16.	Arboricultural Assessment	RUSKINS	July 2015
17.	Lighting Assessment	Mott MacDonald	July 2015
18.	Construction Management Plan	Rick Mather Architects Eckersley O'Callaghan	July 2015
19.	Statement of Community Involvement	Four Communications	July 2015
20.	Community Infrastructure Levy (CIL) Form	Montagu Evans	July 2015