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Development Management
 Camden Town Hall Extension
 Argyle Street
 London WC1H 8EQ

Application for Planning Permission and consent to display advertisement(s). Town and Country Planning Act 1990 Town and Country Planning (Control of Advertisement) Regulations 2007

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: First name: Surname:

Company name:

Street address:

Town/City:

County:

Country:

Postcode:

Telephone number: Country Code: National Number: Extension Number:

Mobile number:

Fax number:

Email address:

Are you an agent acting on behalf of the applicant? Yes No

2. Agent Name, Address and Contact Details

Title: First Name: Surname:

Company name:

Street address:

Town/City:

County:

Country:

Postcode:

Telephone number: Country Code: National Number: Extension Number:

Mobile number:

Fax number:

Email address:

3. Description of the Proposal

Please describe the proposed development including any change of use:

Replacement of existing metal frames and glazed sliding doors to main and secondary (west) entrances with new powder coated aluminium/stainless steel framed and glazed entrance doors to main entrance and new revolving/air-lock door with adjacent fire exit/pass door to west entrance.
 Installation of new name-board/information and directional signage to main and west entrances.

Has the building, work or change of use already started? Yes No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House:	<input type="text" value="38"/>	Suffix:	<input type="text"/>
House name:	<input type="text" value="Bidborough House"/>		
Street address:	<input type="text" value="Bidborough Street"/>		
	<input type="text"/>		
Town/City:	<input type="text" value="London"/>		
County:	<input type="text" value="Camden"/>		
Postcode:	<input type="text" value="WC1H 9BT"/>		

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:	<input type="text" value="530020"/>
Northing:	<input type="text" value="182701"/>

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Are there any new public roads to be provided within the site? Yes No

Are there any new public rights of way to be provided within or adjacent to the site? Yes No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? Yes No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan(s)/drawings(s)

Installation of new entrance doors and new revolving/air lock door to west entrance.
Drawing No: LA247 - 121 (Location Plan)
Drawing No: LA247 - 122 (Block Plan)
Drawing No: LA247 - 123 (Main Entrance Alterations)
Drawing No: LA247 - 124 (West Entrance Alterations)
Drawing No: 400-01-300 - External Signage, Canopy Signs (Canopy Fascia Signage)
Drawing No: 400-01-301 - External Signage, Bidborough House - Entrances (Informational/ Directional Signage)

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? Yes No

If Yes, please provide details:

As Existing - Designated waste storage area within basement, to be retained.

Have arrangements been made for the separate storage and collection of recyclable waste? Yes No

If Yes, please provide details:

Applicant has in-house policy for recyclable waste.

8. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you? Yes No

9. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

Existing coloured panel and glazed curtain walling system to be retained.

Description of *proposed* materials and finishes:

New powder coated metal/High pressure laminate panels. Colour and appearance to match existing cladding panels.

9. (Materials continued)

Roof - description:

Description of *existing* materials and finishes:

Not applicable.

Description of *proposed* materials and finishes:

Not applicable.

Windows - description:

Description of *existing* materials and finishes:

Not Applicable.

Description of *proposed* materials and finishes:

Not Applicable.

Doors - description:

Description of *existing* materials and finishes:

Existing metal frame and glazed sliding door to main and west entrance.

Description of *proposed* materials and finishes:

Main Entrance: - New stainless steel/ powder coated aluminium/ metal framed and glazed outward opening entrance doors. Frame Colour - Stainless steel/ Grey (powder coated).

West Entrance: - New stainless steel/ powder coated aluminium/metal framed and glazed revolving/ air-lock door with adjacent outward opening pass/ fire exit door (double leaf). Frame Colour - Stainless steel/ Grey (powder coated).

Boundary treatments - description:

Description of *existing* materials and finishes:

Not Applicable - As existing

Description of *proposed* materials and finishes:

Not Applicable - As existing

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

Not Applicable - Existing Access

Description of *proposed* materials and finishes:

Not Applicable - Existing Access

Lighting - add description

Description of *existing* materials and finishes:

Existing recessed down-lighters to projecting entrance canopies (main and west entrances) to be retained.

Description of *proposed* materials and finishes:

Existing recessed down-lighters to projecting entrance canopies (main and west entrances) to be retained.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? Yes No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Drawing No: LA247 - 121 (Location Plan)

Drawing No: LA247 - 122 (Block Plan)

Drawing No: LA247 - 123 (Main Entrance Alterations)

Drawing No: LA247 - 124 (West Entrance Alterations)

Drawing No: 400-01-300 - External Signage, Canopy Signs (Canopy Fascia Signage)

Drawing No: 400-01-301 - External Signage, Bidborough House - Entrances (Informational/ Directional Signage)

Design & Access Statement

10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	3	3	0
Light goods vehicles/public carrier vehicles	0	0	0
Motorcycles	12	12	0
Disability spaces	3	3	0
Cycle spaces	110	110	0
Other (e.g. Bus)	0	0	0
Short description of Other	All Vehicle, Disabled, Motorcycle and Cycle Spaces to remain existing.		

11. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer Package treatment plant Unknown

Septic tank Cess pit

Other

Are you proposing to connect to the existing drainage system?

Yes No Unknown

12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.) Yes No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? Yes No

Will the proposal increase the flood risk elsewhere? Yes No

How will surface water be disposed of?

- Sustainable drainage system Main sewer Pond/lake
 Soakaway Existing watercourse

13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

Yes, on the development site Yes, on land adjacent to or near the proposed development No

b) Designated sites, important habitats or other biodiversity features

Yes, on the development site Yes, on land adjacent to or near the proposed development No

c) Features of geological conservation importance

Yes, on the development site Yes, on land adjacent to or near the proposed development No

14. Existing Use

Please describe the current use of the site:

Existing Office Accommodation
(vacated by London Borough of Camden, circa September 2014)

Is the site currently vacant? Yes No

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated? Yes No

Land where contamination is suspected for all or part of the site? Yes No

A proposed use that would be particularly vulnerable to the presence of contamination? Yes No

15. Trees and Hedges

Are there trees or hedges on the proposed development site? Yes No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? Yes No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? Yes No

17. Residential Units

Does your proposal include the gain or loss of residential units? Yes No

18. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? Yes No

19. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	620	60	650
Proposed employees	650	60	650

20. Hours of Opening

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday		Saturday		Sunday and Bank Holidays		Not Known
	Start Time	End Time	Start Time	End Time	Start Time	End Time	
A2	08:00:00	18:00:00					<input type="checkbox"/>

21. Site Area

What is the site area?

1,505 sq.metres

22. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Existing Administrative/ Office Accommodation

Is the proposal for a waste management development?

Yes No

23. Hazardous Substances

Is any hazardous waste involved in the proposal?

Yes No

24. Type of Proposed Advertisement(s)

Please describe the proposed advertisement(s):

New non illuminated panel finished with applied graphic/vinyl signage to be installed on canopy over entrance doors (main and west entrances) replacing existing signage that projects over the pavement but no further than it currently stands.

New A3 non illuminated aluminium panel signage to be installed to external reveal of main entrance.

New A3 non illuminated aluminium panel signage to be installed to external wall of west entrance.

How many of the following type of advertisements are you applying for?

Fascia sign(s) Projecting or hanging sign(s) Hoarding(s) Other

Please describe:

Wall mounted directional signage on both entrances (main and west entrances).

25. Location of Advertisement(s)

Is the advertisement(s) you are applying for already in place?

Yes No

Is an existing advertisement(s) to be removed and replaced by the advertisement(s) in this proposal?

Yes No Not Applicable

If Yes to either or both above, please show the existing sign(s) on an elevation drawing or photograph and state the references for the drawing(s) or photograph(s).

Drawing No: LA247 - 123 (Main Entrance)

Drawing No: LA247 - 124 (West Entrance)

Will the proposed advertisement(s) project over a footpath or other public highway?

Yes No

26. Advertisement(s) Period

Please state the period of time for which consent is sought for the advertisement

From: To:

27. Interest in the Land

Does the applicant own the land or buildings where the adverts are to be placed?

Yes No

28 (a). Details of Proposed Advertisement(s) - Fascia Sign

What is the height from the ground to the base of the advertisement (in metres)? m

What is the maximum projection of the advertisement from face of building (in metres)? m

What are the dimensions of the proposed advertisement? Height: x Width: x Depth: metres

What materials will the sign be made of?

What is the maximum height of any of the individual letters and symbols (in centimetres)? cm

The colour of text and background:

Will the sign be illuminated? Yes No

28 (a). Details of Proposed Advertisement(s) - Fascia Sign

What is the height from the ground to the base of the advertisement (in metres)? m

What is the maximum projection of the advertisement from face of building (in metres)? m

What are the dimensions of the proposed advertisement? Height: x Width: x Depth: metres

What materials will the sign be made of?

What is the maximum height of any of the individual letters and symbols (in centimetres)? cm

The colour of text and background:

Will the sign be illuminated? Yes No

28 (d). Details of Proposed Advertisement(s) - Other Sign

What is the height from the ground to the base of the advertisement (in metres)? m

What is the maximum projection of the advertisement from face of building (in metres)? m

What are the dimensions of the proposed advertisement? Height: x Width: x Depth: metres

What materials will the sign be made of?

What is the maximum height of any of the individual letters and symbols (in centimetres)? cm

The colour of text and background:

Will the sign be illuminated? Yes No

28 (d). Details of Proposed Advertisement(s) - Other Sign

What is the height from the ground to the base of the advertisement (in metres)? m

What is the maximum projection of the advertisement from face of building (in metres)? m

What are the dimensions of the proposed advertisement? Height: x Width: x Depth: metres

What materials will the sign be made of?

What is the maximum height of any of the individual letters and symbols (in centimetres)? cm

The colour of text and background:

Will the sign be illuminated? Yes No

29. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

The agent The applicant Other person

30. Certificates (Certificate A)

Certificate of Ownership - Certificate A

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding (*"agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act*).

Title: First name: Surname:

Person role: Declaration date: Declaration made

31. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date