

MMP DESIGN LIMITED
FIRST FLOOR, UNIT 6
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PACKET BOAT LANE
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Our ref: 4402/01/SM/PW

Date: 20th April 2015

Planning Department
London Borough of Camden
Town Hall
Argyle Street
London WC1H 8ND

Dear Sirs,

RE: 63 GOLDHURST TERRACE, NW6 - PROPOSED BASEMENT

Dig for Victory have appointed MMP Design as their Structural Engineers for the above project.

When appointed in this way, we not only prepare the permanent design but are also consulted over the temporary works and working procedures. We remain appointed to deal with any issues that may arise under the Party Wall Act and subsequently to deal with any matters arising from site during the works, all until such time as the structural elements of the project have been completed.

I trust you find this acceptable but if you should have any queries or require clarification of our role, please do not hesitate to contact the undersigned.

Yours faithfully,

S R Masters

S. R. MASTERS.

BSc(Hons), C.Eng., M.I. Struct.E., M.B.Eng..

cc. A. Efsthathiou - -Dig for Victory

INTRODUCTION TO MMP DESIGN

MMP Design Limited was formed as a private limited company in 1988 by one of the current Directors. Since then it has developed into it's present form as a firm of consulting engineers with expertise in Structural and Civil Engineering Services.

Within the Company experience has been gained in a range of projects from structural surveys through refurbishment to multi-million pound developments and the Directors have experience in residential, retail, commercial, community care and educational projects. The Company also has commitment to all types of work including Design and Construct projects.

The Company philosophy is to provide the fullest and most cost effective service to Clients. The Directors have a direct involvement with each project taking on the day to day control in order to provide the best possible service and the experience of the principals in the construction processes ensures that the objectives of buildability and cost effectiveness are met.

With regard to the Company's association with retro-fit basements, we have been working within this field since 1999 and during that time have had a direct involvement in the design of more than 690 such schemes.

MMP DESIGN DIRECTORS

Steven R. Masters - BSc(Hons), C.Eng, M.I.Struct.E., M.B.Eng.
Philip Seastram - BSc(Hons).
Andrew J. Stone - BSc(Hons), C.Eng, M.I.C.E., M.I.H.T., Eur.Ing.

EVIDENCE OF COMPETENCE & RESOURCES

Details of Organisation

Name: MMP Design
Address: First Floor Unit 6
Union Park
Packet Boat Lane
Uxbridge UB8 2GH

Contact: S. R. Masters

Nature of Organisation

Consulting Civil, Structural and Highway Engineers

Incident/Accident Record

None recorded

Membership of Professional Bodies

S. R. Masters - BSc(Hons), C.Eng., M.I.Struct.E., M.B.Eng.
A. J. Stone - BSc(Hons), C.Eng., M.I.C.E., M.I.H.T., Eur. Ing.

Professional Indemnity/Liability Insurance

PI is in place to cover our duties under CDM with cover limited to £1,000,000 and the liability period limited to 6 years. Details are available upon request.

Details of Persons to be Employed

S. R. Masters & A. J. Stone – Chartered Engineers & Project Leaders
P. Seastram – Project Leader & Designer
S. Barrow – Technician
N. King & R. Shapland – CAD Operators

Familiarity with Construction Processes

The Directors have extensive experience in underpinning and retro-fit basement construction and have been instrumental in the development of some of the working practices adopted by the leading basement constructors.

Awareness of Relevant Health & Safety and Fire Regulations

Within the Company we have documentation relating to these matters which are regularly updated and circulated among the Directors and members of staff.

Health & Safety Practices

A copy of the Company's Health & Safety Policy is available upon request.

Management Systems

A Project Director is responsible for the design and resourcing of the project. Generally projects are undertaken in house with occasional external draughting only where necessary. Communications are by way of verbal and/or written instructions. All work is checked before leaving the office.

Resources

The Company comprises three working Directors together with full time and part time technical assistance sufficient to meet the design requirements for this project.

Technical Facilities to Support the Designer(s)

SCALE Structural Design suite
Staad/QSE Structural Analysis suite
Members of BSI
Members of TRADA
Members of BRE

Method of Communication Design Decisions

Design decisions are communicated verbally and confirmed in writing or by drawing revisions. All drawings are issued to relevant parties as required by the Lead Consultant and/or the Client

Remaining Risks

Remaining risks will be communicated in writing to the appropriate Authority.