

Method Statement













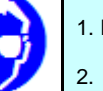
Ref No.: 1397

Description of the Task/Activity:	Removal of ceilings & ceiling mouldings			
Project Name:	7 CG	Project Ref:	1397	
Site Address/ Location:	7 Cambridge Gate	Start Date/Time:	26/01/15	
		Finish Date/Time:	TBC	
Personnel involved:	Name		Role/Trade	
	Nick Johnson		Site Manager	
	Multiple Names		Skilled Labourers	
	Multiple Names		Carpenters	
Works Supervisor:	Nick Johnson	Role:	Site Manager	Tel: 07885 523020
Key Plant and Tools Required:	Key Hole CCTV, General Hand and power Tools			
Key Materials Required:	Rubble sacks			
Other Essential Equipment:	Podiums, step ladders and Mobile Platforms			
Specific Identified Residual Hazards:	The contents of the building as seen has been surveyed by Heritage collective and is confirmed as being non original and part of the refurbishment carried out in the last 15 years. It is however not clear to the extent of any concealed items and therefore removal of items as listed must be carried out in a safe, methodical approach so as to preserve any possible retaining of original period features or fixtures.			
Specific Staff Training Requirements:	N/A			

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<p>Sequence of Operations:</p>	<ol style="list-style-type: none"> 1. Under no Circumstances can ceilings and cornices be removed until such time as this method statement is approved by the Planning officer and subsequent conditions are discharged. 2. The Supervisor should instruct 1 no 50mm hole to be drilled into the ceiling to ascertain the makeup of material within the ceiling. 3. In the event that the ceiling is plasterboard proceed to item (5), in the event that the ceiling is lathe & plaster continue to item (4) 4. In the event that the ceiling is Lathe and plaster any further intrusive checks or removal should be halted and the PM and Client Representative should be notified in order for the Planning officer to be informed. 5. In the event that the ceiling is plasterboard 3 further 400 x 400 holes should be cut to ascertain the structure of the ceiling supporting the plasterboard. 6. The supervisor should now drill a 50mm hole to the internal mitre of two meeting sections of cornice to ascertain the make up of the material forming the cornice. 7. In the event that the cornice has a void behind, is mechanically fixed or a material other than plaster such as high density foam please proceed to item (10), In the event that the cornice has no void behind, contains horse hair or lathes continue to item (8) 8. In the event that the cornice has no void behind, contains horse hair or lathes any further intrusive checks or removal should be halted and the PM and Client Representative should be notified in order for the Planning officer to be informed. 9. Only when the Supervised as established that the ceiling is plasterboard and the cornice is as described in section one of item (7) can they proceed to remove the cornice and plasterboard from the ceiling. 10. In the event that the cornice is original and the ceiling is not or vice versa then method as described in (4) & (8) should be adhered to. 11. Upon the ceiling and cornice being removed by the approved method survey should be made to any upper structure of ceiling or cornice, if there is such above then further intrusive checks or removal should be halted and the PM and Client Representative should be notified in order for the Planning officer to be informed.
<p>Temporary Supports and Props needed to facilitate the works:</p>	<p>N/A</p>
<p>Method of Access and Egress to the work area:</p>	<p>Refer to Access & Egress Method statements</p>
<p>Fall Protection Measures:</p>	<p>Refer to Working at Height RAMS</p>

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Hazardous Substances: (Attach COSHH Assessments and MSDS)	(ie: Lubricants/Solvents/Flammable Materials/Refrigerants/Welding Gases etc)						
	 Very Toxic	 Harmful/Irritant	 Corrosive	 Dangerous for the environment	 Oxidising	 Highly flammable	 Explosive
Applicable:	No	No	No	No	No	No	No
Required Personnel Protective Equip.:	 Safety Boots	 Hard Hats	 Safety Gloves	 Hearing Protection	 Respiratory Protection	 Eye Protection	Other: 1. Hi-Viz 2. 3.
	Yes	Yes	Yes	Task & Tool Specific	Task & Tool Specific	Yes	

All work will be undertaken by qualified competent persons with experience of the type of work described above, and in all cases in full accordance with safety procedures specified in the companies Health and Safety Policy and construction phase plan.

Prepared by: O Gomez Evans

Position: Director

Date: 26/01/15

Reviewed by:

Position:

Date: